



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Tuesday, May 27, 2025

6:00 PM

Council Chamber

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-021](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-05-12](#)

A motion was made by Councilor Mayou to approve the Minutes. The motion was seconded by Councilor Awal.
The Minutes were approved unanimously.

REPORTS FROM THE ADMINISTRATION

INFORMATIONAL REPORT

2. [25-022](#) Emergency Purchase Report: Lake Superior Zoo

Indexes:

Attachments: [Emergency Purchase Report - Zoo Repairs](#)

This Informational Report was received.

REPORTS OF BOARDS AND COMMISSIONS

3. [25-020](#) City of Duluth Board, Commission and Authority Meeting Minutes

Indexes:

Attachments: [01.28.2025 HRA Annual Meeting Minutes](#)
[01.28.2025 HRA Regular Meeting Minutes](#)
[02.25.2025 HRA Regular Meeting Minutes](#)
[03.25.2025 HRA Regular Meeting Minutes](#)
[2{2}26{2}2025 Minutes For Approval 3{2}26{2}2025 - Yes \(ID 5476\)](#)
[3{2}26{2}2025 Minutes For Approval 4{2}30{2}2025 - Yes \(ID 5537\)](#)
[8{2}28{2}2024 Minutes For Approval 10{2}2{2}2024 - No](#)
[10{2}2{2}2024 Minutes For Approval 12{2}18{2}2024 - Yes \(ID 5334\)](#)
[12{2}18{2}2024 Minutes For Approval 1{2}29{2}2025 - Yes \(ID 5377\)](#)
[April 2025 - NRC Minutes](#)
[February 2025 - NRC Minutes](#)
[April 2025 - Planning Commission Minutes](#)
[April 2025 - DPC Minutes](#)
[March 2025 - Library Board Minutes](#)

This Board or Commission Report was received.

OPPORTUNITY FOR CITIZENS TO BE HEARD

Susan Henke and Jennifer Berges spoke to continued funding for the Duluth Public Library.

John Ramos spoke regarding the rope in the council chambers.

Barbara Montee, Brittany Kuschel, and Matt Baumgartner spoke about the Rent Repair/Ordinance 25-013-O.

Brandon Parker spoke about Safe Bay and the skywalk

CONSENT AGENDA

A motion was made by Councilor Forsman to approve the Consent Agenda. The motion was seconded by Councilor Randorf.
The Consent Agenda was passed unanimously.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

4. [25-0416R](#) RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY EXPANSIONS.

Indexes:**Attachments:** [Cover Memo 416R](#)[2025-04-01 temp expansion app - The Social House 6.20 and 6.21.25](#)[2025-04-17, App, Temp Expansion, Lemons Reef](#)

This Resolution was adopted unanimously.

5. [25-0417R](#) RESOLUTION APPROVING ISSUANCE OF TEMPORARY ON-SALE LIQUOR LICENSES

Indexes:**Attachments:** [Cover Memo 417R](#)[2025-04-03 temp. on sale appNorthland Newborn Foundation_Redacted](#)[2025-04-14 Grandma's Marathon Temp On Sale](#)[2025-04-14 Marshall School Temp On Sale \(7.11.25\)_Redacted](#)[2025-04-17 temp on sale All Pints North](#)

This Resolution was adopted unanimously.

6. [25-0418R](#) RESOLUTION APPROVING THE ISSUANCE OF PERMANENT EXPANSIONS.

Indexes:**Attachments:** [Cover Memo 418R](#)[2025-04-17, Perm Expan, Zeitgeist](#)

This Resolution was adopted unanimously.

7. [25-0419R](#) RESOLUTION APPROVING THE PREMISES PERMIT APPLICATION FOR THE IRVING COMMUNITY ASSOCIATION

Indexes:**Attachments:** [Cover Memo 419R](#)[Little Angie's Premise Permit](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

8. [25-0429R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF TIMOTHY SQUALLS AND REBECCA REVIER TO THE HEADING HOME

ADVISORY COMMITTEE

Indexes:Attachments: [Cover Memo 429R](#)

This Resolution was adopted unanimously.

9. [25-0435R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF BETTINA KEPPERS TO THE DULUTH NONBINARY, QUEER, TRANS, TWO SPIRIT, LESBIAN, GAY, BISEXUAL, INTERSEX & ASEXUAL COMMISSION (NQT2SLGBIA)

Indexes:Attachments: [Cover Memo 435R](#)

This Resolution was adopted unanimously.

10. [25-0447R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF SHANNON LAING AND ANNIE SCHWARTZ TO THE COMMUNITY DEVELOPMENT COMMITTEE

Indexes:Attachments: [Cover Memo 447R](#)

This Resolution was adopted unanimously.

11. [25-0448R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF CITY CLERK.

Indexes:Attachments: [Exhibit A](#)[Exhibit B](#)

This Resolution was adopted unanimously.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

12. [25-0422R](#) RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE AGREEMENT WITH THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH, MINNESOTA FOR THE SALE OF PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD FOR NOMINAL CONSIDERATION.

Indexes:Attachments: [Cover Memo](#)[Exhibit 1-Purchase Agreement](#)[Exhibit 2-Resolution](#)

This Resolution was adopted unanimously.

13. [25-0438R](#) RESOLUTION VACATING SECTIONS OF PLATTED 125TH AVENUE WEST (SECOND STREET PER PLAT), SECOND AVENUE AND THIRD AVENUE IN THE PLAT OF EAST FOND DU LAC, SUBJECT TO THE RETENTION OF A UTILITY EASEMENT OVER SECOND AVENUE AND CONTINGENT UPON THE GRANTING OF A REPLACEMENT STREET EASEMENT OVER PARTS OF LOTS 9 AND 10, BLOCK 10, EAST FOND DU LAC.

Indexes:

Attachments: [PLVAC-2502-0002 Cover Memo](#)
[PLVAC-2502-0002 Staff Report and Attachments](#)
[125th Ave W signed vac exhibit](#)

This Resolution was adopted unanimously.

14. [25-0441R](#) RESOLUTION VACATING AN EASEMENT FOR SLOPES ON WEST THIRD STREET ALLEY AFFECTING LOTS 44, 46, AND 48, DULUTH PROPER FIRST DIVISION WEST THIRD STREET.

Indexes:

Attachments: [PLVAC-2504-0003 Cover Memo](#)
[PLVAC-2504-0003 \(Exhibit A\) Staff Report with Attachments](#)
[slopes vacation_W 3rd St alley_signed_v1 \(4\)](#)

This Resolution was adopted unanimously.

15. [25-0442R](#) RESOLUTION APPROVING A REQUEST FOR A ONE-YEAR EXTENSION OF A MINNESOTA INVESTMENT FUND GRANT CONTRACT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT

Indexes:

Attachments: [Council Memo Sofidel America-MIF Extension Request](#)
[Attachment City of Duluth - Sofidel MIF Compliance Date Extension](#)

This Resolution was adopted unanimously.

16. [25-0445R](#) RESOLUTION AUTHORIZING A SUBRECIPIENT FUNDING AGREEMENT WITH SOFIDEL AMERICA CORP.

Indexes:

Attachments: [Council Memo Sofidel American-Clean Up Grant Subrecipient Agreement](#)
[Exhibit A Sofidel Subrecipient Funding Agreement](#)

This Resolution was adopted unanimously.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

17. [25-0412R](#) RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 CASE 621G WHEEL LOADER AND BUCKET ATTACHMENT FROM TITAN MACHINERY INC., IN THE AMOUNT OF \$202,974.89.

Indexes:

Attachments: [Cover Memo - Exhibit A](#)

This Resolution was adopted unanimously.

18. [25-0413R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH EVER-GREEN ENERGY, INC. FOR PROFESSIONAL AND TECHNICAL SERVICES TO DEVELOP AND IMPLEMENT A CUSTOMER PORTAL TO BENCHMARK REAL-TIME ENERGY USAGE FOR AN AMOUNT NOT TO EXCEED \$96,500.

Indexes:

Attachments: [Cover Memo for resolution 25-0413R](#)
 [Exhibit A to resolution 25-0413R](#)

This Resolution was adopted unanimously.

19. [25-0414R](#) RESOLUTION AUTHORIZING AMENDMENTS TO LAKEWALK TRAIL LICENSE AGREEMENTS (CITY CONTRACT NOS. 24947 and 20442) AND AN ESCROW AGREEMENT WITH THE ST. LOUIS AND LAKE COUNTIES REGIONAL RAILROAD AUTHORITY FOR THE IMPROVEMENT AND RELOCATION OF THE RAILROAD CROSSINGS OF THE LAKEWALK NEAR VETERANS MEMORIAL PARK AND 28TH AVE E RESPECTIVELY.

Indexes:

Attachments: [Cover Memo](#)
 [28th Ave East PED Crossing](#)
 [Project LocationMap 28th Ave W Crossing](#)
 [Memorial Park PED Crossing](#)
 [Project LocationMap Memeorial Park Crossing](#)
 [Escrow Agreement](#)

This Resolution was adopted unanimously.

20. [25-0426R](#) RESOLUTION AWARDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH, A DIVISION OF MATHY CONSTRUCTION CO. FOR THE 6TH AVENUE EAST RECONDITIONING

PROJECT IN THE AMOUNT OF \$2,984,400.00.

Indexes:

Attachments: [Cover Memo](#)

[Bid Tabulation](#)

[Project2195ResolutionMap](#)

This Resolution was adopted unanimously.

21. [25-0427R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH MSA PROFESSIONAL SERVICES, INC. FOR ENGINEERING SERVICES FOR THE 2025 STREET PRESERVATION PROJECT, FOR AN AMOUNT NOT TO EXCEED \$195,260.

Indexes:

Attachments: [Cover Memo](#)

[MSA proposal letter](#)

This Resolution was adopted unanimously.

22. [25-0432R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH MSA PROFESSIONAL SERVICES, INC. FOR ENGINEERING SERVICES FOR THE DESIGN OF THE “LEAD SERVICE LINE REPLACEMENT - SPIRIT VALLEY” PROJECT AND THE “LEAD SERVICE LINE REPLACEMENT - CENTRAL HILLSIDE 2” PROJECT, FOR AN AMOUNT NOT TO EXCEED \$631,804.00.

Indexes:

Attachments: [Cover Letter](#)

[MSA Proposal Letter](#)

This Resolution was adopted unanimously.

23. [25-0434R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH LHB, INC. FOR ENGINEERING SERVICES FOR THE DESIGN OF THE “LEAD SERVICE LINE REPLACEMENT - DENFELD” PROJECT, FOR AN AMOUNT NOT TO EXCEED \$362,590.00.

Indexes:

Attachments: [Cover Memo](#)

[LHB Proposal Letter](#)

This Resolution was adopted unanimously.

24. [25-0436R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH SEH, INC. FOR ENGINEERING SERVICES FOR THE DESIGN OF THE “LEAD SERVICE LINE REPLACEMENT - EAST HILLSIDE 1” PROJECT, FOR AN

AMOUNT NOT TO EXCEED \$381,000.00.

Indexes:

Attachments: [Cover Memo](#)
[SEH Proposal Letter](#)

This Resolution was adopted unanimously.

25. [25-0437R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH NORTHLAND CONSULTING ENGINEERS, L.L.P. FOR ENGINEERING SERVICES FOR THE DESIGN OF THE “LEAD SERVICE LINE REPLACEMENT - ENDION” PROJECT, FOR AN AMOUNT NOT TO EXCEED \$309,420.00.

Indexes:

Attachments: [Cover Memo](#)
[Northland Consulting Engineers Proposal Letter](#)

This Resolution was adopted unanimously.

BY COUNCILOR KENNEDY (PUBLIC SAFETY)

26. [25-0430R](#) RESOLUTION AUTHORIZING A CONTRACT WITH CY-CON, INC. FOR THE 2025 STRUCTURAL REPAIRS OF PARKING RAMPS FOR AN AMOUNT NOT TO EXCEED \$244,195.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)
[Exhibit B - Bid Summary](#)

This Resolution was adopted unanimously.

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

27. [25-0415R](#) RESOLUTION ACCEPTING THE SECOND AMENDMENT TO AGREEMENT 24275 WITH THE MINNESOTA HISTORICAL SOCIETY TO EXTEND THE TERM TO SEPTEMBER 30, 2027 FOR IMPLEMENTATION OF THE WAABIZHESHKANA: THE MARTEN TRAIL INTERPRETIVE PLAN.

Indexes:

Attachments: [Exhibit A](#)
[Cover Memo](#)

This Resolution was adopted unanimously.

28. [25-0421R](#) RESOLUTION AUTHORIZING AN EXCLUSIVE USE PERMIT AGREEMENT WITH BENTLEYVILLE TOUR OF LIGHTS, INC., FOR THE PRODUCTION, PROMOTION, AND MANAGEMENT OF THE

BENTLEYVILLE TOUR OF LIGHTS IN BAYFRONT FESTIVAL PARK FOR THE 2025 HOLIDAY SEASON.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit 1](#)

This Resolution was adopted unanimously.

29. [25-0428R](#) RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO REQUEST AND ACCEPT FROM ST. LOUIS COUNTY, ON BEHALF OF THE STATE OF MINNESOTA, CERTAIN TAX FORFEIT LAND TO BE USED FOR TRAIL, TRAIL BUFFER, AND OTHER RECREATIONAL PURPOSES.

Indexes:

Attachments: [Exhibit A](#)

[Cover Memo 25-0428R](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled ordinances are to be read for the first time:

BY COUNCILOR FORSMAN (FINANCE)

30. [25-010-O](#) AN ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF TAXABLE GRANT ANTICIPATION REVENUE NOTES IN AN AMOUNT NOT TO EXCEED \$19,825,965 OF THE CITY OF DULUTH FOR THE IMPROVEMENT OF THE MUNICIPAL WATER UTILITY UPON TERMS AND CONDITIONS TO BE PROVIDED BY RESOLUTION OF THE CITY COUNCIL AND PLEDGING REVENUES FOR THE PAYMENT THEREOF.

Indexes:

Attachments: [Cover Memo](#)

This Ordinance was read for the first time.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

31. [25-009-O](#) AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH,

MINNESOTA, FOR NOMINAL CONSIDERATION.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Ordinance was read for the first time.

32. [25-011-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO RECLASSIFY PARCEL NO. 010-3010-00120 AND HALF OF ADJOINING RIGHTS-OF-WAY FROM MIXED-USE BUSINESS (MU-B) TO RESIDENTIAL TRADITIONAL (R-1)

Indexes:

Attachments: [Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[PLUMA-2503-0002 Cover Memo](#)

This Ordinance was read for the first time.

33. [25-012-O](#) AN ORDINANCE GRANTING LAKEVIEW PROPERTIES LLC A CONCURRENT USE PERMIT FOR A SKYWALK BRIDGE OVER THE EAST 1ST STREET ALLEY ADJACENT TO 333 EAST SUPERIOR STREET.

Indexes:

Attachments: [PLCUP-2503-0001 Cover Memo](#)

[Attachment 1 PLCUP-2503-0001 Exhibit](#)

[Attachment 2 PLCUP-2503-0001 Staff Report and Attachments](#)

This Ordinance was read for the first time.

BY PRESIDENT TOMANEK (COMMITTEE OF THE WHOLE)

34. [25-013-O](#) ORDINANCE ADDING ARTICLE V TO CHAPTER 29A OF THE DULUTH CITY CODE PROVIDING NOTICE TO TENANTS OF AVAILABLE RESOURCES AND PROTECTED RIGHTS UNDER STATE LAW AND CITY ORDINANCE.

This Ordinance was read for the first time.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS

Meeting adjourned at 6:37 p.m.