



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02.** *Members may participate by interactive technology*

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Monday, January 12, 2026

6:00 PM

Council Chambers

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### ELECTION OF OFFICERS

*Standing nomination for President: Lynn Nephew, Councilor At-Large  
Standing nomination for Vice President: Janet Kennedy, Councilor Fifth District*

#### APPROVAL OF MINUTES

1. [26-002](#) Meeting Minutes for the Duluth City Council

Attachments: [2025-12-15](#)

#### REPORTS FROM THE ADMINISTRATION

#### OPPORTUNITY FOR CITIZENS TO BE HEARD

#### CONSENT AGENDA

**BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

2.     [26-0001R](#)     RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO ENTER INTO A JOINT POWERS AGREEMENT WITH AND ACCEPT A TOTAL AMOUNT NOT TO EXCEED \$35,568 FROM THE STATE OF MINNESOTA, ACTING THROUGH ITS DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT, TO PROVIDE WEEKLY REQUIRED RECEPTION AND CAREER LAB DUTIES FOR VOCATIONAL REHABILITATION SERVICES FOR THE PERIOD OF OCTOBER 1, 2025 - JULY 31, 2028.

Attachments:     [Cover Memo VRS Shared Reception and CareerLab JPA 10.01.25 - 07.31.28](#)  
                          [VRS Shared Reception and CareerLab JPA 10.01.25 - 07.31.28](#)

**BY COUNCILOR KENNEDY (COMMITTEE OF THE WHOLE)**

3.     [26-0025R](#)     RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR 2026.

**BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)**

4.     [26-0003R](#)     RESOLUTION AWARDDING A CONTRACT TO HAWKINS, INC FOR THE PURCHASE AND DELIVERY OF WATER TREATMENT CHEMICALS IN YEAR 2026 FOR AN AMOUNT NOT TO EXCEED \$489,330.00.

Attachments:     [Exhibit B - 26-AA01 Bid Summary](#)  
                          [Exhibit A - Cover Memo](#)

5.     [26-0004R](#)     RESOLUTION AWARDDING A CONTRACT TO THUNDER BAY CHEMICALS LTD FOR THE PURCHASE AND DELIVERY OF 160,000 GALLONS OF LIQUID ALUMINUM SULFATE IN YEAR 2026 FOR A TOTAL COST OF \$267,952.00.

Attachments:     [Exhibit A - Cover Memo.](#)  
                          [Exhibit B - 26-AA01 Bid Summary](#)

6.     [26-0005R](#)     RESOLUTION APPROVING DULUTH ENERGY SYSTEM'S THERMAL ENERGY HOT WATER RATE FOR EASTERN CANAL PARK.

Attachments:     [Cover Memo](#)

7.     [26-0006R](#)     RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM ZENITH BASE CAMP, LLC, OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Attachments:     [Exhibit 1](#)  
                          [Cover Memo](#)

8.     [26-0007R](#)     RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM ZENITH BASE CAMP, LLC, OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.
- Attachments:     [Exhibit 1](#)  
                              [Cover Memo](#)
9.     [26-0021R](#)     RESOLUTION AWARDED A CONTRACT TO K&H EXCAVATING INC. FOR THE CHAMBERSBURG AVENUE WATER MAIN REPLACEMENT IN THE AMOUNT OF \$434,234.00
- Attachments:     [Cover Memo](#)  
                              [bid tab](#)  
                              [Resolution Project Map](#)

**BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)**

10.    [26-0009R](#)     RESOLUTION ACCEPTING A PERMANENT EASEMENT FROM KWI TRIP, INC., FOR PUBLIC RECREATIONAL, WALKWAY AND TRAIL PURPOSES OVER, UNDER AND ACROSS CERTAIN REAL PROPERTY IN THE IRVING NEIGHBORHOOD, AT NO COST TO THE CITY.
- Attachments:     [Exhibit 1](#)  
                              [Exhibit 2-Map](#)  
                              [Cover Memo](#)
11.    [26-0013R](#)     RESOLUTION AUTHORIZING AN AGREEMENT WITH MSA PROFESSIONAL SERVICES INC. FOR ENGINEERING SERVICES RELATED TO THE DESIGN OF WAABIZHESHKANA: THE MARTEN TRAIL SEGMENT 7 PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED \$140,744.00.
- Attachments:     [Cover Memo - Marten Trail Seg. 7](#)

**END OF CONSENT AGENDA**

*The following entitled resolutions are also to be considered:*

**BY COUNCILOR FORSMAN (PERSONNEL)**

12.    [26-0031R](#)     RESOLUTION CONFIRMS THE APPOINTMENT OF COUNCILORS DIANE DESOTELLE, WENDY DURRWACHTER AND JANET KENNEDY TO THE DULUTH PUBLIC UTILITIES COMMISSION.

**BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

13. [26-0014R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH BOLTON & MENK, INC. FOR A LAND USE STUDY OF THE FORMER LESTER PARK GOLF COURSE IN THE AMOUNT OF \$197,546.

Attachments: [Cover Memo 26-0014R](#)  
[Table 26-0014R](#)  
[Exhibit A](#)

**BY COUNCILOR TOMANEK (PUBLIC SAFETY)**

14. [26-0002R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO THE EXISTING AGREEMENT WITH LEXISNEXIS RISK SOLUTIONS FOR AN ONLINE SUBSCRIPTION TO THE ACCURINT VIRTUAL CRIME CENTER WITH TRAX.

Attachments: [Resolution Cover Memo LexisNexis](#)  
[LexisNexis - AVCC and TraX - Schedule A](#)

***The following entitled ordinances are to be read for the second time:***

**BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

15. [25-037-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO INCLUDE LOWER SECTIONS OF MILLER CREEK AND COFFEE CREEK IN THE SHORELAND OVERLAY

Attachments: [PLUMA-2509-0006 Cover Memo](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Attachment 4](#)

**BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)**

16. [25-039-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT FOR HIGHWAY PURPOSES OVER CITY-OWNED PROPERTY.

Attachments: [Cover Memo](#)  
[Exhibit A](#)  
[Exhibit B](#)

**COUNCILOR QUESTIONS AND COMMENTS**

**COUNCILOR PREVIEW OF UPCOMING BUSINESS**