



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, August 11, 2025

6:00 PM

Council Chamber

ROLL CALL

Councilor Forsman attended remotely.

Present: 8 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-027](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-07-28](#)

These Minutes were approved.

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

CONSENT AGENDA**BY COUNCILOR FORSMAN (FINANCE)**

2. [25-0630R](#) RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A THREE-YEAR AGREEMENT WITH DULUTH-SUPERIOR PUBLIC ACCESS COMMUNITY TELEVISION, INC., FOR COMMUNITY ACCESS CABLECASTING, TRAINING, PRODUCTION AND ADMINISTRATION SERVICES AT AN ANNUAL NET COST OF \$182,000, NOT TO EXCEED \$546,000 FOR THREE YEAR TERM.

Indexes:

Attachments: [Attachment 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

3. [25-0633R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF CARRIE SCHNEIDER AND NATHAN JOHNSON TO THE SANITARY SEWER BOARD OF THE WESTERN LAKE SANITARY DISTRICT

Indexes:

Attachments: [BAC Cover Memo](#)

This Resolution was adopted unanimously.

4. [25-0636R](#) RESOLUTION CONFIRMING APPOINTMENTS TO THE CITY OF DULUTH BOARDS AND COMMISSIONS.

Indexes:

Attachments: [BAC Cover Memo](#)

This Resolution was adopted unanimously.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

5. [25-0632R](#) RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH AND ACCEPT FUNDS NOT TO EXCEED \$2,500 FROM THE FEDERAL RESERVE BANK OF MINNEAPOLIS TO SUPPORT THE COORDINATION OF UP TO TWO FOCUS GROUPS WITH LOWER TO MODERATE INCOME HOUSEHOLDS IN 2025 OR 2026.

Indexes:

Attachments: [Cover Memo - 2025 Federal Reserve Bank of Minneapolis Focus Group Services Agreement](#)
[2025 Federal Reserve Bank of Mpls Focus Group Services Agreement](#)

This Resolution was adopted unanimously.

6. [25-0639R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-31 AUTHORIZING DEDA TO ENTER INTO A DEVELOPMENT AGREEMENT WITH ONE ROOF COMMUNITY HOUSING AND BRAE VIEW LLLP FOR THE DEVELOPMENT OF THE BRAE VIEW PROJECT GRANTING AN AMOUNT UP TO \$3,132,143

Indexes:

Attachments: [Brae View Council Cover Memo](#)
[DEDA-BRAE VIEW Development Agreement -- Final](#)
[Brae View Business Subsidy Report -- Final](#)
[Brae View Sources and Uses July 2025 -- Final](#)

This Resolution was adopted unanimously.

BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)

7. [25-0629R](#) RESOLUTION AUTHORIZING THE PURCHASE OF ITRON WATER METER ENCODER RECEIVER TRANSMITTERS (ERTs) FROM UNITED SYSTEMS AND SOFTWARE, INC. FOR THE AMOUNT OF \$55,000.00.

Indexes:

Attachments: [Resolution Cover Memo](#)

This Resolution was adopted unanimously.

8. [25-0637R](#) RESOLUTION AMENDING CONTRACT NO. L30877 WITH LHB, INC. FOR THE NIAGARA STREET BRIDGE REPLACEMENT PROJECT (BRIDGE NO. L5931), TO INCREASE THE AMOUNT BY \$21,390.00 FOR A NEW TOTAL OF \$59,825.00.

Indexes:

Attachments: [Cover Memo](#)
[Niagara Street Amendment 01](#)
[2199ResolutionMap8x11L](#)

This Resolution was adopted unanimously.

9. [25-0638R](#) RESOLUTION TO AMEND CONTRACT NO. L30864 WITH LHB, INC. FOR THE BARDON'S PEAK SKYLINE PARKWAY IMPROVEMENTS PROJECT, TO INCREASE THE AMOUNT BY \$127,050.40 FOR A NEW

TOTAL OF \$537,500.40.

Indexes:

Attachments: [Cover Memo](#)

[230494 - Bardon's Peak Amendment 02](#)

[Project area map](#)

This Resolution was adopted unanimously.

10. [25-0640R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR ROAD OR STREET AND ASSOCIATED UTILITY INFRASTRUCTURE FROM THE UNITED STATES OF AMERICA, BY AND THROUGH THE SECRETARY OF ARMY, OVER, ACROSS, AND IN CERTAIN REAL PROPERTY CONNECTING CANAL PARK TO THE PARK POINT NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

11. [25-0641R](#) RESOLUTION ACCEPTING A 50-YEAR EASEMENT FOR UTILITIES FROM THE UNITED STATES OF AMERICA, BY AND THROUGH THE SECRETARY OF ARMY, OVER, ACROSS, AND IN CERTAIN REAL PROPERTY IN THE CANAL PARK AND PARK POINT NEIGHBORHOODS, FOR \$2,500.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

12. [25-0645R](#) RESOLUTION AUTHORIZING THE AGENCY RELOCATION AGREEMENT, NO 106009, BETWEEN THE CITY OF DULUTH AND THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR UTILITY RELOCATION ASSOCIATED WITH THE CONSTRUCTION ON TRUNK HIGHWAY 194, ASSOCIATED WITH STATE PROJECT NO. 6933-101.

Indexes:

Attachments: [Cover Memo](#)

[SP 6933-101 \(TH 194\) Agency Agmt 1060099 - City of Duluth v2](#)

This Resolution was adopted unanimously.

13. [25-0646R](#) RESOLUTION AWARDED A CONTRACT TO VEIT & COMPANY, INC.

FOR THE KEENE CREEK RESILIENCY-IRVING PARK BIOFILTRATION
BASIN PROJECT IN THE AMOUNT OF \$425,393.00.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted unanimously.

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

14. [25-0634R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT OF \$350,000 FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES OUTDOOR RECREATION GRANT PROGRAM TO SUPPORT IMPLEMENTATION OF THE HILLSIDE SPORT COURT PARK PLAN.

Indexes:

Attachments: [Cover Memo](#) [Resolution to Accept HSC](#)

[Exhibit A](#)

This Resolution was adopted unanimously.

15. [25-0635R](#) RESOLUTION ACCEPTING REIMBURSEMENT MONEY IN THE AMOUNT OF \$47,002 FROM THE ARROWHEAD LIBRARY SYSTEM FOR THE PURCHASE OF LIBRARY MATERIALS.

Indexes:

Attachments: [Cover Memo](#)

This Resolution was adopted unanimously.

16. [25-0643R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L31116 WITH BRUNTON ARCHITECTS FOR ADDITIONAL FIRE DEPARTMENT FACILITY PLANNING SERVICES, FOR AN INCREASE OF \$26,440.00 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$109,346.00.

Indexes:

Attachments: [Cover Memo - Brunton 25-0643R](#)

[Duluth Fire Facility Study - GIS Proposal](#)

This Resolution was adopted unanimously.

17. [25-0644R](#) RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO AGREEMENT 256937 WITH THE MINNESOTA POLLUTION CONTROL AGENCY (MPCA) TO SUPPORT INSTALLATION OF ENERGY

EFFICIENT EQUIPMENT AT CITY FACILITIES.

Indexes:

Attachments: [Cover Memo - MPCA 25-0644R](#)
[City of Duluth LCA Amendment 1 \(1\)](#)

This Resolution was adopted unanimously.

18. [25-0647R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30831 WITH TKDA FOR ADDITIONAL ENGINEERING SERVICES RELATED TO THE DESIGN OF WAABIZHESHIKANA: THE MARTEN TRAIL SEGMENTS 0, 1, and 2 PROJECT FOR AN INCREASE OF \$54,326.00 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$153,949.00.

Indexes:

Attachments: [Exhibit A](#)
[Cover Memo - Marten Trail](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY COUNCILOR AWAL (PERSONNEL)

19. [25-0649R](#) RESOLUTION APPOINTING DEBORAH DELUCA TO FILL THE VACANCY OF THE SECOND DISTRICT CITY COUNCIL SEAT.

A motion was made by Councilor Awal to amend this resolution. The motion was seconded by President Tomanek.
The motion passed unanimously.

A motion was made to pass this resolution as adopted. The motion passed unanimously.

This resolution was adopted unanimously.

ORDINANCES TABLED**BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)**

20. [25-014-O](#) ORDINANCE AMENDING CHAPTER 2 OF THE DULUTH CITY CODE BY ADDING ARTICLE XXXVIII ESTABLISHING THE DULUTH TRANSPORTATION COMMISSION.

This Ordinance remains on the table.

The following entitled ordinances are to be read for the second time:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

21. [25-020-O](#) AN ORDINANCE AMENDING CHAPTER 50, ARTICLE III, SECTIONS 19 AND 20.3.I, AND ARTICLE VI, SECTIONS 41.4 AND 41.16 OF THE DULUTH CITY CODE REGARDING DAYCARE FACILITIES AND DEFINITIONS.

Indexes:

Attachments: [PLUTA-2505-0002 Staff Memo](#)

[Use Table - Daycare](#)

[Motion to Amend \(Nephew/Swenson\): Passed unanimously.](#)

A motion was made by Vice President Nephew to adopt this Ordinance. The motion was seconded by Councilor Swenson. This Ordinance was adopted unanimously.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS