

# City of Duluth

411 West First Street Duluth, Minnesota 55802

## **Minutes - Final**

# **City Council**

MISSION STATEMENT: The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the

TOOLS OF CIVILITY: The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]

MN Statutes, 13D.02. Members may participate by interactive technology

Monday, October 27, 2025

6:00 PM

**Council Chambers** 

#### **ROLL CALL**

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Deborah DeLuca, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

#### PLEDGE OF ALLEGIANCE

## **APPROVAL OF MINUTES**

1. 25-032 Meeting Minutes of the Duluth City Council

Indexes:

<u>Attachments:</u> 2025-10-14

A motion was made by Councilor Swenson to approve the Minutes. The motion was seconded by Councilor Kennedy.

The Minutes were approved unanimously.

## REPORTS FROM THE ADMINISTRATION

#### OPPORTUNITY FOR CITIZENS TO BE HEARD

City of Duluth Page 1 Speakers on Lester River Golf Course: Ansel Schimpff, Asher Estrin-Haire, Eleanor Dolan, Mikayla Haynes, Julie O'Leary, Jill Crawford Nichols and Rich Staffon.

Kayla Pridmore and Aparna Katre spoke in regard to Food Access Barbara Montee spoke about the Tenant Landlord Connection Mark Edgette, Rene Goodrich and Phoebe Davis spoke in regard to Commissions.

Chad Ronchetti spoke in regard to election official statements. Brandon Parker spoke in regard to data centers and transparency Mike Casey spoke in regard to Vacation Rentals Matt Baumgartner spoke on a few topics.

#### **RESOLUTIONS TABLED**

### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

2. <u>25-0808R</u> RESOLUTION ADOPTING INTERIM CONTROLS PENDING FINAL

DECISION REGARDING ENACTMENT OF A MORATORIUM ON

**CERTAIN SHORT-TERM RENTAL PERMITS** 

Indexes:

Attachments: Cover Memo

This resolution remains on the table

#### **CONSENT AGENDA**

A motion was made by Councilor Kennedy to adopt the Consent Agenda. The motion was seconded by Councilor Awal.

The Consent Agenda passes unanimously.

#### BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

3. 25-0809R RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTERS,

LAPTOPS AND DOCKING STATIONS FROM INSIGHT PUBLIC SECTOR

FOR A TOTAL OF \$198,180.59

Indexes:

<u>Attachments:</u> Exhibit A - Cover Memo

This Resolution was adopted unanimously.

4. 25-0842R RESOLUTION AUTHORIZING CITY OFFICIALS TO PURCHASE AND

CONTRACT FOR SOFTWARE AND TECHNOLOGY PRODUCTS AND SERVICES, SUBJECT TO CITY ATTORNEY AND INFORMATION TECHNOLOGY REVIEW AND APPROVAL.

Indexes:

Attachments: Cover Memo 25-0842R

This Resolution was adopted unanimously.

#### BY COUNCILOR AWAL (PERSONNEL)

5. 25-0826R RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE

SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE

CLASSIFICATION OF PROPERTY & EVIDENCE SPECIALIST.

Indexes:

Attachments: Exhibit A

Exhibit B

This Resolution was adopted unanimously.

6. 25-0827R RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE

SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE

CLASSIFICATION OF ASSISTANT CITY CLERK, INCLUDING A TITLE CHANGE TO DEPUTY CITY CLERK, AND SPECIFYING CONTRACT

BENEFITS FOR SAME.

Indexes:

Attachments: Exhibit A

Exhibit B

This Resolution was adopted unanimously.

### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

7. 25-0815R RESOLUTION AUTHORIZING AN APPLICATION BY THE DULUTH

ECONOMIC DEVELOPMENT AUTHORITY TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT

FOR A CONTAMINATION CLEANUP GRANT FOR THE LOT D

PROJECT AND TO PROVIDE MATCHING FUNDS OF 25 PERCENT OF

THE GRANT, NOT TO EXCEED \$150,000.

Indexes:

Attachments: Cover Memo

This Resolution was adopted unanimously.

8. 25-0824R RESOLUTION FOR A PARTIAL VACATION OF A DRAINAGE

EASEMENT IN LOT 1, BLOCK 2 OF THE ATLAS INDUSTRIAL PARK PLAT.

Indexes:

Attachments: Cover Memo - PLVAC-2509-0009

Attachment 1
Attachment 2

This Resolution was adopted unanimously.

9. <u>25-0825R</u> RESOLUTION AUTHORIZING CITY OFFICIALS TO RENEW AN

AGREEMENT WITH THE DULUTH HOUSING AND REDEVELOPMENT AUTHORITY WHEREBY CITY OFFICIALS ACCEPT \$22,500 TO PROVIDE ADDITIONAL SUPPORT TO THE TENANT LANDLORD CONNECTION PROGRAM OPERATED BY ONE ROOF COMMUNTY

HOUSING AND TO ENTER INTO AN AGREEMENT WITH ONE ROOF COMMUNITY HOUSING TO OPERATE THE TENANT LANDLORD

CONNECTION.

Indexes:

Attachments: Cover Memo-TLC-2025

HRA Contract 2025 TLC

City Contract for One Roof for 2025 TLC Program

This Resolution was adopted unanimously.

**10.** <u>25-0828R</u> RESOLUTION AUTHORIZING A FIRST AMENDMENT TO

DEVELOPMENT AGREEMENT WITH HARTLEY HILLS LAND

DEVELOPMENT, LLC AND ACCEPTING PERMANENT EASEMENTS FOR: (I) UTILITY PURPOSES AND (II) PUBLIC RECREATIONAL, WALKWAY AND TRAIL PURPOSES OVER REAL PROPERTY IN THE

WOODLAND NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: Exhibit 2-Utility Easement

Exhibit 4-Map

Cover Memo-Hartley Hills

Exhibit 1-First Amendment to DA

**Exhibit 3-Resolution** 

This Resolution was adopted unanimously.

11. 25-0831R RESOLUTION AUTHORIZING AN ASSESSMENT AGREEMENT FOR

114 WEST 1ST STREET FOR ABATEMENT OF HAZARDOUS

**CONDITIONS** 

Indexes:

Attachments: Cover Memo

Exhibit A

This Resolution was adopted unanimously.

12. 25-0845R RESOLUTION REQUESTING A LAND USE STUDY FOR THE FORMER

LESTER PARK GOLF COURSE PROPERTY.

This Resolution was adopted unanimously.

#### BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

13. 25-0816R RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT

L31089 WITH LHB INC. FOR ENGINEERING SERVICES FOR THE AERIAL LIFT BRIDGE ROUTINE AND COMPLEX BRIDGE INSPECTION, PURCHASE ORDER 24-0607, PROJECT NO. 2356 FOR AN INCREASE

OF \$116,302.06 FOR A NEW TOTAL OF \$140,852.06.

Indexes:

Attachments: Cover Memo

Amendment No. 1

This Resolution was adopted unanimously.

**14.** <u>25-0820R</u> RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY

CONSTRUCTION EASEMENT FROM ALESSANDRO GIULIANI OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN

PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: Exhibit 1

Cover Memo

This Resolution was adopted unanimously.

**15.** 25-0822R RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO CONTRACT

L30475 WITH SHORT ELLIOTT HENDRICKSON, INC., FOR THE CROSS

CITY TRAIL PHASE 3, IN THE AMOUNT OF \$5,700.00 FOR A NEW

TOTAL OF \$227,822.00.

Indexes:

Attachments: Cover Memo

Amendment no. 4

This Resolution was adopted unanimously.

16. <u>25-0823R</u> RESOLUTION AUTHORIZING MUNICIPAL CONSENT TO ST. LOUIS

COUNTY TO PERFORM A SCRUB SEAL PROJECT IN 2026.

Indexes:

Attachments: Cover Memo

Scrub seal map

This Resolution was adopted unanimously.

17. 25-0829R RESOLUTION AMENDING THE TERMS OF RESOLUTION NO. 25-0438

AND AUTHORIZING A RIGHT-OF-WAY MAINTENANCE AGREEMENT

WITH REED M. BLAZEVIC AND MISTICA D. BLAZEVIC.

Indexes:

Attachments: Exhibit 1

Cover Memo-Blazevic

This Resolution was adopted unanimously.

18. 25-0830R RESOLUTION ACCEPTING PERMANENT EASEMENTS FOR STREET

AND UTILITY PURPOSES FROM MILLER & HOLMES INC., OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN

PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: Exhibit 1

**Cover Memo** 

This Resolution was adopted unanimously.

#### **END OF CONSENT AGENDA**

The following entitled resolutions are also to be considered:

### BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

19. 25-0821R RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH

MINNESOTA POWER FOR USE OF CERTAIN PROPERTY IN CANAL PARK THROUGH 2035 FOR OPERATION OF ELECTRIC VEHICLE

CHARGING STATIONS AT NO COST TO THE CITY.

Indexes:

Attachments: Cover Memo - MP 25-0821R

Exhibit 1

This Resolution was adopted.

Councilor Forsman abstained stating employer conflict

### The following entitled ordinances are to be read for the second time:

### BY COUNCILOR AWAL (PERSONNEL)

20. <u>25-027-O</u> AN ORDINANCE TO INCORPORATE THE DULUTH PROTECTED

CLASS COMMISSIONS AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION AND FURTHER ALLOWING THE ADDITION OF OTHER COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.

Indexes:

Attachments: Motion to Amend: Awal, DeLuca and Swenson (Passed 8-1:kennedy)

This ordinance was amended. Therefore it remains as a second read.

#### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

**21.** <u>25-028-0</u> AN INTERIM ORDINANCE PURSUANT TO MINN. STAT. § 462.355,

SUBD. 4, IMPOSING A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS AND RELATED CITY ACTIVITIES AND APPROVALS PENDING COMPLETION OF A CITY STUDY WEIGHING THE NEED FOR

ANY AMENDMENT TO OFFICIAL CONTROLS.

Indexes:

Attachments: Cover Memo

A motion was made by Councilor Nephew to table this Ordinance. The motion was seconded by Councilor Forsman. The motion passed unanimously.

This Ordinance is tabled

#### BY COUNCILOR KENNEDY (PUBLIC SAFETY)

22. 25-026-O AN ORDINANCE INTEGRATING THE DULUTH NONBINARY, QUEER,

TRANS, TWO SPIRIT, LESBIAN, GAY, BISEXUAL, INTERSEX, AND ASEXUAL COMMISSION INTO THE DULUTH HUMAN RIGHTS COMMISSION AND REPEALING ARTICLE XXXVII (37) OF CHAPTER TWO OF THE DULUTH CITY CODE AND AMENDING ARTICLE I OF CHAPTER 29C TO ADD A NQT2SLGBIA COMMITTEE WITHIN THE

HUMAN RIGHTS COMMISSION.

This Ordinance was withdrawn by Councilor Kennedy

#### **COUNCILOR QUESTIONS AND COMMENTS**

# **COUNCILOR PREVIEW OF UPCOMING BUSINESS**

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