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|---|---|--------------------|--------------|----------------------|------------|
| <b>Minnesota Department of Public Safety (“State”)</b><br>Commissioner of Public Safety<br>Office of Justice Programs<br>445 Minnesota Street, Suite 2300<br>St. Paul, MN 55101-2139                                  | <b>Grant Program:</b><br>Crime Victim Services Prosecutorial 2018<br><br><b>Grant Agreement No.:</b><br>A-CVSP-2018-DULUTHAO-00031  |                    |              |                      |            |
| <b>Grantee:</b><br>City of Duluth, Attorney's Office<br>411 West 1 <sup>st</sup> Street<br>410 City Hall<br>Duluth, Minnesota 55802-1198  | <b>Grant Agreement Term:</b><br><b>Effective Date:</b> 1/1/2018<br><b>Expiration Date:</b> 9/30/2019  |                    |              |                      |            |
| <b>Grantee’s Authorized Representative:</b><br>Gunnar Johnson, City Attorney<br>City of Duluth, Attorney's Office<br>411 West 1 <sup>st</sup> Street, 410 City Hall<br>Duluth, Minnesota 55802-1198<br>(218) 730-5490 | <b>Grant Agreement Amount:</b><br><table data-bbox="899 695 1495 762"> <tr> <td>Original Agreement</td> <td style="text-align: right;">\$122,500.00</td> </tr> <tr> <td>Matching Requirement</td> <td style="text-align: right;">\$8,400.00</td> </tr> </table> | Original Agreement | \$122,500.00 | Matching Requirement | \$8,400.00 |
| Original Agreement  | \$122,500.00  |                    |              |                      |            |
| Matching Requirement  | \$8,400.00  |                    |              |                      |            |
| <b>State’s Authorized Representative:</b><br>Aida Tosca, Grants Program Specialist<br>Crime Victim Services<br>445 Minnesota Street Suite 2300, Bremer Tower<br>St. Paul, Minnesota 55101<br>(651) 201-7345           | Federal Funding: CFDA 16.575 \$94,448<br>State Funding: Minnesota Laws of 2017, Chapter 95, Article 1, Section 11, Subdivision 7<br>Special Conditions: Attached and incorporated into this grant agreement. See page 3.  |                    |              |                      |            |

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a State employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Crime Victim Services Prosecutorial 2018 Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Crime Victim Services Prosecutorial 2018 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Agreement No. A-CVSP-2018-DULUTHAO-00031/3-52078

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

By: \_\_\_\_\_

Title: Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: City Clerk

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State’s Authorized Representative

By: \_\_\_\_\_

Title: Auditor

Approved as to form:

By: \_\_\_\_\_

City Attorney



## Special Conditions

### 1. Time limitations on funding use:

\$14,026.00 is available from January 1, 2018 through September 30, 2019.

\$94,448.00 is available from January 1, 2018 through September 30, 2019. It is only available to the Grantee to spend upon receipt of funds from the US Department of Justice and notification from the State.

\$14,026.00 is available from July 1, 2018 through September 30, 2019.

### 2. Special Duties:

\$122,500 for general crime services in St. Louis County.

Budget Summary

| Budget   |             |             |            |
|--|-------------|-------------|------------|
| Budget Category  | VOCA        | State       | Match      |
| Personnel  |             |             |            |
| Prosecution & Technology Assistant - Specializing in Victim Services | \$59,384.00 | \$11,000.00 | \$0.00     |
| <b>Total</b>   | \$59,384.00 | \$11,000.00 | \$0.00     |
| Payroll Taxes & Fringe   |             |             |            |
| Payroll Taxes \$ Fringe  | \$32,939.00 | \$17,052.00 | \$0.00     |
| <b>Total</b>   | \$32,939.00 | \$17,052.00 | \$0.00     |
| Travel & Training  |             |             |            |
| Travel and Training  | \$1,250.00  | \$0.00      | \$0.00     |
| <b>Total</b>   | \$1,250.00  | \$0.00      | \$0.00     |
| Office & Program Expenses  |             |             |            |
| Office & Program Expenses  | \$0.00      | \$0.00      | \$8,400.00 |
| <b>Total</b>   | \$0.00      | \$0.00      | \$8,400.00 |
| Direct Client Assistance   |             |             |            |
| Direct Client Assistance   | \$875.00    | \$0.00      | \$0.00     |
| <b>Total</b>   | \$875.00    | \$0.00      | \$0.00     |
| <b>Total</b>   | \$94,448.00 | \$28,052.00 | \$8,400.00 |