

**MINUTES OF THE SPECIAL ASSESSMENT BOARD  
PUBLIC HEARING  
November 12, 2019, 2:00 PM, Room 155**

**MEMBERS PRESENT:** Noah Schuchman, Chief Administrative Office; Adam Fulton, Deputy Director of Planning & Community Development; Wayne Parson, Chief Financial Officer; Jim Benning, Director of Public Works & Utilities; Cindy Voigt, City Engineer.

**ALSO PRESENT:** Bob Asleson, City Attorney's Office; Leah Blevins, City Treasurer's Office.

**PERSONS PRESENT FOR AGENDA ITEMS:** Nate Wischart, Involta.

Noah Schuchman called the hearing to order at 2:02.

**TABLED ITEMS:**

**None.**

**OLD BUSINESS:**

**None.**

**NEW BUSINESS**

**1. Construction of assessable improvements on Technology Drive (Cindy Voigt)**

Cindy said this project has been in the works for a year and a half and would be done as part of St. Louis County's 2020 Rice Lake Road improvement project. A traffic study recommended that Technology drive be widened, The property owners requested that the public sidewalk be extended to the Involta building driveway. All three property owners are on board with the project and have signed agreements indicating their intentions to pay the special assessments. The city engineer's office recommended that the public improvements be deemed necessary by the board, and that the board recommend that the project be funded in accordance with the assessment agreements signed by the benefitted property owners.

Nate Wischart, representing Involta, said he was there just to find out when the special assessment would "hit the books." Cindy indicated that she would probably have the final project costs by December of 2020, and Leah Blevins added that the bill for the first installment would go out during the first quarter of 2021. Jim Benning asked if these would be the typical 15-year assessments, and Leah confirmed that.

Jim moved to recommend the project to council as set forth above, Cindy seconded, and the motion passed unanimously.

**INFORMATION ONLY:**

**None.**

**Next regular meeting: Tuesday, December 1-, 2019 in Room 155 at 2:00 PM.**

Respectfully submitted,

Noah Schuchman  
Chair, Special Assessment Board

Jeanne Horn  
SAB Secretary