

EXHIBIT A

2018 Mailing and Postage Costs - API 9 month RQ

2/28/2018

RQ amount by Acct #

Fund	Dept	Div/CC	Acct	Budget 2018 Description - all Vendors	Total Budget Amount
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Contract Services					API RQ AMT 9 Months	% by Fund
510	500	1940-2400	5310	Mailing Services \$55,000 x .25 = \$13,750	9,000	25%
520	500	1940-2400	5310	Mailing Services \$55,000 x .40 = \$22,000	14,400	40%
530	500	1940-2400	5310	Mailing Services \$55,000 x .20 = \$11,000	7,200	20%
535	500	1940-2400	5310	Mailing Services \$55,000 x .15 = \$8,250	5,400	15%
Totals =					36,000	
					4,344	per mo.

Postage					API RQ AMT 9 Months	% by Fund
510	500	1940-2400	5322	Bills, termination notices, dept. mail \$194,000 x .25 = \$48,500	30,150	25%
520	500	1940-2400	5322	Bills, termination notices, dept. mail \$194,000 x .40 = \$77,600	48,240	40%
530	500	1940-2400	5322	Bills, termination notices, dept. mail \$194,000 x .20 = \$38,800	24,120	20%
535	500	1940-2400	5322	Bills, termination notices, dept. mail \$194,000 x .15 = \$29,100	18,090	15%
Totals =					120,600	
					14,944	per mo.

Grand Totals = 249,100

173,600

156,600