

**2023 Business Communications Solutions RQ Summary**

1/25/2023

**2023 RQ**

Fund	Div/CC	Acct	2023 Description	Amount
510	1940-2400	5310	Mailing Services x .25	\$8,250
520	1940-2400	5310	Mailing Services x .40	\$13,200
530	1940-2400	5310	Mailing Services x .20	\$6,600
535	1940-2400	5310	Mailing Services x .15	\$4,950
				\$33,000

% Allocation

25%  
40%  
20%  
15%  
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33,000

510	1940-2400	5322	Postage for Dept. mail x .25
520	1940-2400	5322	Postage for Dept. mail x .40
530	1940-2400	5322	Postage for Dept. mail x .20
535	1940-2400	5322	Postage for Dept. mail x .15

% Allocation

\$41,250  
\$66,000  
\$33,000  
\$24,750  
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\$165,000

25%  
40%  
20%  
15%  
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165,000

**Grand Total = \$198,000**