

Council Agenda Item 26-0061R



MEETING DATE: March 9, 2026

SUBJECT/TITLE: RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT GIFTS / DONATIONS ON BEHALF OF THE CITY IN THE AMOUNT OF \$10,000 OR LESS (REPLACEMENT).

SUBMITTED BY: Karla Culhane, City Administrator

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

PREVIOUS COUNCIL ACTION:

Resolution	Title
97-0594	Resolution authorizing City Treasurer to accept gifts on behalf of the city for up to \$5,000.
13-0109R	Resolution authorizing City Treasurer to accept gifts on behalf of the city for up to \$10,000.
18-0758R	Resolution authorizing Chief Financial Officer to accept gifts on behalf of the city for up to \$10,000.

BACKGROUND: This resolution authorizes the city administrator or their designee to accept monetary gifts or donations for the benefits of its citizens, of \$10,000 or less made to the It replaces Resolution 18-0758 which expired at the end of 2023. This resolution streamlines the process for accepting monetary gifts valued at \$10,000 or less by eliminating the need for council approval for each individual gift. The amount and purpose of all such gifts accepted shall be communicated in writing by the finance director to the city council on an annual basis.

An exception to this authority exists if matching city funds are required. In such event, the gift would require city council acceptance. The authorization provided in this resolution will sunset on December 31, 2030.

BUDGET/FISCAL IMPACT: Positive cash flow for the city

OPTIONS: N/A

NECESSARY ACTION:

ATTACHMENTS: None