




## MEMORANDUM

**TO:** City Council Members

**CC:** Special Assessment Board

**FROM:** Duncan Schwensohn, Project Engineer   
730-5107

**DATE:** March 29, 2016

**RE:** **2015 Street Preservation Public Hearing**  
**City Project No. 1513**

Pursuant to Section 61 of the Duluth City Charter, upon completion of the public hearing, the SAB ".shall transmit to the council the plans, specifications and estimates filed with it and shall report to the council its findings as to the necessity of the proposed public improvement and its recommendation therefore, and its recommendations as to the assessment, if any, of the cost thereof."

Plans and specifications will be available for review at the office of the City Engineer.

A public hearing was held in Room 303 on March 24, 2016 with the Special Assessment Board. Minutes of the hearing are attached. Oral comments were heard and written comments were received at the public hearing. There was discussion of the construction project and the assessment process. The Special Assessment Board then recommended that an ordering-in resolution for the 2016 Street Preservation Project be on the agenda for the April 11, 2016 council meeting.