

Exhibit A

FIRST AMENDMENT TO
SUB-RECIPIENT FUNDING AGREEMENT BETWEEN
SOAR CAREER SOLUTIONS AND
CITY OF DULUTH FOR THE
STATE OF MINNESOTA
DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT
WORKFORCE DEVELOPMENT DIVISION

WOMEN'S ECONOMIC SECURITY ACT (WESA)
Minnesota Women and High-Wage, High-Demand, Nontraditional Jobs Grant Program

This First Amendment, effective as of the date of attestation by the City Clerk ("Effective Date") is by and between the CITY OF DULUTH, (the "City") and SOAR CAREER SOLUTIONS, (the "Grantee").

WHEREAS, the City and Grantee entered into an Agreement on or about June 1, 2018 (Approved by Resolution No. 18-0408) (City Contract No. 23473).

WHEREAS, \$8,864 in grant funding from the State of Minnesota (the "Program Grant"), acting by and through the Department of Employment and Economic Development, Workforce Development Division ("DEED") is available as a result of a modification to the Work Plan; and

WHEREAS the City desires to award the \$8,864 in grant funding to Grantee for performance of its obligations under the Agreement, to modify the work plan attached as Exhibit C of the Agreement and the Grantee's Budget as Exhibit E of the Agreement, and to extend the time of performance.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements hereinafter contained, the parties agree as follows:

In this First Amendment, deleted terms will be ~~struck out~~ and added terms will be underlined.

1. Section 1 AWARD. Is amended as follows:

1. AWARD. The City awards a Subgrant to Grantee in the amount of ~~Fifty Two Thousand, Five Hundred Fifteen Dollars and no/100 (\$52,515)~~ Sixty-One Thousand, Three Hundred Seventy-Nine Dollars (\$61,379) for Grantee's performance of its obligations under the Program Grant including:

- A. Perform the duties specified in the Work Plan, which is attached as Exhibit C and incorporated into this Agreement.
- B. Provide a mid-grant report, and end-of grant report two weeks prior to the reporting due date and/or any other reporting required by DEED, including Workforce One (WF1) reporting.
- C. Submit invoice outlining services provided with supportive documentation to City Manager on a monthly basis. Examples of documentation for services include detailed receipts and timesheets.
- D. Coordinate with City staff on scheduling for services and/or workshops.
- E. If applicable and as requested, provide evaluations, attendance and completion information for services, trainings or workshops.
- F. Develop and maintain ongoing communication with City staff.

Notwithstanding anything to the contrary, the Grantee understands and agrees that any reduction or termination of the Program Grant may result in a like reduction or termination of the Subgrant, and that any material change in the timeline or scope of the Program must be approved in writing by the City and DEED.

2. Section 3 TIME OF PERFORMANCE is amended as follows:

3. TIME OF PERFORMANCE. Grantee must start the Program upon execution of this Agreement and complete the Program on or before ~~June 30, 2019~~ September 30, 2019. The City is not obligated to pay for any Program costs incurred after that date or any earlier termination, whichever occurs first.

3. Section 5 DISBURSEMENT is amended as follows:

5. DISBURSEMENT. It is expressly agreed and understood that the City will pay Grantee under this Agreement \$26,257.50 in the SFY 2018 and ~~\$26,257.50~~ \$35,121 in SFY 2019 with the total amount not to exceed ~~\$52,515.00~~ \$61,379. City will pay Grantee for all services performed under this Agreement as specified in the Budget Narrative, attached hereto as Exhibit D. Grantee's proposed budget is attached as Exhibit E. Invoices must be submitted on a monthly basis by the 5th of the following month. Payment for services will be sent within 45 days of receipt of invoice.

4. Exhibit C will be amended by adding an amended Work Plan as Attachment 1.

5. Exhibit E will be amended by replacing Grantee' Budget with updated budget as shown in Attachment 2.

6. Except as specifically amended pursuant to this First Amendment, the Agreement remains in full force and effect. In the event of a conflict between the provisions of this First

Amendment and the provisions of the Agreement, the provisions of this First Amendment shall govern.

IN WITNESS WHEREOF, the parties have set their hands the day and date first shown below.

CITY OF DULUTH

SOAR CAREER SOLUTIONS

By _____
Mayor

By _____

Attest:

Its: _____

City Clerk
Date Attested: _____

By: _____

Its: _____

Countersigned:

City Auditor

As to form:

City Attorney

Attachment 1

STATE OF MINNESOTA
PROJECT SPECIFIC PLAN
MODIFICATION
EXHIBIT A

Master Contract #: DULUTH2016M
Term of Master Contract: 7/20/2016-6/30/2021
Master Supplier Contract #: 109704
Grant ID #: 8041400
Modification #: 1

GRANTOR / STATE	GRANTEE
MN Department of Employment and Economic Development Employment & Training Programs (ETP) Division 1 st National Bank Building 332 Minnesota Street – Suite E200 Saint Paul, MN 55101-1351	City of Duluth Workforce Development Division 402 West 1 st Street Duluth, MN 55802
AUTHORIZED REPRESENTATIVE	AUTHORIZED REPRESENTATIVE
Name: Ann Meyers Title: Adult Career Pathways Grants Coordinator Telephone Number: 651-259-7174 Email: ann.meyers@state.mn.us	Name: Elena Foshay Title: Director; Workforce Development Telephone Number: 218-730-5241 Email: efoshay@duluthmn.gov

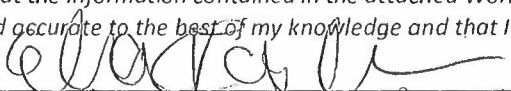
For expired contracts:

- The Original Contract and any previous amendments are incorporated into this amendment by reference. **OR**
Standard amendment language
- Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

If Applicable

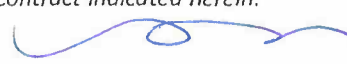
Attachment 1, "Work Plan" is deleted in its entirety and replaced with the following Attachment 1- Work Plan Mod 1.
Attachment 2, "Budget" is deleted in its entirety and replaced with the following Attachment 2- Budget Mod 1.

SUBMITTED BY GRANTEE:

I certify that the information contained in the attached Work Plan and Budget, labeled attachment 1 and Attachment 2 respectively, is true and accurate to the best of my knowledge and that I submit this Project Specific Plan on behalf of the Grantee.
(Signature)  Date: 3/29/19

Printed Name: Director of Workforce Development
Title: Elena Foshay

APPROVED BY (GRANTOR / STATE)

I have reviewed and approved the attached Project Specific Plan which is referenced in and incorporated as an amendment to the Master Grant Contract indicated herein.
(Signature)  Date: 3/28/19

Printed Name: May Thao Schuck
Title: Director, Employment & Training Programs (ETP) Division
Agency: Minnesota Department of Employment and Economic Development

FOR DEED OFFICE USE ONLY

Program Name: Women's Economic Security Act (WESA) SFY18-19			
Contract Start Date:	<u>3/31/2018</u>	Total Contract Amount:	<u>\$ 141,499</u>
Original Contract Expiration Date:	<u>6/30/2019</u>	Original Contract:	<u>\$ 70,749.50</u>
Current Contract Expiration Date:	<u>6/30/2019</u>	Previous Amendment (s) Total:	<u>\$ 70,749.50</u>
Requested Contract Expiration Date:	<u>N/A</u>	This Amendment:	1. Budget Modification 2. Adjust workplan
Procure-it number	SWIFT Contract ID	SWIFT PO Number #	
<u>44374</u>	<u>140261</u>	<u>3000339485</u>	
Program Coordinator	NGA Number	SWIFT Vendor Number + Location	
<u>Ann Meyers</u>	<u>17-18</u>	<u>0000197681.001</u>	

AFS Signature: 

Encumbrance Date: 3/13/19

Notice of Grant Action (NGA)

Minnesota Department of Employment and Economic Development
Master Grant Agreement #DULUTH2016M
 SC #109704
 Effective Master Grant Agreement Date: July 20, 2016 - June 30, 2021
 DUNS #077627883

GRANTEE: City of Duluth
 Workforce Development
 WDA #4
 402 West First Street
 Duluth, MN 55802-1102

GRANTOR-STATE: MN Dept of Employment and Economic Development
 Employment and Training Programs (ETP) Division
 1st National Bank Building
 332 Minnesota Street, Suite E200
 Saint Paul, MN 55101-1351

FUNDING SUMMARY

1	2	3	4	5	6	7	8	9	10	11	DEED USE	
Title ID/Name	Performance Period	Grant ID #	Prior Level	Obligation with this Action	New Level	Total Award/Amount	CFDA #	CFDA Name	NGA #	Match Required	SWIFT P.O. #	SWIFT Contract ID
FEDERAL												
2017 Pre-Employment Transition Services (PETS)	07/01/2017 - 09/30/2018	7047300	\$ 15,000.00	\$0.00	\$ 15,000.00	\$ 15,000.00	84.126A	* See Below	2		3-300203	127330
PY17 WIOA Youth	04/01/2017 - 03/31/2019	7043600	\$ 360,218.00	\$0.00	\$ 360,218.00	\$ 360,218.00	17.259	WIOA Youth	3		3-303593	128408
PY17/FY18 WIOA Adult	07/01/2017 - 06/30/2019	7043100	\$ 242,412.00	\$0.00	\$ 242,412.00	\$ 267,412.00	17.258	WIOA Adult	4,7,14		3-304901	129015
PY17/FY18 WIOA DW	07/01/2017 - 06/30/2019	7048000	\$ 94,544.00	\$0.00	\$ 94,544.00	\$ 69,544.00	17.278	WIOA DW	4,7,14		3-304777	128967
PY17 Senior Community Service Employment Program (SCSEP)	07/01/2017 - 06/30/2018	8045100	\$ 102,522.00	\$0.00	\$ 102,522.00	\$ 102,522.00	17.235	SCSEP	5,10	Yes	3-305272	129189
PY15 WIOA Adult Redistribution	11/01/2017 - 04/30/2018	5043101	\$ 1,681.50	\$0.00	\$ 1,681.50	\$ 1,681.50	17.258	WIOA Adult	9		3-321002	135519
PY15 WIOA DW Redistribution	11/01/2017 - 04/30/2018	5048001	\$ 495.21	\$0.00	\$ 495.21	\$ 495.21	17.278	WIOA DW	9		3-321003	135534
OTHER												
SFY 18 MN Youth Program	07/01/2017 - 09/30/2018	8046400	\$ 120,020.00	\$0.00	\$ 120,020.00	\$ 120,020.00	N/A	N/A	1,12		3-300205	127333
SFY 18 Youth at Work Competitive Grant	07/01/2017 - 09/30/2018	8048801	\$ 55,378.00	\$0.00	\$ 55,378.00	\$ 55,378.00	N/A	N/A	1,13		3-304366	128706
PY17/FY18 State Dislocated Worker	07/01/2017 - 06/30/2019	7048500	\$ 116,887.00	\$0.00	\$ 116,887.00	\$ 116,887.00	N/A	N/A	6		3-305068	129130
SFY18/19 Higher Education Career Advisor Project (HECAP)	10/26/2017 - 06/30/2019	8046301	\$ 43,000.00	\$0.00	\$ 43,000.00	\$ 43,000.00	N/A	N/A	8,16		3-319814 - 3-341900	135049
WESA SFY18-19	03/31/2018 - 06/30/2019	8041400	\$ 141,499.00	\$0.00	\$ 141,499.00	\$ 141,499.00	N/A	N/A	11,17,18		3-331145 & 3-339485	140261
PY17 P2P - WDF	06/30/2018 - 06/30/2019	8DULUTH7800-GF-MJSP	\$81,158.00	\$0.00	\$ 81,158.00	\$ 81,158.00	N/A	N/A	15		3-338880	143954
PY17 P2P - MJSP	06/30/2018 - 06/30/2020	8DULUTH7800-GF-MJSP	\$163,901.00	\$0.00	\$ 163,901.00	\$ 163,901.00	N/A	N/A	15		3-338880	143954
TOTAL			\$ 1,538,715.71	\$0.00	\$ 1,538,715.71	\$ 1,538,715.71						

APPROVED BY: *Chris Ortega*
 Chris Ortega, Director
 Employment and Training Programs (ETP) Division

DATE ISSUED: *4/1/19*

The approved Project Specific Plan, along with this NGA, and attached workplan and budget are releasing funding under the DULUTH2016M State/Federal Master Grant Agreement with DEED. See Attachment 3 for DEED's Contacts and Additional Terms and Conditions.

* Rehabilitation Services - Vocational Rehabilitation Grants to States: US Department of Education

RPR = Reimbursement Payment Request

NGA 17-18: to Grant #SFY19 WESA 8041400 for budget modification and adjust workplan

For questions, contact JoAnne Beaudry at 651-259-7577 or joanne.beaudry@state.mn.us

Modification Request

<i>Please supply the legal name and the full address in this space. This is the fiscal agent with whom the grant agreement will be executed.</i>			
Organization Name:	City of Duluth Workforce Development Division		
Director Name:	Elena Foshay	Contact Name:	Elena Foshay
Telephone:	218-730-5241	Telephone:	218-730-5241
Email:	efoshay@duluthmn.gov	Email:	<u>efoshay@duluthmn.gov</u>
Address:	402 West First Street Duluth, MN 55802		

Does this request include a work-plan modification (if yes, please provide a brief description)?


Yes, this request modifies the original work plan to transition from outreach and tours aimed at connecting women to apprenticeship opportunities, to a cohort-based model that will provide more intensive hands-on exposure to the building and construction trades combined with one-one-one case management support.

Does this request include a budget modification (if yes, please provide a brief description)?

Yes, this request modifies the original budget to accommodate the shift toward a more intensive cohort training model requiring additional one-on-one case management support for training participants.

Does this request include an extension of the grant end date (If yes, please complete A & B) No	A. Current Contract End Date:	B. Requested Contract End Date:
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I certify that the information contained herein is true and accurate to the best of my knowledge and that I am authorized to submit this application on behalf of the applicant.

Authorized Signature 	Title Director of Workforce Development	Date February 7, 2019
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Attachment 1: Work Plan

Complete this form only if you are proposing a modification to participant outcomes or an extension to the executed contract.

Please describe your modification request and provide a work plan narrative:

[Briefly describe the current work plan. Provide a detailed explanation of the proposed enhancements or changes to the work moving forward as per this request including the need for a no-cost extension.]

The existing work plan included:

- 200 hours of training in preparation for careers in machining taught by Lake Superior College, with preparatory coursework and in-class support provided by ABE.
- Pre-apprenticeship preparation for residential or commercial carpentry positions
- Employer engagement in both training classes
- Outreach, education, and tours of five apprenticeship training facilities aimed at connecting women to careers in the construction industry

The carpentry pre-apprenticeship and machine operators classes have already been completed. Case management and job placement support continue for graduates from both classes, with the primary goal of exiting them to employment.

In an effort to more effectively prepare women and people of color in our community for careers in construction, and to meet an anticipated increase in demand for skilled construction workers, we plan to expand on the original concept of apprenticeship tours to offer a 6-week, 120+ hour apprenticeship exploration class.

This decision was made in response to feedback from both employers and building trades representatives after completion of the carpentry pre-apprenticeship class ended. Our partners in the Carpenters union felt that overall the class was a successful effort and expressed interest in repeating the same cohort-based training model. At the same time, they offered useful feedback for how to improve and enhance the model to more effectively recruit and prepare participants for apprenticeship. We incorporated this feedback and combined it with best practices from other pre-apprenticeship training programs to design a pilot program that we hope to replicate in the future. This program will be offered by braiding our remaining WESA grant with an Apprenticeship Exploration (APEX) grant from the Department of Labor and Industry, and will target women and young adults between the ages of 18 and 24 with an emphasis on people of color.

The class will take place in April/May of 2019. The class curriculum will include:

- Orientation to construction careers and the apprenticeship training model
- Financial literacy
- Physical fitness and nutrition in partnership with our local YMCA

- OSHA 10 certification
- Soft skills for success
- Contextualized math taught by ABE
- Week-long visits to apprenticeship training facilities and work sites, with hands-on exposure to at least 6 different trades
- Opportunities to interact with employers and current apprentices
- Development of individual employment plans, and assistance applying for employment and apprenticeships
- One-on-one help overcoming barriers to employment

In keeping with the original work plan, supportive services will provide a variety of types of assistance with overcoming barriers to employment and preparing to enter the workforce. To ensure they are work-ready, participants will be supplied with work boots, appropriate work clothes, and a basic set of safety gear. Participants who enter the trades will receive assistance with initiation fees, as well as a basic set of tools and books required to begin their apprenticeship. The class aims to maximize hands-on exposure to a variety of different trades and work sites, and the budget includes transportation to and from these sites. Participants may also receive transportation assistance to help them get to interviews and their first few days of work.

Upon completion, graduates who are ready to enter apprenticeship will be referred to contractors working on City-funded construction projects, which now include a requirement to hire women and disadvantaged workers. Graduates who need additional time to work on barriers to employment and/or gain hands-on experience will be referred to other work opportunities in the construction industry. On-the-job training (OJT) funds were not used by prior graduates, and are not likely to be needed for job placement, so have been redirected toward case management support.

To help recruit participants for this class, as well as raising general awareness about careers in the trades for women in our area, the proposed modification also includes additional resources directed toward outreach. This will include social media outreach, development of posters, brochures, and other information pieces that are inclusive of women working in the trades, and contribution toward a regional effort to film short videos of local residents working in the trades to be used for social media and other outreach. It also includes a small subcontract with a community partner that is assisting with outreach to communities of color for our P2P grant, to help with boots-on-the-ground recruitment efforts.

The budget modification increases the cost per participant as a result of several factors: Recruitment has proved more challenging than expected, so we have added capacity which translates to a higher cost of acquisition per participant. Additionally, replacing apprenticeship tours with more in-depth hands-on training, as well as some ABE instruction, has added to direct training costs. Finally, placement into apprenticeship or other construction employment will require additional support from job counselors, who will do more substantial work with participants on barriers to employment during and after training.

Please complete this table by filling in your plan.

	Planned	Proposed	Actual
Total Enrollments	18 women enrolled in ABE Prep Class, 15 continue to Machine Operators class 8 women enrolled in ABE Prep Class, 6 continue to Carpentry class 60-75 women participating in outreach and tours (not enrolled in WF1)	7 women enrolled in Machine Operators class 5 women enrolled in Carpentry class 8 women enrolled in Tools of the Trade apprenticeship exploration	7 women enrolled in Machine Operators Class 5 women enrolled in Carpentry Class
Total Credential Obtained	16 successfully complete training Up to 75 complete at least one tour 12 tour participants submit apprenticeship application	13 successfully complete training	6 successfully completed training
Exits to Employment	14 exit to employment, further education, or apprenticeship	11 exit to employment, further education, or apprenticeship	2 currently employed
All other Exits	14	9	1
Total Exits	28	20	3

Quarters:	Quarter ending 6/30/2018	Quarter ending 9/30/2018	Quarter ending 12/31/2018	Quarter ending 3/31/2019	Quarter ending 6/30/2019
Quarter Start/End:	3/31/2018- 6/30/2018 ACTUAL	7/1/2018- 9/30/2018 ACTUAL	10/1/2018- 12/31/2018 ACTUAL	1/1/2019- 3/31/2019 Projected	4/1/2019-6/30/2019 Projected
Total Enrollments	5	13	13	15	20
Total Credential Obtained	0	3	3	8	13
Exits to Employment	0	0	0	7	11
All Other Exits	0	0	1	6	9
Total Exits	0	0	1	13	20

Attachment 2: Budget

Complete this form only if you are proposing a modification or extension to the executed contract.

Please complete this budget table by filling in your plan for DEED requested funds only.

	Original Budget	Proposed Budget	Actual Expenditures to-date
Administrative Costs - 833 (Cannot exceed 10% of the total amount requested)	\$13,000	\$13,000	\$3,125.65
Direct Services - 885	\$37,000	\$62,734	\$12,733.85
Direct Customer Training - 838	\$68,229	\$45,160	\$13,890.96
Support Services Costs - 828	\$16,970	\$11,146	\$2,443.65
Other Activities (Outreach) - 830	\$6,300	\$9,459	\$1,129.45
Total	\$141,499	\$141,499	\$33,323.56

Quarters:	Quarter ending 6/30/2018	Quarter ending 9/30/2018	Quarter ending 12/31/2018	Quarter ending 3/31/2019	Quarter ending 6/30/2019
Quarter Start/End:	3/31/2018- 6/30/2018 ACTUAL	7/1/2018- 9/30/2018 ACTUAL	10/1/2018- 12/31/2018 ACTUAL	1/1/2019- 3/31/2019 Projected	4/1/2019- 6/30/2019 Projected
Administrative Costs – 833 (Cannot exceed 10% of the total amount requested)	\$672.00	\$2,197.91	\$3,125.65	\$8,062.82	\$13,000
Direct Services Costs - 885	\$4,027.00	\$8,154.00	\$12,733.85	\$37,733.85	\$62,734
Direct Customer Training Costs - 838	\$0.00	\$10,171.21	\$13,890.96	\$29,524.96	\$45,160
Support Services Costs - 828	\$429.38	\$429.38	\$2,443.65	\$6,794.82	\$11,146
Other Activities - 830	\$325.00	\$1,074.21	\$1,129.45	\$5,294.22	\$9,459
Total	\$5,453.38	\$22,026.71	\$33,323.56	\$87,410.67	\$141,499

Partnership Chart

Complete this partnership chart only if you are proposing a modification to the executed contract.

The information contained in this chart should support the Work Plan as explained in the narrative. Only those organizations which have already committed resources, staff and time (or are prepared to do so) should be listed.

A Letter of Commitment MUST be included in the application from each person or organization listed below.

Type of Organization	Name and Address of Organization	Type of Commitment: (time, staff, resources, space, referrals, etc.)	Key Contact Person and Telephone Number	Letter of Commitment Enclosed
Apprenticeship Training Program	Northern MN & WI Plumbers & Steamfitters JATC	Time, Staff, Resources, Space	Jeff Brown Training Director (218) 733-9443	<input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No
Apprenticeship Training Program	Electrical Joint Apprenticeship and Training – IBEW/NECA Twin Ports Electrical JATC	Time, Staff, Resources, Space	Dave Orman Secretary	<input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No
Apprenticeship Training Program	Northern MN Sheet Metal Workers Local 10 – Duluth Superior JATC	Time, Staff, Resources, Space	Richard Barlage Training Coordinator Patch40@juno.com	<input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No
Apprenticeship Training Program	Twin Cities Ironworkers Apprenticeship and Training 3752 Midway Rd Hermantown, MN 55810	Time, Staff, Resources, Space	Brian Nelson Apprenticeship Coordinator Iron Workers #512 (218) 733-2680	<input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No
Apprenticeship Training Program	North Central States Regional Council of Carpenters 740 Olive St St. Paul, MN 55130	Time, Staff, Resources, Space	Matt Campanario Executive Director Carpenters Training (651) 646-7395	<input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No
Employer	Ravin Crossbows 69 N 28 th St. E, Suite 500 Superior, WI 54880	Time, Staff (Machining)	Kyle Campbell Director of Operations Ravin Crossbows (715) 718-3574 x126	<input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No

Employer	Loll Designs 5912 Waseca St. Duluth, MN 55807	Time, Staff (Machining)	Andy Eaton HR Manager Loll Designs (218) 336-8551	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Employer	Epicurean 257 B Main street Superior, WI 54880	Time, Staff (Machining)	Andy Eaton HR Manager Loll Designs (218) 336-8551	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Employer	McGough Construction 2737 Fairview Ave N St. Paul, MN 55113	Time, Staff (Carpentry)	Karin McCabe Outreach Director (652) 634-4615	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Employer	Gardner Builders 2 West 1 st St. Suite 133 Duluth, MN 55802	Time, Staff (Carpentry)	Glenn Plante (218) 522-4542	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Higher Ed	Lake Superior College 2101 Trinity Rd Duluth, MN 55811	Time, Staff, Space, Referrals	Tamara Arnott Executive Director of Workforce Development (218) 733-5923	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Community Based Organization	SOAR Career Solutions 205 W 2 nd St #101 Duluth, MN 55802	Time, Resources, Referrals	Emily Edison Executive Director (218) 722-3126	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Adult Basic Education	ISD 709 Adult Basic Education 215 N 1 st ave E Duluth, MN 55802	Time, Resources, Referrals	Patty Fleege Director (218) 336-8790	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No
Regional Workforce Partner (LWDA 3)	NE MN Office of Job Training 820 9 th Street N Suite 240 Virginia, MN 55792	Time, Referrals	Michelle Ufford Executive Director (218) 735-6173	<input checked="" type="checkbox"/> _Yes <input type="checkbox"/> _No

Attachment 2

SOAR Career Solutions (SOAR)		Original budget	Invoiced as of 1/24/19	Remaining	Revised budget
ADMINISTRATION: Admin/Oversight	SOAR	\$5,000	\$ 2,193.76	\$2,806.24	\$5,000
DIRECT CUSTOMER TRAINING: Instructor wages and benefits, curriculum, building materials and supplies for - 6 students CARPENTRY	North Central States Regional Council of Carpenters (NCSRCC) - Matt Campanario	\$13,500	\$8,671.21	\$4,828.79	\$9,801.21
DIRECT CUSTOMER TRAINING: Journey person wages and benefits, materials and supplies to lead/facilitate Training Center Experiential Tours with hands-on activities - 3-4 hour - tour, information, hands on, Q&A, food	Carpenters	\$1,130		\$1,130	Included above
Subtotal		\$14,630	\$ 8,671.21	\$5,958.79	\$9,801.21
DIRECT SERVICES: Intake & Assessment, Case Management, Instruction/Workshops, Pre-Employment Services (Job Search), Post-Employment Services (Job Retention), IRT	SOAR	\$21,500	\$ 12,452.43	\$9,047.57	\$37,452.43
SUPPORT SERVICES: Participant Support - General	SOAR	\$2,100	\$2,006.79	\$93.21	\$2,100
SUPPORT SERVICES: Participant Support - Incentives	SOAR	\$875		\$875	\$875
SUPPORT SERVICES: Participant Transportation to Trainings - (Carpentry and Machining)	SOAR	\$1,200		\$1,200	\$0
SUPPORT SERVICES: Participant Tools/Safety Equipment Carpentry - (6 participants) Machining (7 participants)	SOAR	\$6,560		\$6,560	\$1500
Subtotal		\$10,735	\$ 2,006.97	\$8,728.21	\$4475
OUTREACH & RECRUITMENT: Outreach, Information Sessions, Recruitment for Trainings	SOAR	\$650	\$ 650.00	\$0.00	\$650
Outreach & Awareness for Apprenticeships - development and printing of materials; information sessions; transportation to tours	SOAR	\$0.00		\$0.00	\$4000
Subtotal		\$650	\$650.00	\$0.00	\$4650
	TOTAL	\$52,515	\$25,974.37	\$26,540.81	\$61,378.64