



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Master

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File Created: 04/15/2022

Subject:

Final Action:

Title: RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE
SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION
OF FIRE MARSHAL.

Internal Notes:

Agenda Date: 04/25/2022

Sponsors:

Enactment Date:

Attachments: Exhibit A

Enactment Number:

Recommendation:

Hearing Date:

Drafter: aott@duluthmn.gov

Effective Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/15/2022	Ben Van Tassel	Approve	4/19/2022
1	2	4/15/2022	Rebecca St. George	Approve	4/19/2022
1	3	4/15/2022	Noah Schuchman	Approve	4/19/2022

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 22-0343R

RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS
FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF FIRE MARSHAL.

CITY PROPOSAL:

RESOLVED, that the proposed amendments to the specifications for the existing civil

service classification of fire marshal (attached as Exhibit A), which were approved by the civil service board on April 5, 2022, are approved. This classification shall remain subject to the city's collective bargaining agreement with its fire unit employees; and that pay range for said classification shall remain Range 233, pay rate of \$7,438 per month.

STATEMENT OF PURPOSE: The existing classification of fire marshal was revised to incorporate new job description template language and to allow more opportunity for employees to be qualified to apply for this promotional position. By changing the requirements to five years as a career firefighter and three years of verifiable professional experience to include leadership as a primary responsibility, we can include employees who come from other departments or career fields or those that have skills outside of Duluth fire department. There is no change in the pay range, which is Range 233, pay rate of \$7,438 per month.