



MEMORANDUM

TO: City Council Members

CC: Special Assessment Board

FROM: Duncan Schwensohn, Senior Engineer
730-5107

DATE: February 27, 2017

**RE: Whittier Street Reconstruction Project
City Project No. 1542**

Pursuant to Section 61 of the Duluth City Charter, upon completion of the public hearing, the SAB “shall transmit to the council the plans, specifications and estimates filed with it and shall report to the council its findings as to the necessity of the proposed public improvement and its recommendation therefore, and its recommendations as to the assessment, if any, of the cost thereof.”

Plans and specifications will be available for review at the office of the City Engineer.

A public hearing was held in Room 106A on February 27, 2017 with the Special Assessment Board. Minutes of the hearing are attached. No one from the public attended the hearing. No oral comments were made and no written comments were submitted by the public at the public hearing. There was discussion of the construction project and the assessment process. The Special Assessment Board then recommended that an ordering-in resolution for the Whittier Street Reconstruction Project be on the agenda for the March 13, 2017 council meeting.