



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02. Members may participate by interactive technology**

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Monday, January 26, 2026

6:00 PM

Council Chambers

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### ROLL CALL

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

1. [26-003](#) Meeting Minutes of the Duluth City Council

**Attachments:** [01-12-2026\\_City Council Minutes](#)

### REPORTS FROM THE ADMINISTRATION

### OPPORTUNITY FOR CITIZENS TO BE HEARD

### CONSENT AGENDA

### BY COUNCILOR RANDORF (FINANCE)

2. [26-0061R](#) RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT GIFTS ON BEHALF OF THE CITY IN THE AMOUNT OF \$10,000 OR LESS.

Attachments: [Cover Memo](#)

3. [26-0070R](#) RESOLUTION APPROVING SETTLEMENT IN THE MATTER OF CITY OF DULUTH VS. CAVE ENTERPRISES OPERATIONS, LLC AND PAYMENT TO THE CITY OF DULUTH IN THE AMOUNT OF \$20,000 PURSUANT TO THE TERMS OF THE SETTLEMENT AGREEMENT.

Attachments: [Document A](#)

[20260120 Cover Memo for Cave Resolution](#)

**BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)**

4. [26-0030R](#) RESOLUTION AUTHORIZING ANNUAL RENEWALS TO CONTRACT 23110 WITH GRANICUS, INC., FOR SOFTWARE AND MANAGED SERVICES

Attachments: [Exhibit A - Agreement](#)

[Cover Memo](#)

5. [26-0048R](#) RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES.

Attachments: [Clyde Iron Works\\_Temp Application](#)

[Downtown Duluth\\_Temp Application](#)

6. [26-0050R](#) RESOLUTION APPROVING AN APPLICATION FOR LAWFUL GAMBLING.

Attachments: [Portman Recreation Association\\_Lawful Gambling Application](#)

**BY COUNCILOR FORSMAN (PERSONNEL)**

7. [26-0063R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF DIGITAL FORENSIC ANALYST, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Attachments: [Exhibit A](#)

[Exhibit B](#)

8. [26-0066R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF UTILITY ACCOUNTS RECEIVABLE SPECIALIST.

Attachments: [Exhibit A](#)

[Exhibit B](#)

9. [26-0073R](#) RESOLUTION APPOINTMENT MEMBERS TO THE HOUSING TRUST FUND REVIEW COMMITTEE

10. [26-0074R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JAMES HANSEN TO THE NATURAL RESOURCES COMMISSION.

**BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

11. [26-0028R](#) RESOLUTION AMENDING THE 2026 FEE SCHEDULE RELATED TO FEES FOR SHORELAND PERMITS.

**Attachments:** [Cover Memo](#)

12. [26-0034R](#) RESOLUTION AUTHORIZING AN AMENDED AND RESTATED LEASE AGREEMENT FOR A PORTION OF THE FIRST LEVEL IN THE MEDICAL DISTRICT PARKING RAMP WITH THE LAKEVIEW AT 333 SUPERIOR PARKING, LLC.

**Attachments:** [Document A - lease agreement 1st floor](#)  
[Cover Memo](#)

13. [26-0035R](#) RESOLUTION AUTHORIZING AN AMENDED AND RESTATED LEASE AGREEMENT FOR A PORTION OF THE GROUND LEVEL IN THE MEDICAL DISTRICT PARKING RAMP WITH THE LAKEVIEW AT 333 SUPERIOR PARKING, LLC.

**Attachments:** [Ground Floor Amended and Restated Lease 20260113 CLEAN](#)  
[Cover Memo](#)

14. [26-0040R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-50 AUTHORIZING FUNDING FOR THE DULUTH PRODUCTION INCENTIVE PROGRAM AND AN AGREEMENT WITH THE UPPER MIDWEST FILM OFFICE.

**Attachments:** [Council Memo](#)  
[Exhibit A](#)

15. [26-0045R](#) RESOLUTION APPROVING THE 2026 ANNUAL ACTION PLAN AND AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”), HOME PROGRAM (“HOME”), AND EMERGENCY SOLUTIONS GRANT PROGRAM (“ESG”) PROGRAM FUNDS.

**Attachments:** [Cover Memo-2026 ACTION Plan.pdf](#)

16. [26-0053R](#) RESOLUTION AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE 2026 PROGRAM YEAR, AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

**Attachments:**

[Cover Memo-2026 CDBG.pdf](#)

[Attachment 1.pdf](#)

[Attachment 2.pdf](#)

17. [26-0054R](#) RESOLUTION AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") HOME INVESTMENT PARTNERSHIP FUNDS FOR THE 2026 PROGRAM YEAR, AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

**Attachments:**

[Cover Memo-2026 HOME.pdf](#)

[Attachment 1.pdf](#)

[Attachment 2.pdf](#)

18. [26-0055R](#) RESOLUTION AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG) FUNDING FOR THE 2026 PROGRAM YEAR, AUTHORIZING CONTRACTS, AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

**Attachments:**

[Cover Memo-2026 ESG.pdf](#)

[Attachment 1.pdf](#)

[Attachment 2.pdf](#)

19. [26-0064R](#) RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$225,000 LOCAL HOUSING TRUST FUND GRANT FROM THE MINNESOTA HOUSING FINANCE AGENCY FOR THE DULUTH HOUSING TRUST FUND.

**Attachments:**

[Council Memo](#)

[Document A](#)

**BY COUNCILOR CLANAUGH (INTERGOVERNMENTAL RELATIONS)**

20. [26-0068R](#) RESOLUTION AUTHORIZING AMENDMENT NUMBER 1 TO THE LOCAL COOPERATION AGREEMENT WITH THE UNITED STATES OF AMERICA, DEPARTMENT OF ARMY AND THE DULUTH SEAWAY PORT AUTHORITY RELATING TO THE ERIE PIER CONTAINED DISPOSAL FACILITY, TOGETHER WITH A TERMINATION OF RIGHT-OF-ENTRY AGREEMENTS.

Attachments: [Exhibit 1](#)

[Exhibit 2](#)

[Cover Memo-Erie Pier Agreements 1](#)

**BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)**

21. [26-0008R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM PARK PROPERTIES LLC OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Attachments: [Exhibit 1](#)

[Cover Memo](#)

22. [26-0010R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH LHB, INC. FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE DESIGN SERVICES FOR THE DTA BUS STOP IMPROVEMENT PROJECT IN THE AMOUNT OF \$94,628.00.

Attachments: [Exhibit A - Cover Memo](#)

[Exhibit B - Professional Engineering Agreement - LHB - L 31327](#)

23. [26-0026R](#) RESOLUTION AUTHORIZING THE PURCHASE OF BROCHURES, A GAS SURVEY AND HEAD OF THE LAKES MEMBERSHIP FROM GIANT VOICES, INC. FOR AN ANNUAL ESTIMATED AMOUNT OF \$53,760.58.

Attachments: [Exhibit A - Resolution Cover Memo](#)

24. [26-0032R](#) RESOLUTION TO ESTABLISH A “NO PARKING” ZONE ON BOTH SIDES OF 24TH AVENUE WEST FROM WEST MICHIGAN STREET TO WEST SKYLINE PARKWAY.

Attachments: [Cover memo](#)

[Location Map](#)

25. [26-0033R](#) RESOLUTION APPROVING THE PURCHASE OF GAS METER ENCODER RECEIVER TRANSMITTERS (ERT) FROM UNITED SYSTEMS AND SOFTWARE, INC. FOR THE AMOUNT NOT TO EXCEED \$370,000.00.

Attachments: [Exhibit A - Resolution Cover Memo Gas](#)

26. [26-0039R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO AGREEMENT L31096 WITH LHB, INC. FOR ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION FOR 2025 LEAD SERVICE LINE REPLACEMENT PROJECTS, TO INCREASE THE AMOUNT BY \$204,141.00 FOR A NEW TOTAL OF \$2,257,831.00.

Attachments: [Cover Memo](#)  
[LHB Amendment Letter](#)

27. [26-0041R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH BOLTON AND MENK, INC. FOR ENGINEERING SERVICES FOR THE 2026 BMP INSPECTION AND MODERNIZATION PROJECT, CITY PROJECT NO. 2357, FOR AN AMOUNT NOT TO EXCEED \$66,499.00.

Attachments: [Cover Memo](#)  
[Agreement L 31341](#)  
[Location Map](#)

28. [26-0052R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT L 30048 WITH BUSINESS COMMUNICATION SOLUTIONS FOR MAILING SERVICES AND POSTAGE FOR AN ADDITIONAL YEAR OF SERVICE IN THE AMOUNT OF \$212,000.00

Attachments: [Exhibit A - Cover Memo for Resolution 26-0052R](#)  
[Exhibit B - Amendment 5 L 30048-05](#)

29. [26-0056R](#) RESOLUTION AUTHORIZING THE CHANGE ORDER TO CONTRACT L31206 WITH STACK BROS. MECHANICAL CONTRACTORS, INC. FOR THE DULUTH ENTERTAINMENT CONVENTION CENTER (DECC) HOT WATER PIPE REPLACEMENT FOR \$35,336.00 FOR A NEW TOTAL NOT TO EXCEED \$355,001.00.

Attachments: [Exhibit A - Cover Memo](#)  
[Exhibit B - Change Order No. 2 to L31206](#)

30. [26-0057R](#) RESOLUTION AUTHORIZING THE PURCHASE OF A T880 VACTOR HYDRO EXCAVATOR TRUCK FROM MACQUEEN EQUIPMENT, INC., IN THE AMOUNT OF \$596,635.48

Attachments: [Cover Memo for Resolution 26-0057R](#)

31. [26-0060R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES FUNDING FOR THE CONSTRUCTION OF THE CROSS CITY TRAIL SEGMENT 6 FROM REDRUTH STREET TO FREMONT STREET.

Attachments: [Cover Memo](#)  
[Exhibit 1](#)

**BY COUNCILOR TOMANEK (PUBLIC SAFETY)**

32. [26-0058R](#) RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT 2026 FORD HYBRID POLICE INTERCEPTORS FROM TENVOORDE FORD, INC. FOR THE TOTAL AMOUNT OF \$375,156.52.

Attachments: [Exhibit A - Cover Memo](#)

**BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)**

33. [26-0042R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30939 WITH ZENITH TRAIL CONTRACTING LLC FOR ADDITIONAL TRAIL WORK ON THE BLACK DOWNHILL JUMP LINE CONSTRUCTION PROJECT AT SPIRIT MOUNTAIN RECREATION AREA, INCREASING THE CONTRACT BY \$110,279.71 TO A NEW TOTAL NOT TO EXCEED \$303,038.71.

Attachments: [Cover Memo - Spirit Mt Black Jump Line Bike Trail](#)

34. [26-0046R](#) RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO A DEVELOPMENT AGREEMENT WITH THE CHESTER BOWL IMPROVEMENT CLUB FOR RECONSTRUCTION OF THE THOM STORM CHALET AND OUTDOOR RECREATION CENTER AT CHESTER PARK.

Attachments: [Cover Memo\\_First Amendment Development Agreement with CBIC](#)

[Exhibit A - First Amendment](#)

35. [26-0047R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT OF \$200,000 FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES ATV DEDICATED ACCOUNT TO SUPPORT A STUDY OF POTENTIAL ATV ROUTES IN FAR WESTERN DULUTH.

Attachments: [Cover Memo\\_Accept ATV Route Study](#)

[Exhibit A](#)

[Exhibit B](#)

36. [26-0049R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30862 WITH ZENITH TRAIL CONTRACTING LLC FOR ADDITIONAL TRAIL WORK ON THE MOUNTAIN BIKE TRAIL CONSTRUCTION PROJECT AT SPIRIT MOUNTAIN RECREATION AREA, INCREASING THE CONTRACT BY \$66,640.00 TO A NEW TOTAL NOT TO EXCEED \$480,472.25.

Attachments: [Cover Memo - Spirit Mt Bike Trail](#)

37. [26-0051R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30603-01 WITH IRRIGATION CONSULTING INC. FOR ADDITIONAL ENGINEERING SERVICES RELATED TO THE ENGER PARK GOLF COURSE RENOVATION PROJECT, FOR AN INCREASE OF \$10,161.09 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$126,991.09.

Attachments:

[Cover Memo - Enger Golf Irrigation Consulting](#)

38. [26-0062R](#) RESOLUTION AUTHORIZING THE DULUTH AIRPORT AUTHORITY TO ACCEPT FEDERAL AND STATE OF MINNESOTA GRANTS FOR IMPROVEMENTS TO THE DULUTH INTERNATIONAL AIRPORT AND SKY HARBOR AIRPORT AND TO EXECUTE GRANT DOCUMENTS ON BEHALF OF THE CITY FOR YEAR 2026.

Attachments:

[20260116\\_Cover Memo DAA](#)

39. [26-0067R](#) RESOLUTION AUTHORIZING A CONTRACT WITH VSI CONSTRUCTION INC FOR THE CITY HALL RESTROOM REMODEL PHASE ONE PROJECT FOR AN AMOUNT NOT TO EXCEED \$255,278.49.

Attachments:

[Cover Memo - VSI Construction - 26-0067R](#)

## END OF CONSENT AGENDA

## COUNCILOR QUESTIONS AND COMMENTS

## COUNCILOR PREVIEW OF UPCOMING BUSINESS