

Resolution/Ordinance Cover Memo

Council Agenda Item: 25-0558R

Meeting Date: 07/21/2025

Subject/Title: Budget Manager

Submitted By: Amber Royer Henderson

Recommendation: Approve

Board/Commission/Committee Recommendation: Approved by Civil Service on 5/6/2025

Previous Council Action: Approved by City Council on 02/12/2013 as Resolution 13-0102R

Background:

The Budget Manager job classification was created in 2013. The job description is being updated to reflect necessary changes that have evolved over time.

Budget/Fiscal Impact: Budgeted for current year

Options: N/A

Necessary Action: Approve

Attachments:

- Exhibit A: Resolution Cover Memo
- Exhibit B: Budget Manager (Revised) Job Description

