

**ANNUAL MEETING  
BOARD OF COMMISSIONERS  
DULUTH SEAWAY PORT AUTHORITY  
MARCH 13, 2024  
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, the Annual Meeting of the Duluth Seaway Port Authority was held on Wednesday, March 13, 2024, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

**I. ROLL CALL**

Present: President Yvonne Solon, Vice President Patrick Boyle, Secretary Mike Jugovich, Treasurer Tyrone Walker, Assistant Treasurer Rick Revoir and Commissioners Tony Sertich and Nancy Norr (Zoom).

Also present: Legal Counsel Steve Overom, Executive Director Deborah DeLuca, Chief Financial Officer Kevin Beardsley, Director of Communication & Marketing Jayson Hron, Director of Building & Facilities Dean Lembke, Director of Government & Environmental Affairs Jeff Udd, Accountant Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing Company.

**II. APPROVAL OF MINUTES**

1. Regular Meeting, January 31, 2024 – Unanimously Approved

**III. REPORT OF TREASURER**

1. Financial Statement ending January 31, 2024

**RESOLUTION NO. 3-24**

Walker/Sertich moved approval, roll call taken and Res. 3-24 unanimously adopted.

**IV. COMMITTEE REPORTS**

1. Budget & Finance – FY 2025 Budget

**RESOLUTION NO. 4-24**

Walker/Jugovich moved approval, roll call taken and Res. 4-24 unanimously adopted.

2. Nominating Committee (Deferred to Item X)

**V. DEPARTMENT REPORTS**

1. Communication & Marketing
2. Trade & Business Development
3. Government & Environment
4. Building & Facilities

**VI. ACTION ITEMS (Resolutions)**

**1. Berths 10 & 11 Dockwall Rehabilitation Contract Award**

**RESOLUTION NO. 5-24**

Sertich/Walker moved approval, roll call taken and Res. 5-24 unanimously adopted. (See attached Resolution).

**2. Employee Handbook Update**

**RESOLUTION NO. 6-24**

Boyle/Revoir moved approval, roll call taken and Res. 6-24 unanimously adopted. (See attached Resolution).

**3. Special Taxing District Levy**

**RESOLUTION NO. 7-24**

Revoir/Sertich moved approval, roll call taken and Res. 7-24 unanimously adopted. (See attached Resolution).

**4. Audit Services – RSM US, LLP**

**RESOLUTION NO. 8-24**

Sertich/Walker moved approval, roll call taken and Res. 8-24 unanimously adopted. (See attached Resolution).

**VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report**

**VIII. GENERAL DISCUSSION**

1. Other

**IX. OTHER MATTERS**

1. Future Board Meetings: April 24, May 29

**X. ELECTION OF OFFICERS**

1. Nominating Committee Report

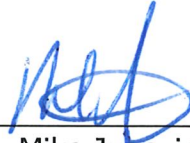
**RESOLUTION NO. 9-24**

Sertich/Norr moved acceptance of the Nominating Committee's recommendations for officers for the term April 1, 2024 to March 31, 2025:

President – Yvonne Solon  
Vice President – Patrick Boyle  
Secretary – Mike Jugovich  
Treasurer – Tyrone Walker  
Assistant Treasurer – Rick Revoir

Roll call taken and Res. 9-24 unanimously adopted.

Meeting Adjourned by President Solon



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Mike Jugovich, Secretary