



## Grant Contract Agreement

Page 1 of 2

<b>Minnesota Department of Public Safety (“State”)</b> Office of Traffic Safety 445 Minnesota Street, Suite 1620 Saint Paul, MN 55101	<b>Grant Program:</b> 2022 NHTSA: 2022 DWI Officers  <b>Grant Contract Agreement No.:</b> A-OFFICR22-2022-DULUTHPD-018
<b>Grantee:</b> Duluth Police Department 2030 North Arlington Avenue Duluth, MN 55811-2030	<b>Grant Contract Agreement Term:</b> <b>Effective Date:</b> 10/1/2021 <b>Expiration Date:</b> 9/30/2022
<b>Grantee’s Authorized Representative:</b> Kerry Cronin, Supervisor of Budget and Grants Duluth Police Department 2030 North Arlington Avenue Duluth, MN 55811-2030 (218)730-5422 krcronin@duluthmn.gov	<b>Grant Contract Agreement Amount:</b> Original Agreement \$125,125.00 Matching Requirement \$0.00
<b>State’s Authorized Representative:</b> Duane Siedschlag Office of Traffic Safety 445 Minnesota Street, Suite 1620 Saint Paul, MN 55101 (651)201-7078 Duane.siedschlag@state.mn.us	Federal Funding: CFDA 20.608 & CFDA 20.616 FAIN: 69A37519300001640MNA & FAIN 69A3752030000405DMNL State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subd. 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2022 NHTSA: 2022 DWI Officers Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 1620, Saint Paul, MN 55101. The Grantee shall also comply with all requirements referenced in the 2022 NHTSA: 2022 DWI Officers Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-OFFICR22-2022-DULUTHPD-018/3000075335

Project No.22-03-03

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

**CITY OF DULUTH** a Minnesota municipal corporation

By: \_\_\_\_\_  
Its Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

Countersigned:

\_\_\_\_\_  
City Auditor

Approved as to form:

\_\_\_\_\_  
City Attorney

2022 DWI Officers

Revised - EXHIBIT A

Organization: Duluth Police Department

A-OFFICR22-2022-DULUTHPD-018

Budget Summary

Budget				
Budget Category	State Reimbursement	Local Match		
Salary				
DWI officer salary, fringe and overtime reimbursement	\$125,000.00	\$0.00		
<b>Total</b>	\$125,000.00	\$0.00		
Operating Expenses				
Administrator overtime salary	\$0.00	\$0.00		
<b>Total</b>	\$0.00	\$0.00		
In State Travel for TZD Conference				
TZD Conference	\$125.00	\$0.00		
<b>Total</b>	\$125.00	\$0.00		
<b>Total</b>	\$125,125.00	\$0.00		