

**DULUTH PUBLIC UTILITIES COMMISSION**  
**Meeting Minutes**  
**September 17, 2019**

**Members Present:** Councilor Zack Filipovich, Howard Jacobson, Rob Prusak, Carrie Ryan, Councilor Joel Sipress

**Members Absent:** Councilor Arik Forsman, Chris McIntosh

**Staff Present:** Bob Asleson, Leanna Gilbert, Jenae Pitoscia, Lydia Schroeder, Eric Shaffer, Glenn Strid

**Call to Order:** President Prusak called the meeting to order at 5:20 p.m.

**Approval of previous meeting minutes**

**Old business:**

**2020 utilities budget discussion**

Glenn Strid mentioned some updates to the cash projections and capital projects. Eric Shaffer answered questions about the capital projects.

**New business:**

**19PUC-001 – RESOLUTION APPROVING AND RECOMMENDING 2020 UTILITY BUDGET.**

Commissioner Filipovich motioned to approve 19PUC-001, and the resolution was approved by all present.

**19PUC-002 – RESOLUTION ESTABLISHING FEES FOR VARIOUS UTILITY-RELATED SERVICES.**

Eric Shaffer gave a brief overview of the proposed changes and answered a few questions. Commissioner Filipovich motioned to approve 19PUC-002, and the resolution was approved by all present.

**Proposed changes to customer security deposits**

Lydia Schroeder gave a presentation on the proposed changes to customer security deposits and answered questions from commissioners. There was some discussion about the proposed language amendment for Chapter 48. Bob Asleson will provide a draft ordinance for the next meeting.

**Updates from staff**

Eric Shaffer reported on the progress of various projects including McCuen Street water main, Woodland Avenue water main, Superior Street water and gas, Decker Road gas and catch basins, and the heater at Great Lakes regulator station.

**Upcoming Council actions**

Eric Shaffer mentioned that the Michigan Street gas main resolution was removed from the upcoming agenda.

**Commissioner questions and comments**

President Prusak said that he would appreciate Council support of the utility budgets that were just approved and recommended to Council. Commissioner Sipress said that he does not see anything

controversial in the proposed budgets.

**Preview of upcoming business**

The next regular meeting is scheduled for Tuesday, October 15, 2019 at 5:15 p.m. in City Council Chambers. The Commission will consider a draft ordinance amending Chapter 48 in regards to customer security deposits.

**Known absences for future meetings**

No absences were mentioned.

**Adjournment:** The meeting was adjourned at 5:57 p.m.