

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
APRIL 24, 2024
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, April 24, 2024, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Yvonne Solon, Vice President Patrick Boyle, Secretary Mike Jugovich, Assistant Treasurer Rick Revoir and Commissioners Tony Sertich and Nancy Norr. Absent: Treasurer Tyrone Walker

Also present: Legal Counsel Steve Overom, Executive Director Deborah DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & HR Coordinator Becky McMillan, Director of Trade & Business Development Kate Ferguson, Director of Building & Facilities Dean Lembke, Director of Government & Environmental Affairs Jeff Udd, Sr. Accountant Shellie Golden, Accountant Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing Company and CDR Jerrod DeWitz, U.S. Coast Guard.

II. APPROVAL OF MINUTES

1. Annual Meeting, March 13, 2024 – Unanimously Approved

III. REPORT OF TREASURER

1. Financial Statement ending March 31, 2024 - Unaudited

RESOLUTION NO. 10-24

Revoir/Sertich moved approval, roll call taken and Res. 10-24 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communication & Marketing
4. Building & Facilities

VI. ACTION ITEMS (Resolutions)

1. Erie Pier Sand Sale

RESOLUTION NO. 11-24

Boyle/Norr moved approval, roll call taken and Res. 11-24 unanimously adopted. (See attached Resolution).

2. Railroad Track Maintenance Services Contract

RESOLUTION NO. 12-24

Sertich/Jugovich moved approval, roll call taken and Res. 12-24 unanimously adopted. (See attached Resolution).

3. Miscellaneous Rail Projects Contract

RESOLUTION NO. 13-24

Revoir/Jugovich moved approval, roll call taken and Res. 13-24 unanimously adopted. (See attached Resolution).

4. Berths 10 & 11 Dock Wall Onsite Inspections Agreement

RESOLUTION NO. 14-24

Sertich/Jugovich moved approval, roll call taken and Res. 14-24 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

1. Telephone System & Services Agreement – VC3
2. St. Louis County Economic Development Agreement

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: May 29, June 26, July 31

Meeting Adjourned by President Solon



Mike Jugovich, Secretary