



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Minutes - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02.** *Members may participate by interactive technology*

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Monday, January 12, 2026

6:00 PM

Council Chambers

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### ROLL CALL

**Present:** 8 - Councilor David Clanaugh, Councilor Diane Desotelle, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Roz Randorf, Councilor Terese Tomanek, Vice President Janet Kennedy and President Lynn Nephew

### PLEDGE OF ALLEGIANCE

### ELECTION OF OFFICERS

### APPROVAL OF MINUTES

1. [26-002](#) Meeting Minutes for the Duluth City Council

**Indexes:**

**Attachments:** [2025-12-15](#)

These Minutes were approved

### REPORTS FROM THE ADMINISTRATION

### OPPORTUNITY FOR CITIZENS TO BE HEARD

Hadrian DeMaoribus spoke in regard to city streets.

The following individuals spoke regarding public safety, immigration and federal law enforcement: Julia Covert, Meg Litts, Kevin Brown, Danny Frank, Eleanor Dolan, Brandon Parker, Aaron Rose, Mae Gackstetter, Chance Wells, Alexandra Panovich, Geoff Schumacher, Jesse Dykhuis, Roland Dubius, Karin White, Annie Gettle, Stephanie Randby, Justin Dean, Olin Pogorels, Jonas Randa, Jim Klukert, Kathy Peterson, Anthony Olstad and Andrea Hanek.

Roy Hamlin spoke in regard to vaping/ tobacco store

Chrissy Rounds spoke in regard to Sister Cities.

## CONSENT AGENDA

A motion was made by Vice President Kennedy to pass the Consent Agenda. The motion was seconded by Councilor Forsman.  
This motion passed unanimously.

### BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

2.     [26-0001R](#)     RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO ENTER INTO A JOINT POWERS AGREEMENT WITH AND ACCEPT A TOTAL AMOUNT NOT TO EXCEED \$35,568 FROM THE STATE OF MINNESOTA, ACTING THROUGH ITS DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT, TO PROVIDE WEEKLY REQUIRED RECEPTION AND CAREER LAB DUTIES FOR VOCATIONAL REHABILITATION SERVICES FOR THE PERIOD OF OCTOBER 1, 2025 - JULY 31, 2028.

Indexes:

Attachments:   [Cover Memo VRS Shared Reception and CareerLab JPA 10.01.25 - 07.31.28](#)  
                      [VRS Shared Reception and CareerLab JPA 10.01.25 - 07.31.28](#)

This Resolution was adopted unanimously.

### BY VICE PRESIDENT KENNEDY (COMMITTEE OF THE WHOLE)

3.     [26-0025R](#)     RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR 2026.

This Resolution was adopted unanimously.

### BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)

4.     [26-0003R](#)     RESOLUTION AWARDDING A CONTRACT TO HAWKINS, INC FOR THE

PURCHASE AND DELIVERY OF WATER TREATMENT CHEMICALS IN YEAR 2026 FOR AN AMOUNT NOT TO EXCEED \$489,330.00.

Indexes:

Attachments: [Exhibit B - 26-AA01 Bid Summary](#)

[Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

5. [26-0004R](#) RESOLUTION AWARDING A CONTRACT TO THUNDER BAY CHEMICALS LTD FOR THE PURCHASE AND DELIVERY OF 160,000 GALLONS OF LIQUID ALUMINUM SULFATE IN YEAR 2026 FOR A TOTAL COST OF \$267,952.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

[Exhibit B - 26-AA01 Bid Summary](#)

This Resolution was adopted unanimously.

6. [26-0005R](#) RESOLUTION APPROVING DULUTH ENERGY SYSTEM'S THERMAL ENERGY HOT WATER RATE FOR EASTERN CANAL PARK.

Indexes:

Attachments: [Cover Memo](#)

This Resolution was adopted unanimously.

7. [26-0006R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM ZENITH BASE CAMP, LLC, OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

8. [26-0007R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM ZENITH BASE CAMP, LLC, OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

9.        [26-0021R](#)        RESOLUTION AWARDDING A CONTRACT TO K&H EXCAVATING INC. FOR THE CHAMBERSBURG AVENUE WATER MAIN REPLACEMENT IN THE AMOUNT OF \$434,234.00

Indexes:

Attachments: [Cover Memo](#)

[bid tab](#)

[Resolution Project Map](#)

This Resolution was adopted unanimously.

**BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)**

10.       [26-0009R](#)       RESOLUTION ACCEPTING A PERMANENT EASEMENT FROM KWIK TRIP, INC., FOR PUBLIC RECREATIONAL, WALKWAY AND TRAIL PURPOSES OVER, UNDER AND ACROSS CERTAIN REAL PROPERTY IN THE IRVING NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Exhibit 2-Map](#)

[Cover Memo](#)

This Resolution was adopted unanimously.

11.       [26-0013R](#)       RESOLUTION AUTHORIZING AN AGREEMENT WITH MSA PROFESSIONAL SERVICES INC. FOR ENGINEERING SERVICES RELATED TO THE DESIGN OF WAABIZHESHKANA: THE MARTEN TRAIL SEGMENT 7 PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED \$140,744.00.

Indexes:

Attachments: [Cover Memo - Marten Trail Seg. 7](#)

This Resolution was adopted unanimously.

**END OF CONSENT AGENDA**

***The following entitled resolutions are also to be considered:***

**BY COUNCILOR FORSMAN (PERSONNEL)**

12. [26-0031R](#) RESOLUTION CONFIRMS THE APPOINTMENT OF COUNCILORS DIANE DESOTELLE, WENDY DURRWACHTER AND JANET KENNEDY TO THE DULUTH PUBLIC UTILITIES COMMISSION.

A motion was made by Councilor Forsman to pass this resolution. The motion was seconded by Councilor Tomanek.  
The motion passed unanimously.

**BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

13. [26-0014R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH BOLTON & MENK, INC. FOR A LAND USE STUDY OF THE FORMER LESTER PARK GOLF COURSE IN THE AMOUNT OF \$197,546.

**Indexes:**

**Attachments:** [Cover Memo 26-0014R](#)

[Table 26-0014R](#)

[Exhibit A](#)

A motion was made by Councilor Nephew to pass this resolution. The motion was seconded by Councilor Desotelle.  
This motion passed unanimously.

**BY COUNCILOR TOMANEK (PUBLIC SAFETY)**

14. [26-0002R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO THE EXISTING AGREEMENT WITH LEXISNEXIS RISK SOLUTIONS FOR AN ONLINE SUBSCRIPTION TO THE ACCURINT VIRTUAL CRIME CENTER WITH TRAX.

**Indexes:**

**Attachments:** [Resolution Cover Memo LexisNexis](#)

[LexisNexis - AVCC and TraX - Schedule A](#)

A motion was made by Councilor Tomanek to pass this Resolution. The motion was seconded by Councilor Kennedy.  
This motion passed 7-2

**Yea:** 6 - Councilor Desotelle, Councilor Forsman, Councilor Randorf, Councilor Tomanek, Vice President Kennedy and President Nephew

**Nay:** 2 - Councilor Clanaugh and Councilor Durrwachter

***The following entitled ordinances are to be read for the second time:***

**BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

15. [25-037-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO INCLUDE LOWER SECTIONS OF MILLER CREEK AND COFFEE CREEK IN THE SHORELAND OVERLAY

Indexes:

Attachments: [PLUMA-2509-0006 Cover Memo](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[Attachment 4](#)

This Ordinance was adopted unanimously.

**BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)**

16. [25-039-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT FOR HIGHWAY PURPOSES OVER CITY-OWNED PROPERTY.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

This Ordinance was adopted unanimously.

**COUNCILOR QUESTIONS AND COMMENTS**

**COUNCILOR PREVIEW OF UPCOMING BUSINESS**