



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, January 26, 2026

6:00 PM

Council Chambers

ROLL CALL

Present: 9 - Councilor David Clanaugh, Councilor Diane Desotelle, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Jordon Johnson, Councilor Roz Randorf, Councilor Terese Tomanek, Vice President Janet Kennedy and President Lynn Nephew

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [26-003](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [01-12-2026 City Council Minutes](#)

This Minutes was approved.

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

Jacob Bell spoke in regard to Washington Center.
Bruce Fehringer spoke in regard to Cross City Trail funding

The following speakers spoke in regard to ICE: Julia Covert, Brandon Parker, Eleanor Dolan, Aaron Rose, Ahnika Berg, Taylor Krosbakken, Diane Hartley, Jenny Ward, Chance Wells, Matt Sergeant, David Tryggestad, Laura Turman, Andrew St. Croix, Grant Studer, Danny Frank, Starr Brainard, Robert Carleton, Maggie Hylton, James Hansen, Kathy Peterson, Lucy Billings, Markus Edgette, Evan Leebens and Max Bowman

CONSENT AGENDA

BY COUNCILOR RANDORF (FINANCE)

2. [26-0061R](#) RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT GIFTS ON BEHALF OF THE CITY IN THE AMOUNT OF \$10,000 OR LESS.

Indexes:

Attachments: [Cover Memo](#)

This Resolution was removed from the Consent Agenda.

A motion was made by Councilor Durrwachter to table this Resolution. The motion was seconded by Vice President Kennedy.
This Resolution was tabled unanimously.

3. [26-0070R](#) RESOLUTION APPROVING SETTLEMENT IN THE MATTER OF CITY OF DULUTH VS. CAVE ENTERPRISES OPERATIONS, LLC AND PAYMENT TO THE CITY OF DULUTH IN THE AMOUNT OF \$20,000 PURSUANT TO THE TERMS OF THE SETTLEMENT AGREEMENT.

Indexes:

Attachments: [Document A](#)
[20260120 Cover Memo for Cave Resolution](#)

This Resolution was adopted unanimously

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

4. [26-0030R](#) RESOLUTION AUTHORIZING ANNUAL RENEWALS TO CONTRACT 23110 WITH GRANICUS, INC., FOR SOFTWARE AND MANAGED SERVICES

Indexes:

Attachments: [Exhibit A - Agreement](#)
[Cover Memo](#)

This Resolution was adopted unanimously

5. [26-0048R](#) RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES.

Indexes:

Attachments: [Clyde Iron Works Temp Application](#)
[Downtown Duluth Temp Application](#)

This Resolution was adopted unanimously

6. [26-0050R](#) RESOLUTION APPROVING AN APPLICATION FOR LAWFUL GAMBLING.

Indexes:

Attachments: [Portman Recreation Association Lawful Gambling Application](#)

This Resolution was adopted unanimously

BY COUNCILOR FORSMAN (PERSONNEL)

7. [26-0063R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF DIGITAL FORENSIC ANALYST, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)

This Resolution was adopted unanimously

8. [26-0066R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF UTILITY ACCOUNTS RECEIVABLE SPECIALIST.

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)

This Resolution was adopted unanimously

9. [26-0074R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JAMES HANSEN TO THE NATURAL RESOURCES COMMISSION.

This Resolution was adopted unanimously

BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

10. [26-0028R](#) RESOLUTION AMENDING THE 2026 FEE SCHEDULE RELATED TO FEES FOR SHORELAND PERMITS.
- Indexes:***
- Attachments:*** [Cover Memo](#)
- This Resolution was adopted unanimously**
11. [26-0034R](#) RESOLUTION AUTHORIZING AN AMENDED AND RESTATED LEASE AGREEMENT FOR A PORTION OF THE FIRST LEVEL IN THE MEDICAL DISTRICT PARKING RAMP WITH THE LAKEVIEW AT 333 SUPERIOR PARKING, LLC.
- Indexes:***
- Attachments:*** [Document A - lease agreement 1st floor](#)
[Cover Memo](#)
- This Resolution was adopted unanimously**
12. [26-0035R](#) RESOLUTION AUTHORIZING AN AMENDED AND RESTATED LEASE AGREEMENT FOR A PORTION OF THE GROUND LEVEL IN THE MEDICAL DISTRICT PARKING RAMP WITH THE LAKEVIEW AT 333 SUPERIOR PARKING, LLC.
- Indexes:***
- Attachments:*** [Ground Floor Amended and Restated Lease 20260113 CLEAN](#)
[Cover Memo](#)
- This Resolution was adopted unanimously**
13. [26-0040R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-50 AUTHORIZING FUNDING FOR THE DULUTH PRODUCTION INCENTIVE PROGRAM AND AN AGREEMENT WITH THE UPPER MIDWEST FILM OFFICE.
- Indexes:***
- Attachments:*** [Council Memo](#)
[Exhibit A](#)
- This Resolution was adopted unanimously**
14. [26-0045R](#) RESOLUTION APPROVING THE 2026 ANNUAL ACTION PLAN AND AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”), HOME PROGRAM (“HOME”), AND EMERGENCY SOLUTIONS GRANT PROGRAM (“ESG”) PROGRAM FUNDS.

Indexes:

Attachments: [Cover Memo-2026 ACTION Plan.pdf](#)
[2026 Action Plan Jan 26](#)

This Resolution was adopted unanimously

15. [26-0053R](#) RESOLUTION AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE 2026 PROGRAM YEAR, AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

Indexes:

Attachments: [Cover Memo-2026 CDBG.pdf](#)
[Attachment 1.pdf](#)
[Attachment 2.pdf](#)

This Resolution was adopted unanimously

16. [26-0054R](#) RESOLUTION AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) HOME INVESTMENT PARTNERSHIP FUNDS FOR THE 2026 PROGRAM YEAR, AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

Indexes:

Attachments: [Cover Memo-2026 HOME.pdf](#)
[Attachment 1.pdf](#)
[Attachment 2.pdf](#)

This Resolution was adopted unanimously

17. [26-0055R](#) RESOLUTION AUTHORIZING A REQUEST FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG) FUNDING FOR THE 2026 PROGRAM YEAR, AUTHORIZING CONTRACTS, AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

Indexes:

Attachments: [Cover Memo-2026 ESG.pdf](#)
[Attachment 1.pdf](#)
[Attachment 2.pdf](#)

This Resolution was adopted unanimously

18. [26-0059R](#) RESOLUTION AUTHORIZING APPLICATION TO THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY FOR A 2026

COMMUNITY-WIDE ASSESSMENT GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED \$500,000

Indexes:

Attachments: [Council Memo](#)

This Resolution was adopted unanimously

19. [26-0064R](#) RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$225,000 LOCAL HOUSING TRUST FUND GRANT FROM THE MINNESOTA HOUSING FINANCE AGENCY FOR THE DULUTH HOUSING TRUST FUND.

Indexes:

Attachments: [Council Memo](#)

[Document A](#)

This Resolution was adopted unanimously

BY COUNCILOR CLANAUGH (INTERGOVERNMENTAL RELATIONS)

20. [26-0068R](#) RESOLUTION AUTHORIZING AMENDMENT NUMBER 1 TO THE LOCAL COOPERATION AGREEMENT WITH THE UNITED STATES OF AMERICA, DEPARTMENT OF ARMY AND THE DULUTH SEAWAY PORT AUTHORITY RELATING TO THE ERIE PIER CONTAINED DISPOSAL FACILITY, TOGETHER WITH A TERMINATION OF RIGHT-OF-ENTRY AGREEMENTS.

Indexes:

Attachments: [Exhibit 1](#)

[Exhibit 2](#)

[Cover Memo-Erie Pier Agreements 1](#)

This Resolution was adopted unanimously

BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)

21. [26-0008R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM PARK PROPERTIES LLC OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously

22. [26-0010R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH LHB, INC. FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE DESIGN SERVICES FOR THE DTA BUS STOP IMPROVEMENT PROJECT IN THE AMOUNT OF \$94,628.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)
[Exhibit B - Professional Engineering Agreement - LHB - L 31327](#)

This Resolution was adopted unanimously

23. [26-0026R](#) RESOLUTION AUTHORIZING THE PURCHASE OF BROCHURES, A GAS SURVEY AND HEAD OF THE LAKES MEMBERSHIP FROM GIANT VOICES, INC. FOR AN ANNUAL ESTIMATED AMOUNT OF \$53,760.58.

Indexes:

Attachments: [Exhibit A - Resolution Cover Memo](#)

This Resolution was adopted unanimously

24. [26-0032R](#) RESOLUTION TO ESTABLISH A "NO PARKING" ZONE ON BOTH SIDES OF 24TH AVENUE WEST FROM WEST MICHIGAN STREET TO WEST SKYLINE PARKWAY.

Indexes:

Attachments: [Cover memo](#)
[Location Map](#)

This Resolution was adopted unanimously

25. [26-0033R](#) RESOLUTION APPROVING THE PURCHASE OF GAS METER ENCODER RECEIVER TRANSMITTERS (ERT) FROM UNITED SYSTEMS AND SOFTWARE, INC. FOR THE AMOUNT NOT TO EXCEED \$370,000.00.

Indexes:

Attachments: [Exhibit A - Resolution Cover Memo Gas](#)

This Resolution was adopted unanimously

26. [26-0039R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO AGREEMENT L31096 WITH LHB, INC. FOR ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION FOR 2025 LEAD SERVICE LINE REPLACEMENT PROJECTS, TO INCREASE THE AMOUNT BY \$204,141.00 FOR A NEW TOTAL OF \$2,257,831.00.

Indexes:

Attachments: [Cover Memo](#)

[LHB Amendment Letter](#)

This Resolution was adopted unanimously

27. [26-0041R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH BOLTON AND MENK, INC. FOR ENGINEERING SERVICES FOR THE 2026 BMP INSPECTION AND MODERNIZATION PROJECT, CITY PROJECT NO. 2357, FOR AN AMOUNT NOT TO EXCEED \$66,499.00.

Indexes:

Attachments: [Cover Memo](#)

[Agreement L 31341](#)

[Location Map](#)

This Resolution was adopted unanimously

28. [26-0052R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT L 30048 WITH BUSINESS COMMUNICATION SOLUTIONS FOR MAILING SERVICES AND POSTAGE FOR AN ADDITIONAL YEAR OF SERVICE IN THE AMOUNT OF \$212,000.00

Indexes:

Attachments: [Exhibit A - Cover Memo for Resolution 26-0052R](#)

[Exhibit B - Amendment 5 L 30048-05](#)

This Resolution was adopted unanimously

29. [26-0056R](#) RESOLUTION AUTHORIZING THE CHANGE ORDER TO CONTRACT L31206 WITH STACK BROS. MECHANICAL CONTRACTORS, INC. FOR THE DULUTH ENTERTAINMENT CONVENTION CENTER (DECC) HOT WATER PIPE REPLACEMENT FOR \$35,336.00 FOR A NEW TOTAL NOT TO EXCEED \$355,001.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

[Exhibit B - Change Order No. 2 to L31206](#)

This Resolution was adopted unanimously

30. [26-0057R](#) RESOLUTION AUTHORIZING THE PURCHASE OF A T880 VACTOR HYDRO EXCAVATOR TRUCK FROM MACQUEEN EQUIPMENT, INC., IN THE AMOUNT OF \$596,635.48

Indexes:

Attachments: [Cover Memo for Resolution 26-0057R](#)

This Resolution was adopted unanimously

31. [26-0060R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES FUNDING FOR THE CONSTRUCTION OF THE CROSS CITY TRAIL SEGMENT 6 FROM REDRUTH STREET TO FREMONT STREET.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit 1](#)

This Resolution was adopted unanimously

BY COUNCILOR TOMANEK (PUBLIC SAFETY)

32. [26-0058R](#) RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT 2026 FORD HYBRID POLICE INTERCEPTORS FROM TENVOORDE FORD, INC. FOR THE TOTAL AMOUNT OF \$375,156.52.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously

BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)

33. [26-0042R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30939 WITH ZENITH TRAIL CONTRACTING LLC FOR ADDITIONAL TRAIL WORK ON THE BLACK DOWNHILL JUMP LINE CONSTRUCTION PROJECT AT SPIRIT MOUNTAIN RECREATION AREA, INCREASING THE CONTRACT BY \$110,279.71 TO A NEW TOTAL NOT TO EXCEED \$303,038.71.

Indexes:

Attachments: [Cover Memo - Spirit Mt Black Jump Line Bike Trail](#)

This Resolution was adopted unanimously

34. [26-0046R](#) RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO A DEVELOPMENT AGREEMENT WITH THE CHESTER BOWL IMPROVEMENT CLUB FOR RECONSTRUCTION OF THE THOM STORM CHALET AND OUTDOOR RECREATION CENTER AT CHESTER PARK.

Indexes:

Attachments: [Cover Memo_First Amendment Development Agreement with CBIC](#)
[Exhibit A - First Amendment](#)

This Resolution was adopted unanimously

35. [26-0047R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT OF \$200,000 FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES ATV DEDICATED ACCOUNT TO SUPPORT A STUDY OF POTENTIAL ATV ROUTES IN FAR WESTERN DULUTH.

Indexes:

Attachments: [Cover Memo_Accept ATV Route Study](#)
[Exhibit A](#)
[Exhibit B](#)

This Resolution was adopted unanimously

36. [26-0049R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30862 WITH ZENITH TRAIL CONTRACTING LLC FOR ADDITIONAL TRAIL WORK ON THE MOUNTAIN BIKE TRAIL CONSTRUCTION PROJECT AT SPIRIT MOUNTAIN RECREATION AREA, INCREASING THE CONTRACT BY \$66,640.00 TO A NEW TOTAL NOT TO EXCEED \$480,472.25.

Indexes:

Attachments: [Cover Memo - Spirit Mt Bike Trail](#)

This Resolution was adopted unanimously

37. [26-0051R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30603-01 WITH IRRIGATION CONSULTING INC. FOR ADDITIONAL ENGINEERING SERVICES RELATED TO THE ENGER PARK GOLF COURSE RENOVATION PROJECT, FOR AN INCREASE OF \$10,161.09 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$126,991.09.

Indexes:

Attachments: [Cover Memo - Enger Golf Irrigation Consulting](#)

This Resolution was adopted unanimously

38. [26-0062R](#) RESOLUTION AUTHORIZING THE DULUTH AIRPORT AUTHORITY TO ACCEPT FEDERAL AND STATE OF MINNESOTA GRANTS FOR IMPROVEMENTS TO THE DULUTH INTERNATIONAL AIRPORT AND SKY HARBOR AIRPORT AND TO EXECUTE GRANT DOCUMENTS ON BEHALF OF THE CITY FOR YEAR 2026.

Indexes:

Attachments: [20260116_Cover Memo DAA](#)

This Resolution was adopted unanimously

39. [26-0067R](#) RESOLUTION AUTHORIZING A CONTRACT WITH VSI CONSTRUCTION INC FOR THE CITY HALL RESTROOM REMODEL PHASE ONE PROJECT FOR AN AMOUNT NOT TO EXCEED \$255,278.49.

Indexes:

Attachments: [Cover Memo - VSI Construction - 26-0067R](#)

This Resolution was adopted unanimously

END OF CONSENT AGENDA

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS