

**Held via Zoom (COVID-19)**

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
DULUTH SEAWAY PORT AUTHORITY  
JANUARY 27, 2021  
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, January 27, 2021, at 10 a.m. via Zoom in the administration office at 2305 W. Superior St.

**I. ROLL CALL**

Present: President Rick Revoir, Vice President Tony Sertich, Secretary Patrick Boyle, Treasurer Mike Jugovich, Assistant Treasurer Yvonne Solon, Commissioners Ray Klosowski (arrived at 10:25 a.m.), and Tyrone Walker.

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Facilities Manager Dean Lembke, Director of Communications & Marketing Jayson Hron, Director of Trade & Business Development Kate Ferguson, Director of Government & Environmental Affairs Jeff Stollenwerk, Staff Accountant Shellie Golden, Accounting Analyst Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing, and John Eloranta of Congressman Pete Stauber's Office (arrived at 10:30 a.m.).

**II. APPROVAL OF MINUTES**

1. Regular Meeting, December 16, 2020

Jugovich/Walker moved approval, roll call taken and motion unanimously carried.

**III. REPORT OF TREASURER**

1. Financial Statement ending December 31, 2020

**RESOLUTION NO. 1-21**

Jugovich/Sertich moved approval, roll call taken and Res. 1-21 unanimously adopted.

**IV. COMMITTEE REPORTS**

1. Budget & Finance
2. Governance

**V. DEPARTMENT REPORTS**

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management

**VI. ACTION ITEMS (Resolutions)**

**1. Janitorial Services Contract – General Cleaning**

**RESOLUTION NO. 2-21**

Walker/Jugovich moved approval, roll call taken and Res. 2-21 unanimously adopted. (See attached Resolution).

**2. Public Use of Clure Marine Terminal Policy**

**RESOLUTION NO. 3-21**

Boyle/Solon TABLED resolution until next board meeting, roll call taken and Res. 3-21 unanimously adopted. (ORAL RESOLUTION).

**VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report**

1. Snowy Owl Hold Harmless Agreement – Dave Evans
2. Spectrum/Charter Agreement – 802 Garfield Avenue

**VIII. GENERAL DISCUSSION**

1. Other

**IX. OTHER MATTERS**

1. Future Board Meetings: March 31

Meeting Adjourned: Jugovich/Walker (Sertich Opposed)

  
Patrick Boyle, Secretary