



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02.** *Members may participate by interactive technology*

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Monday, October 27, 2025

6:00 PM

Council Chambers

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF MINUTES

1. [25-032](#) Meeting Minutes of the Duluth City Council

**Attachments:** [2025-10-14](#)

#### REPORTS FROM THE ADMINISTRATION

#### OPPORTUNITY FOR CITIZENS TO BE HEARD

#### RESOLUTIONS Tabled

#### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

2. [25-0808R](#) RESOLUTION ADOPTING INTERIM CONTROLS PENDING FINAL DECISION REGARDING ENACTMENT OF A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS

**Sponsors:** Forsman, Nephew, Randorf and Swenson

**Attachments:** [Cover Memo](#)

## CONSENT AGENDA

### BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

3. [25-0809R](#) RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTERS, LAPTOPS AND DOCKING STATIONS FROM INSIGHT PUBLIC SECTOR FOR A TOTAL OF \$198,180.59

**Attachments:** [Exhibit A - Cover Memo](#)

4. [25-0842R](#) RESOLUTION AUTHORIZING CITY OFFICIALS TO PURCHASE AND CONTRACT FOR SOFTWARE AND TECHNOLOGY PRODUCTS AND SERVICES, SUBJECT TO CITY ATTORNEY AND INFORMATION TECHNOLOGY REVIEW AND APPROVAL.

**Attachments:** [Cover Memo 25-0842R](#)

### BY COUNCILOR AWAL (PERSONNEL)

5. [25-0826R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF PROPERTY & EVIDENCE SPECIALIST.

**Attachments:** [Exhibit A](#)

[Exhibit B](#)

6. [25-0827R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF ASSISTANT CITY CLERK, INCLUDING A TITLE CHANGE TO DEPUTY CITY CLERK, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

**Attachments:** [Exhibit A](#)

[Exhibit B](#)

### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

7. [25-0815R](#) RESOLUTION AUTHORIZING AN APPLICATION BY THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT FOR A CONTAMINATION CLEANUP GRANT FOR THE LOT D PROJECT AND TO PROVIDE MATCHING FUNDS OF 25 PERCENT OF THE GRANT, NOT TO EXCEED \$150,000.

**Attachments:** [Cover Memo](#)

8. [25-0824R](#) RESOLUTION FOR A PARTIAL VACATION OF A DRAINAGE EASEMENT IN LOT 1, BLOCK 2 OF THE ATLAS INDUSTRIAL PARK PLAT.

**Attachments:** [Cover Memo - PLVAC-2509-0009](#)

[Attachment 1](#)

[Attachment 2](#)

9. [25-0825R](#) RESOLUTION AUTHORIZING CITY OFFICIALS TO RENEW AN AGREEMENT WITH THE DULUTH HOUSING AND REDEVELOPMENT AUTHORITY WHEREBY CITY OFFICIALS ACCEPT \$22,500 TO PROVIDE ADDITIONAL SUPPORT TO THE TENANT LANDLORD CONNECTION PROGRAM OPERATED BY ONE ROOF COMMUNITY HOUSING AND TO ENTER INTO AN AGREEMENT WITH ONE ROOF COMMUNITY HOUSING TO OPERATE THE TENANT LANDLORD CONNECTION.

**Attachments:** [Cover Memo-TLC-2025](#)

[HRA Contract 2025 TLC](#)

[City Contract for One Roof for 2025 TLC Program](#)

10. [25-0828R](#) RESOLUTION AUTHORIZING A FIRST AMENDMENT TO DEVELOPMENT AGREEMENT WITH HARTLEY HILLS LAND DEVELOPMENT, LLC AND ACCEPTING PERMANENT EASEMENTS FOR: (I) UTILITY PURPOSES AND (II) PUBLIC RECREATIONAL, WALKWAY AND TRAIL PURPOSES OVER REAL PROPERTY IN THE WOODLAND NEIGHBORHOOD, AT NO COST TO THE CITY.

**Attachments:** [Exhibit 2-Utility Easement](#)

[Exhibit 4-Map](#)

[Cover Memo-Hartley Hills](#)

[Exhibit 1-First Amendment to DA](#)

[Exhibit 3-Resolution](#)

11. [25-0831R](#) RESOLUTION AUTHORIZING AN ASSESSMENT AGREEMENT FOR 114 WEST 1ST STREET FOR ABATEMENT OF HAZARDOUS CONDITIONS
- Attachments:** [Cover Memo](#)  
[Exhibit A](#)
12. [25-0845R](#) RESOLUTION REQUESTING A LAND USE STUDY FOR THE FORMER LESTER PARK GOLF COURSE PROPERTY.
- Sponsors:** Awal, Forsman, Durrwachter and Nephew

**BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)**

13. [25-0816R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L31089 WITH LHB INC. FOR ENGINEERING SERVICES FOR THE AERIAL LIFT BRIDGE ROUTINE AND COMPLEX BRIDGE INSPECTION, PURCHASE ORDER 24-0607, PROJECT NO. 2356 FOR AN INCREASE OF \$116,302.06 FOR A NEW TOTAL OF \$140,852.06.
- Attachments:** [Cover Memo](#)  
[Amendment No. 1](#)
14. [25-0820R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM ALESSANDRO GIULIANI OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.
- Attachments:** [Exhibit 1](#)  
[Cover Memo](#)
15. [25-0822R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO CONTRACT L30475 WITH SHORT ELLIOTT HENDRICKSON, INC., FOR THE CROSS CITY TRAIL PHASE 3, IN THE AMOUNT OF \$5,700.00 FOR A NEW TOTAL OF \$227,822.00.
- Attachments:** [Cover Memo](#)  
[Amendment no. 4](#)
16. [25-0823R](#) RESOLUTION AUTHORIZING MUNICIPAL CONSENT TO ST. LOUIS COUNTY TO PERFORM A SCRUB SEAL PROJECT IN 2026.
- Attachments:** [Cover Memo](#)  
[Scrub seal map](#)

17. [25-0829R](#) RESOLUTION AMENDING THE TERMS OF RESOLUTION NO. 25-0438 AND AUTHORIZING A RIGHT-OF-WAY MAINTENANCE AGREEMENT WITH REED M. BLAZEVIC AND MISTICA D. BLAZEVIC.

**Attachments:** [Exhibit 1](#)  
[Cover Memo-Blazevic](#)

18. [25-0830R](#) RESOLUTION ACCEPTING PERMANENT EASEMENTS FOR STREET AND UTILITY PURPOSES FROM MILLER & HOLMES INC., OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

**Attachments:** [Exhibit 1](#)  
[Cover Memo](#)

## END OF CONSENT AGENDA

***The following entitled resolutions are also to be considered:***

### BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

19. [25-0821R](#) RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH MINNESOTA POWER FOR USE OF CERTAIN PROPERTY IN CANAL PARK THROUGH 2035 FOR OPERATION OF ELECTRIC VEHICLE CHARGING STATIONS AT NO COST TO THE CITY.

**Attachments:** [Cover Memo - MP 25-0821R](#)  
[Exhibit 1](#)

***The following entitled ordinances are to be read for the second time:***

### BY COUNCILOR AWAL (PERSONNEL)

20. [25-027-O](#) AN ORDINANCE TO INCORPORATE THE DULUTH PROTECTED CLASS COMMISSIONS AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION AND FURTHER ALLOWING THE ADDITION OF OTHER COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.

**Sponsors:** Awal

**Attachments:** [Motion to Amend: Awal, DeLuca and Swenson](#)

### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

21. [25-028-O](#) AN INTERIM ORDINANCE PURSUANT TO MINN. STAT. § 462.355, SUBD. 4, IMPOSING A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS AND RELATED CITY ACTIVITIES AND APPROVALS PENDING COMPLETION OF A CITY STUDY WEIGHING THE NEED FOR ANY AMENDMENT TO OFFICIAL CONTROLS.

**Sponsors:** Forsman, Nephew, Randorf and Swenson

**Attachments:** [Cover Memo](#)

#### **BY COUNCILOR KENNEDY (PUBLIC SAFETY)**

22. [25-026-O](#) AN ORDINANCE INTEGRATING THE DULUTH NONBINARY, QUEER, TRANS, TWO SPIRIT, LESBIAN, GAY, BISEXUAL, INTERSEX, AND ASEXUAL COMMISSION INTO THE DULUTH HUMAN RIGHTS COMMISSION AND REPEALING ARTICLE XXXVII (37) OF CHAPTER TWO OF THE DULUTH CITY CODE AND AMENDING ARTICLE I OF CHAPTER 29C TO ADD A NQT2SLGBIA COMMITTEE WITHIN THE HUMAN RIGHTS COMMISSION.

**Sponsors:** Kennedy

#### **COUNCILOR QUESTIONS AND COMMENTS**

#### **COUNCILOR PREVIEW OF UPCOMING BUSINESS**