



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Minutes - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02.** *Members may participate by interactive technology*

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Monday, July 21, 2025

6:00 PM

Council Chamber

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### ROLL CALL

**Councilor Forsman served as Acting Mayor during the meeting.**

**Present:** 7 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Janet Kennedy, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

**Absent:** 1 - Councilor Arik Forsman

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

1. [25-026](#) Meeting Minutes of the Duluth City Council

**Indexes:**

**Attachments:** [2025-06-16](#)

[2025-06-26](#)

[2025-07-01](#)

**This Minutes was approved.**

**REPORTS FROM THE ADMINISTRATION**

**REPORTS OF BOARDS AND COMMISSIONS**

2. [25-025](#) City of Duluth Boards & Commissions Meeting Minutes

**Indexes:**

- Attachments:** [May 2025 DPC Minutes](#)  
[June 2025 DPC Minutes](#)  
[May 2025 Library Board Minutes](#)  
[May 2025 NRC Minutes](#)  
[May 2025 Planning Commission Minutes](#)

This Board or Commission Report was received.

**OPPORTUNITY FOR CITIZENS TO BE HEARD**

**CONSENT AGENDA**

**BY COUNCILOR FORSMAN (FINANCE)**

3. [25-0523R](#) RESOLUTION AUTHORIZING THE CITY OF DULUTH'S PARTICIPATION IN THE OFFICE OF THE STATE AUDITOR'S PERFORMANCE MEASUREMENT PROGRAM. FUNDS DEPOSITED TO 110-125-1214-4654.

**Indexes:**

- Attachments:** [Cover Memo](#)  
[Exhibit A](#)

This Resolution was adopted.

4. [25-0572R](#) RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$1,987,335 TAXABLE GRANT ANTICIPATION REVENUE NOTE, SERIES 2025B, AND PROVIDING FOR ITS PAYMENT.

**Indexes:**

- Attachments:** [Cover Memo](#)  
[Exhibit A](#)  
[Exhibit B](#)  
[Exhibit C](#)

This Resolution was adopted.

5. [25-0574R](#) RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$3,471,169 TAXABLE GRANT ANTICIPATION REVENUE NOTE, SERIES 2025C, AND PROVIDING FOR ITS PAYMENT.

**Indexes:**

**Attachments:** [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

**This Resolution was adopted.**

6. [25-0576R](#) RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$2,456,234 TAXABLE GRANT ANTICIPATION REVENUE NOTE, SERIES 2025D, AND PROVIDING FOR ITS PAYMENT.

**Indexes:**

**Attachments:** [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

**This Resolution was adopted.**

7. [25-0577R](#) RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$4,041,533 TAXABLE GRANT ANTICIPATION REVENUE NOTE, SERIES 2025E, AND PROVIDING FOR ITS PAYMENT.

**Indexes:**

**Attachments:** [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

**This Resolution was adopted.**

8. [25-0578R](#) RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$6,620,667 TAXABLE GRANT ANTICIPATION REVENUE NOTE, SERIES 2025F, AND PROVIDING FOR ITS PAYMENT.

**Indexes:**

**Attachments:** [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

This Resolution was adopted.

9. [25-0579R](#) RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$704,657 TAXABLE GRANT ANTICIPATION REVENUE NOTE, SERIES 2025G, AND PROVIDING FOR ITS PAYMENT.

**Indexes:**

**Attachments:** [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

This Resolution was adopted.

#### BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

10. [25-0588R](#) RESOLUTION APPROVING THE PREMISES APPLICATION FOR THE IRVING COMMUNITY ASSOCIATION

**Indexes:**

**Attachments:** [Cover Memo](#) [Premises Permit Application](#)

This Resolution was adopted.

11. [25-0591R](#) RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES AND TEMPORARY EXPANSION APPLICATIONS.

**Indexes:**

**Attachments:** [2025-05-30, Temp On Sale, Ragnar Relay Race, Redacted](#)

[2025-06-16, Temp Expansion, Diagram, Ridgeview Country Club](#)

This Resolution was adopted.

#### BY COUNCILOR AWAL (PERSONNEL)

12. [25-0557R](#) RESOLUTION CONFIRMING APPOINTMENTS TO CITY OF DULUTH BOARDS AND COMMISSIONS.

**Indexes:**

**Attachments:** [BAC Cover Memo](#)

This Resolution was adopted.

13. [25-0558R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF BUDGET MANAGER.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted.

14. [25-0573R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF TERESE TOMANEK TO THE DULUTH PARKING COMMISSION.

This Resolution was adopted.

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

15. [25-0560R](#) RESOLUTION AUTHORIZING A SECOND AMENDMENT TO THE SUBLEASE AGREEMENT WITH DEED FOR SUBLEASE OF SPACE IN THE DULUTH ATHLETIC CLUB BUILDING FOR THE CAREERFORCE LOCATION.

Indexes:

Attachments: [Cover Memo 2nd Amendment DEED Sublease](#)

[11879-S Amendment 2 v3 - DEED Sublease](#)

[DEED 2012 Sublease - For review.pdf](#)

This Resolution was adopted.

16. [25-0583R](#) RESOLUTION RESCINDING RESOLUTION NO. 19-0529 AND VACATING A PORTION OF GLADSTONE STREET IN THE PLAT OF LONDON ADDITION TO DULUTH, SUBJECT TO RETENTION OF A UTILITY EASEMENT.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

[Cover Memo](#)

This Resolution was adopted.

**BY PRESIDENT TOMANEK (COMMITTEE OF THE WHOLE)**

17. [25-0554R](#) RESOLUTION APPOINTING ELECTION JUDGES FOR THE AUGUST 12,

2025 PRIMARY ELECTION AND FOR THE NOVEMBER 4, 2025  
GENERAL ELECTION

**Indexes:**

**Attachments:** [Attachment A](#)

[Cover Memo 544R](#)

This Resolution was adopted.

18. [25-0601R](#) RESOLUTION APPOINTING ALYSSA DENHAM, PROVISIONAL CITY CLERK, AS THE RESPONSIBLE AUTHORITY FOR THE PURPOSES OF THE MINNESOTA GOVERNMENT DATA PRACTICES ACT.

**Indexes:**

**Attachments:** [Cover Memo](#)

This Resolution was adopted.

**BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)**

19. [25-0570R](#) RESOLUTION AMENDING RESOLUTION 05-0624R AUTHORIZING SEASONAL CLOSURE DATES OF PORTIONS OF SKYLINE PARKWAY.

**Indexes:**

**Attachments:** [Attachment 1](#)

[Council Agenda Memo - Skyline Closure Dates](#)

This Resolution was adopted.

20. [25-0575R](#) RESOLUTION AUTHORIZING THE PURCHASE OF 9,600 TONS OF ROAD SALT FROM MORTON SALT, INC. IN THE AMOUNT OF \$629,134.00 FOR THE 2025-26 WINTER SEASON.

**Indexes:**

**Attachments:** [Exhibit A - Cover Memo](#)

This Resolution was adopted.

21. [25-0584R](#) RESOLUTION AUTHORIZING A UTILITY EASEMENT RESTORATION AGREEMENT OVER PORTIONS OF LOTS 10 THROUGH 26, BLOCK 1, LONDON EAST.

**Indexes:**

**Attachments:** [Cover Memo London Easement Restoration Agreement](#)

[Exhibit A](#)

This Resolution was adopted.

**BY COUNCILOR KENNEDY (PUBLIC SAFETY)**

22. [25-0546R](#) RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO ACCEPT A GRANT FROM AND EXECUTE A GRANT AGREEMENT WITH THE STATE OF MINNESOTA IN THE AMOUNT OF \$24,490.00 FOR HAZARDOUS MATERIALS TRAINING.

Indexes:

Attachments: [Cover Memo](#)  
[Exhibit A - HMEP Grant Agreement](#)

This Resolution was adopted.

23. [25-0568R](#) RESOLUTION AUTHORIZING AGREEMENT FOR THE CITY OF DULUTH AND THE HUMAN DEVELOPMENT CENTER FOR THE FY 2024 COMPREHENSIVE OPIOID STIMULANT AND SUBSTANCE USE SITE-BASED PROGRAM AWARD.

Indexes:

Attachments: [Exhibit A - HDC Partner Agreement](#)  
[Resolution Cover Memo\\_HDC Contract](#)

This Resolution was adopted.

24. [25-0569R](#) RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO EXECUTE A THREE-YEAR AGREEMENT WITH THE INDEPENDENT SCHOOL DISTRICT NO. 709 FOR THE DULUTH POLICE DEPARTMENT TO PROVIDE FOUR SCHOOL RESOURCE OFFICERS AND ONE COMMUNITY POLICING SERGEANT IN THE PUBLIC SCHOOLS FOR A TOTAL OF \$1,077,096.08 FOR THE 2025-2028 SCHOOL YEARS.

Indexes:

Attachments: [Document A - 2025-2028 SRO Contract Final](#)  
[Exhibit A - Job Description](#)  
[Resolution Cover Memo\\_SRO Contract](#)

This Resolution was adopted.

**BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)**

25. [25-0559R](#) RESOLUTION AUTHORIZING A CONSERVATION PRACTICE ASSISTANCE CONTRACT WITH THE SOUTH ST. LOUIS SOIL AND WATER CONSERVATION DISTRICT INCLUDING FINANCIAL ASSISTANCE IN AN AMOUNT OF \$190,000 TO SUPPORT THE BUCKINGHAM CREEK RESTORATION PROJECT.

Indexes:

**Attachments:** [Exhibit A](#)  
[Cover Memo Conservation Assistance](#)

This Resolution was adopted.

26. [25-0565R](#) RESOLUTION AUTHORIZING A THREE-YEAR LEASE AGREEMENT WITH INDEPENDENT SCHOOL DISTRICT NO. 709 FOR CONTINUED USE OF SPACE IN THE WASHINGTON CENTER FOR ITS HEAD START AND EARLY CHILDHOOD FAMILY EDUCATION PROGRAMS.

**Indexes:**

**Attachments:** [Cover Memo\\_ISD 709\\_EFCE Lease at Washington Center](#)  
[Exhibit 1](#)

This Resolution was adopted.

27. [25-0566R](#) RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO AGREEMENT 24739 WITH THE MINNESOTA HISTORICAL SOCIETY FOR LAKEWALK INTERPRETATIVE PLAN IMPLEMENTATION.

**Indexes:**

**Attachments:** [Cover Memo - Resolution to Extend](#)  
[Exhibit A: Amendment](#)

This Resolution was adopted.

28. [25-0580R](#) RESOLUTION AUTHORIZING A SECOND AMENDMENT TO AN AGREEMENT WITH UNITED STATES STEEL CORPORATION FOR A LICENSE TO USE CERTAIN REAL PROPERTY BETWEEN MORGAN PARK AND GARY-NEW DULUTH FOR RECREATIONAL PURPOSES, AT NO COST TO THE CITY.

**Indexes:**

**Attachments:** [Exhibit 1](#)  
[Exhibit 2-Map](#)  
[Cover Memo](#)

This Resolution was adopted.

29. [25-0585R](#) RESOLUTION AUTHORIZING A THIRD AMENDMENT TO A REAL ESTATE LICENSE AGREEMENT WITH UNITED STATES STEEL CORPORATION ALLOWING ACCESS TO CERTAIN CITY-OWNED PROPERTY NEAR AND ADJACENT TO THE FORMER U.S. STEEL SITE.

**Indexes:**

**Attachments:** [Exhibit 1](#)  
[Cover Memo](#)

This Resolution was adopted.

**END OF CONSENT AGENDA**

***The following entitled resolutions are also to be considered:***

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

30. [25-0582R](#) RESOLUTION VACATING A PORTION OF A UTILITY EASEMENT ALONG THE PREVIOUSLY VACATED 35TH AVENUE EAST RIGHT-OF-WAY, IN THE PLAT OF RE-ARRANGEMENT OF PART OF EAST DULUTH AND OF FIRST ADDITION TO EAST DULUTH.

**Indexes:**

**Attachments:** [Exhibit A-35th Ave E.](#)  
[Exhibit B-PLVAC-2505-0004 Staff Report with Attachments](#)  
[Exhibit C PC Minutes](#)  
[PLVAC-2505-0004 Cover Memo](#)

This Resolution was adopted.

***The following entitled ordinances are to be read for the first time:***

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

31. [25-017-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO RECLASSIFY PARCEL NO. 010-1773-00010 AND HALF OF ADJOINING RIGHTS-OF-WAY FROM RESIDENTIAL URBAN (R-2) TO MIXED USE NEIGHBORHOOD (MU-N)

**Indexes:**

**Attachments:** [PLUMA-2505-0004 Cover Memo](#)  
[1 PLUMA-2505-0004 Staff Report and Attachments](#)  
[2 6-10-25 PC Minutes \(not approved yet\)](#)

This Ordinance was read for the first time.

32. [25-018-O](#) AN ORDINANCE AMENDING CHAPTER 50, ARTICLE IV, SECTION 27.3.C OF THE DULUTH CITY CODE REGARDING SCREENING OF

## COMMERCIAL CONTAINERS.

Indexes:

Attachments: [PLUTA-2503-0001 Cover Memo](#)  
[1 PLUTA-2503-0001 Staff Memo and Attachments](#)  
[2 6-10-25 PC Minutes](#)

This Ordinance was read for the first time.

33. [25-019-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO RECLASSIFY PARTS OF THE PARCELS DESCRIBED AS 010-2710-03550, 010-2710-03500, 010-3275-00032 FROM RESIDENTIAL- TRADITIONAL (R-1) TO RESIDENTIAL-PLANNED (R-P).

Indexes:

Attachments: [Cover Memo- PLUMA-2503-0003](#)  
[Attachment 1 - PLUMA-2503-0003 Staff Report With Attachments](#)  
[Attachment 2- Amended Concept Plan](#)  
[Attachment 3 - PC Meeting Minutes](#)  
[Attachment 4 - Public Comment](#)

This Ordinance was read for the first time.

34. [25-020-O](#) AN ORDINANCE AMENDING CHAPTER 50, ARTICLE III, SECTIONS 19 AND 20.3.I, AND ARTICLE VI, SECTIONS 41.4 AND 41.16 OF THE DULUTH CITY CODE REGARDING DAYCARE FACILITIES AND DEFINITIONS.

Indexes:

Attachments: [PLUTA-2505-0002 Staff Memo](#)  
[Use Table - Daycare](#)

This Ordinance was tabled.

***The following entitled ordinances are to be read for the second time:***

**BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)**

35. [25-014-O](#) ORDINANCE AMENDING CHAPTER 2 OF THE DULUTH CITY CODE BY ADDING ARTICLE XXXVIII ESTABLISHING THE DULUTH TRANSPORTATION COMMISSION.

This Ordinance was tabled.

**COUNCILOR QUESTIONS AND COMMENTS**

**COUNCILOR PREVIEW OF UPCOMING BUSINESS**