



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, October 27, 2025

6:00 PM

Council Chambers

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Deborah DeLuca, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-032](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-10-14](#)

A motion was made by Councilor Swenson to approve the Minutes. The motion was seconded by Councilor Kennedy.
The Minutes were approved unanimously.

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

Speakers on Lester River Golf Course: Ansel Schimpff, Asher Estrin-Haire, Eleanor Dolan, Mikayla Haynes, Julie O'Leary, Jill Crawford Nichols and Rich Staffon.

Kayla Pridmore and Aparna Katre spoke in regard to Food Access
Barbara Montee spoke about the Tenant Landlord Connection
Mark Edgette, Rene Goodrich and Phoebe Davis spoke in regard to Commissions.

Chad Ronchetti spoke in regard to election official statements.
Brandon Parker spoke in regard to data centers and transparency
Mike Casey spoke in regard to Vacation Rentals
Matt Baumgartner spoke on a few topics.

RESOLUTIONS TABLED

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

2. [25-0808R](#) RESOLUTION ADOPTING INTERIM CONTROLS PENDING FINAL DECISION REGARDING ENACTMENT OF A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS

Indexes:

Attachments: [Cover Memo](#)

This resolution remains on the table

CONSENT AGENDA

A motion was made by Councilor Kennedy to adopt the Consent Agenda. The motion was seconded by Councilor Awal.

The Consent Agenda passes unanimously.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

3. [25-0809R](#) RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTERS, LAPTOPS AND DOCKING STATIONS FROM INSIGHT PUBLIC SECTOR FOR A TOTAL OF \$198,180.59

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

4. [25-0842R](#) RESOLUTION AUTHORIZING CITY OFFICIALS TO PURCHASE AND

CONTRACT FOR SOFTWARE AND TECHNOLOGY PRODUCTS AND SERVICES, SUBJECT TO CITY ATTORNEY AND INFORMATION TECHNOLOGY REVIEW AND APPROVAL.

Indexes:

Attachments: [Cover Memo 25-0842R](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

5. [25-0826R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF PROPERTY & EVIDENCE SPECIALIST.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted unanimously.

6. [25-0827R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF ASSISTANT CITY CLERK, INCLUDING A TITLE CHANGE TO DEPUTY CITY CLERK, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted unanimously.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

7. [25-0815R](#) RESOLUTION AUTHORIZING AN APPLICATION BY THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT FOR A CONTAMINATION CLEANUP GRANT FOR THE LOT D PROJECT AND TO PROVIDE MATCHING FUNDS OF 25 PERCENT OF THE GRANT, NOT TO EXCEED \$150,000.

Indexes:

Attachments: [Cover Memo](#)

This Resolution was adopted unanimously.

8. [25-0824R](#) RESOLUTION FOR A PARTIAL VACATION OF A DRAINAGE

EASEMENT IN LOT 1, BLOCK 2 OF THE ATLAS INDUSTRIAL PARK PLAT.

Indexes:

Attachments: [Cover Memo - PLVAC-2509-0009](#)

[Attachment 1](#)

[Attachment 2](#)

This Resolution was adopted unanimously.

9. [25-0825R](#) RESOLUTION AUTHORIZING CITY OFFICIALS TO RENEW AN AGREEMENT WITH THE DULUTH HOUSING AND REDEVELOPMENT AUTHORITY WHEREBY CITY OFFICIALS ACCEPT \$22,500 TO PROVIDE ADDITIONAL SUPPORT TO THE TENANT LANDLORD CONNECTION PROGRAM OPERATED BY ONE ROOF COMMUNITY HOUSING AND TO ENTER INTO AN AGREEMENT WITH ONE ROOF COMMUNITY HOUSING TO OPERATE THE TENANT LANDLORD CONNECTION.

Indexes:

Attachments: [Cover Memo-TLC-2025](#)

[HRA Contract 2025 TLC](#)

[City Contract for One Roof for 2025 TLC Program](#)

This Resolution was adopted unanimously.

10. [25-0828R](#) RESOLUTION AUTHORIZING A FIRST AMENDMENT TO DEVELOPMENT AGREEMENT WITH HARTLEY HILLS LAND DEVELOPMENT, LLC AND ACCEPTING PERMANENT EASEMENTS FOR: (I) UTILITY PURPOSES AND (II) PUBLIC RECREATIONAL, WALKWAY AND TRAIL PURPOSES OVER REAL PROPERTY IN THE WOODLAND NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 2-Utility Easement](#)

[Exhibit 4-Map](#)

[Cover Memo-Hartley Hills](#)

[Exhibit 1-First Amendment to DA](#)

[Exhibit 3-Resolution](#)

This Resolution was adopted unanimously.

11. [25-0831R](#) RESOLUTION AUTHORIZING AN ASSESSMENT AGREEMENT FOR 114 WEST 1ST STREET FOR ABATEMENT OF HAZARDOUS CONDITIONS

Indexes:

Attachments: [Cover Memo](#)

[Exhibit A](#)

This Resolution was adopted unanimously.

12. [25-0845R](#) RESOLUTION REQUESTING A LAND USE STUDY FOR THE FORMER LESTER PARK GOLF COURSE PROPERTY.

This Resolution was adopted unanimously.

BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

13. [25-0816R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L31089 WITH LHB INC. FOR ENGINEERING SERVICES FOR THE AERIAL LIFT BRIDGE ROUTINE AND COMPLEX BRIDGE INSPECTION, PURCHASE ORDER 24-0607, PROJECT NO. 2356 FOR AN INCREASE OF \$116,302.06 FOR A NEW TOTAL OF \$140,852.06.

Indexes:

Attachments: [Cover Memo](#)

[Amendment No. 1](#)

This Resolution was adopted unanimously.

14. [25-0820R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM ALESSANDRO GIULIANI OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

15. [25-0822R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO CONTRACT L30475 WITH SHORT ELLIOTT HENDRICKSON, INC., FOR THE CROSS CITY TRAIL PHASE 3, IN THE AMOUNT OF \$5,700.00 FOR A NEW TOTAL OF \$227,822.00.

Indexes:

Attachments: [Cover Memo](#)

[Amendment no. 4](#)

This Resolution was adopted unanimously.

16. [25-0823R](#) RESOLUTION AUTHORIZING MUNICIPAL CONSENT TO ST. LOUIS COUNTY TO PERFORM A SCRUB SEAL PROJECT IN 2026.

Indexes:

Attachments: [Cover Memo](#)
[Scrub seal map](#)

This Resolution was adopted unanimously.

17. [25-0829R](#) RESOLUTION AMENDING THE TERMS OF RESOLUTION NO. 25-0438 AND AUTHORIZING A RIGHT-OF-WAY MAINTENANCE AGREEMENT WITH REED M. BLAZEVIC AND MISTICA D. BLAZEVIC.

Indexes:

Attachments: [Exhibit 1](#)
[Cover Memo-Blazevic](#)

This Resolution was adopted unanimously.

18. [25-0830R](#) RESOLUTION ACCEPTING PERMANENT EASEMENTS FOR STREET AND UTILITY PURPOSES FROM MILLER & HOLMES INC., OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)
[Cover Memo](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

19. [25-0821R](#) RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH MINNESOTA POWER FOR USE OF CERTAIN PROPERTY IN CANAL PARK THROUGH 2035 FOR OPERATION OF ELECTRIC VEHICLE CHARGING STATIONS AT NO COST TO THE CITY.

Indexes:

Attachments: [Cover Memo - MP 25-0821R](#)
[Exhibit 1](#)

This Resolution was adopted.
Councilor Forsman abstained stating employer conflict

The following entitled ordinances are to be read for the second time:

BY COUNCILOR AWAL (PERSONNEL)

20. [25-027-O](#) AN ORDINANCE TO INCORPORATE THE DULUTH PROTECTED CLASS COMMISSIONS AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION AND FURTHER ALLOWING THE ADDITION OF OTHER COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.

Indexes:

Attachments: [Motion to Amend: Awal, DeLuca and Swenson \(Passed 8-1:kennedy\)](#)

This ordinance was amended. Therefore it remains as a second read.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

21. [25-028-O](#) AN INTERIM ORDINANCE PURSUANT TO MINN. STAT. § 462.355, SUBD. 4, IMPOSING A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS AND RELATED CITY ACTIVITIES AND APPROVALS PENDING COMPLETION OF A CITY STUDY WEIGHING THE NEED FOR ANY AMENDMENT TO OFFICIAL CONTROLS.

Indexes:

Attachments: [Cover Memo](#)

A motion was made by Councilor Nephew to table this Ordinance. The motion was seconded by Councilor Forsman. The motion passed unanimously.

This Ordinance is tabled

BY COUNCILOR KENNEDY (PUBLIC SAFETY)

22. [25-026-O](#) AN ORDINANCE INTEGRATING THE DULUTH NONBINARY, QUEER, TRANS, TWO SPIRIT, LESBIAN, GAY, BISEXUAL, INTERSEX, AND ASEXUAL COMMISSION INTO THE DULUTH HUMAN RIGHTS COMMISSION AND REPEALING ARTICLE XXXVII (37) OF CHAPTER TWO OF THE DULUTH CITY CODE AND AMENDING ARTICLE I OF CHAPTER 29C TO ADD A NQT2SLGBIA COMMITTEE WITHIN THE HUMAN RIGHTS COMMISSION.

This Ordinance was withdrawn by Councilor Kennedy

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS