



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, March 10, 2025

6:00 PM

Council Chamber

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-011](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-02-24](#)

A motion was made by Councilor Forsman to approve the Minutes. The motion was seconded by Councilor Randorf.
The motion was passed unanimously.

REPORTS FROM THE ADMINISTRATION

REPORTS OF BOARDS AND COMMISSIONS

2. [25-012](#) City of Duluth Boards and Commissions Meeting Minutes

Indexes:

Attachments: [January 2025 - Duluth Public Utilities Commission Minutes](#)
[January 2025 - Library Board Minutes](#)

This Board or Commission Report was received.

OPPORTUNITY FOR CITIZENS TO BE HEARD

Lee Stuart and Jordon Johnson spoke regarding a Town Hall or Public Meeting discussing the current political climate.

Geoff Schumacher and Cheyenne Pyan spoke regarding skywalk safety.

Duluth Sister Cities spoke to creating a more robust program.

CONSENT AGENDA

A motion was made by Councilor Randorf to pass the consent agenda. The motion was seconded by Councilor Swenson.
The motion passed unanimously.

BY COUNCILOR FORSMAN (FINANCE)

3. [25-0072R](#) RESOLUTION AUTHORIZING A FIVE-YEAR AGREEMENT WITH VISIT DULUTH

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

4. [25-0194R](#) RESOLUTION AUTHORIZING A CONTRACT WITH HANOVER INSURANCE COMPANY FOR PROPERTY INSURANCE AT THE COST NOT TO EXCEED \$350,000.

This Resolution was adopted.

5. [25-0195R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH THE DULUTH AIRPORT AUTHORITY TO INSURE CERTAIN DULUTH AIRPORT AUTHORITY PROPERTY AND EQUIPMENT UNDER THE CITY'S PROPERTY AND BOILER INSURANCE POLICIES.

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

6. [25-0153R](#) RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF SANDING BODY EQUIPMENT FROM BERT'S TRUCK EQUIPMENT OF MOORHEAD, INC IN THE AMOUNT OF \$232,274.00.

This Resolution was adopted.

7. [25-0154R](#) RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF SANDING BODY EQUIPMENT FROM BERT'S TRUCK EQUIPMENT OF MOORHEAD, INC IN THE AMOUNT OF \$173,494.00.

This Resolution was adopted.

8. [25-0155R](#) RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF SANDING BODY EQUIPMENT FROM BERT'S TRUCK EQUIPMENT OF MOORHEAD, INC IN THE AMOUNT OF \$173,494.00.

This Resolution was adopted.

9. [25-0188R](#) RESOLUTION AUTHORIZING A ONE-YEAR RENEWAL OF AN AGREEMENT WITH SFM RISK SOLUTIONS, INC., FOR PROFESSIONAL SERVICES FOR THE THIRD-PARTY ADMINISTRATION OF WORKERS' COMPENSATION INSURANCE FOR A TOTAL AMOUNT OF \$72,312.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

10. [25-0189R](#) RESOLUTION APPROVING THE TRANSFER OF THE ON-SALE LIQUOR LICENSE OF T-BONZ BAR AND GRILL.

Indexes:

Attachments: [2025-02-27, Transfer App, T-Bonz Redacted](#)

This Resolution was adopted.

11. [25-0190R](#) RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY EXPANSIONS OF THE DESIGNATED SERVING AREA FOR VARIOUS LICENSES.

Indexes:

Attachments: [2025-02-13, Temp Expan, Lemon's reef](#)
[temp. expansion - Bent Paddle Festiversary \(5.10.25\)](#)
[Fitzer's Expansion App](#)

This Resolution was adopted.

12. [25-0191R](#) RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSES FOR VARIOUS LICENSEES.

Indexes:

Attachments: [2025-02-26, Ecolibrium3 Temp App](#)
[temp on-sale, Duluth Air Show](#)
[temp. liquor app Stella Maris Academy - 5.30.25](#)
[temp. on-sale, Oktoberfest](#)

This Resolution was adopted.

13. [25-0192R](#) RESOLUTION APPROVING THE ISSUANCE OF VARIOUS ON - SALE INTOXICATING LIQUOR LICENSES.

Indexes:

Attachments: [2023-09-22, Application, On Sale Liquor, Altitude of Duluth](#)
[2025-02-26, App, On Sale, Wild Rose Company](#)

This Resolution was adopted.

14. [25-0193R](#) RESOLUTION APPROVING THE APPLICATIONS FOR LAWFUL GAMBLING.

Indexes:

Attachments: [Irving - Tavern App](#)
[Off Site Permit LSSA 4-12-25](#)

This Resolution was adopted.

BY COUNCILOR AWAL (PERSONNEL)

15. [25-0161R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF CHIAMAKA ENEMUOH TO THE DULUTH ECONOMIC AND DEVELOPMENT AUTHORITY.

This Resolution was adopted.

16. [25-0162R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF ANNA BAILEY TO THE DULUTH ECONOMIC AND DEVELOPMENT AUTHORITY.

This Resolution was adopted.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

17. [25-0158R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-13 AUTHORIZING A FIRST AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH EHLERS AND ASSOCIATES, INC TO INCREASE THE CONTRACT AMOUNT BY \$75,000 FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$300,000.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

18. [25-0159R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-12 AUTHORIZING DEDA TO EXPEND UP TO \$252,200 FOR PHASE 2 OF A TWO-PHASE BUILDING DEMOLITION FOR AN AMOUNT NOT TO EXCEED \$252,200.

This Resolution was adopted.

19. [25-0163R](#) RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO THE ORGANIZATIONAL ENDOWMENT OF DULUTH LEGACY ENDOWMENT FUND

Indexes:

Attachments: [Exhibit A Third Amendment to DLEF Agreement](#)

This Resolution was adopted.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

20. [25-0134R](#) RESOLUTION AWARDDING A CONTRACT TO MINNCOMM FOR CONSTRUCTION OF THE 2025 GAS BLANKET PROJECT FOR MAINS AND SERVICES IN VARIOUS LOCATIONS IN THE AMOUNT OF \$1,110,895.00.

This Resolution was adopted.

21. [25-0151R](#) RESOLUTION AWARDDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH, INC FOR THE NORTHWEST PASSAGE REPAIRS AND RESTORATION BRIDGE NO. 69509 OVER I-35 IN THE AMOUNT OF \$284,200.

Indexes:

Attachments: [Resolution Map](#)

This Resolution was adopted.

22. [25-0164R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM DANIEL SCHWARCZ AND TAMAR RESNICK OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

23. [25-0165R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM ONE ROOF COMMUNITY HOUSING UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

24. [25-0166R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM NANCY J. KALINA, LAURIE M. K. CHRISTIAN, F/K/A LAURIE M. KALINA AND BENJAMIN C. CHRISTIAN OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

25. [25-0167R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM HORACE E. KAHLBAUGH AND LORETTA H. KAHLBAUGH OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

26. [25-0168R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET

AND UTILITY PURPOSES FROM ALLAN F. PRESTON AND NANCY PRESTON OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

27. [25-0169R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM MATTHEW PODGORSEK OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

28. [25-0170R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM DEBRA K. JAMES UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

29. [25-0171R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM CHRISTINE JEAN FORD AND SHAWN HENRY FORD OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

30. [25-0172R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET AND UTILITY PURPOSES FROM DAN L. BOWMAN AND DONNA BOWMAN OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted.

31. [25-0178R](#) RESOLUTION AMENDING CONTRACT L30735 WITH SHORT ELLIOTT HENDRICKSON, INC. TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING SERVICES FOR THE WEST SUPERIOR STREET RECONSTRUCTION PROJECT, TO INCREASE THE AMOUNT BY \$498,551.00 FOR A NEW TOTAL OF \$2,909,551.00.

Indexes:

Attachments: [Superior St Project Map](#)
[W. Superior St. Design Amendment](#)

This Resolution was adopted.

32. [25-0179R](#) RESOLUTION AWARDED A CONTRACT TO HANCO UTILITIES, INC. FOR THE 2025 LEAD WATER SERVICE REPLACEMENT - LINCOLN PARK NEIGHBORHOOD FOR A TOTAL AMOUNT NOT TO EXCEED \$9,545,940.50.

This Resolution was adopted.

33. [25-0183R](#) RESOLUTION TO RESCIND PRIOR PARKING RESOLUTIONS FOR WEST SUPERIOR STREET FROM CARLTON STREET TO WEST MICHIGAN STREET, ESTABLISH NO PARKING ZONES ON WEST SUPERIOR STREET FROM CARLTON STREET TO WEST MICHIGAN STREET, AND RESTRICT ALL PARKING TO PARALLEL PARKING ON WEST SUPERIOR STREET FROM 22ND AVENUE WEST TO 19TH AVENUE WEST EFFECTIVE UPON INSTALLATION OF PROPER SIGNS.

Indexes:

Attachments: [Superior St Parking Map](#)

This Resolution was adopted.

34. [25-0184R](#) RESOLUTION AUTHORIZING A CONTRACT WITH SIR LINES-A-LOT, LLC. FOR SKYLINE PARKWAY SAFETY IMPROVEMENTS FOR A TOTAL NOT TO EXCEED \$92,919.00.

This Resolution was adopted.

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

35. [25-0150R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES OUTDOOR RECREATION GRANT PROGRAM FOR A GRANT OF UP TO \$350,000 TO SUPPORT REHABILITATION OF PARK INFRASTRUCTURE AT NORTON PARK.

This Resolution was adopted.

36. [25-0152R](#) RESOLUTION AUTHORIZING A THREE-YEAR CONTRACT WITH ACCRUENT, LLC. FOR WORK ORDER SOFTWARE FOR A TOTAL OF \$44,702.50.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

END OF CONSENT AGENDA

The following entitled ordinances are to be read for the first time:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

37. [25-002-O](#) AN ORDINANCE AMENDING UDC SECTION 50-18; NATURAL RESOURCES OVERLAY, SEC 50-20; USE SPECIFIC STANDARDS FOR MANUFACTURED HOME PARK AND RECREATIONAL VEHICLE PARK, SEC 50-33.2; SITE DESIGN FOR PLATS, TABLE 50-35-1 PROCEDURES SUMMARY TABLE; SEC 50-37; ADMINISTRATION AND PROCEDURES FOR SPECIAL USE PERMITS, SUBDIVISION PLAT APPROVAL AND VARIANCES, SEC 50-38.2; PROVISIONS FOR NON-CONFORMITIES IN FLOODPLAINS, AND ARTICLE 6; DEFINITIONS.

Indexes:

Attachments: [Attachment 1](#)

[Attachment 2](#)

This Ordinance was read for the first time.

38. [25-003-O](#) AN ORDINANCE AMENDING UDC SECTION 50-41.16; PRINCIPAL USE DEFINITION.

Indexes:

Attachments: [Attachment 1](#)

This Ordinance was read for the first time.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS

This meeting adjourned at 6:37 p.m.