

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
JANUARY 31, 2024
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, January 31, 2024, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Yvonne Solon, Secretary Mike Jugovich, Treasurer Tyrone Walker, Assistant Treasurer Rick Revoir and Commissioner Nancy Norr (Zoom). Absent: Vice President Patrick Boyle Commissioner Tony Sertich.

Also present: Legal Counsel Steve Overom, Executive Director Deborah DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & HR Coordinator Becky McMillan, Director of Communication & Marketing Jayson Hron, Director of Building & Facilities Dean Lembke, Sr. Accountant Shellie Golden, Accountant Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing Co., Landen Ludolph and Bradley Harms of U.S. Coast Guard.

II. APPROVAL OF MINUTES

1. Regular Meeting, November 8, 2023 – Unanimously Approved

III. REPORT OF TREASURER

1. Financial Statement ending December 31, 2023

RESOLUTION NO. 1-24

Walker/Jugovich moved approval, roll call taken and Res. 1-24 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance Committee

V. DEPARTMENT REPORTS

1. Communication & Marketing
2. Trade & Business Development
3. Government & Environment
4. Building & Facilities

VI. ACTION ITEMS (Resolutions)

1. 2024 Rail Improvement Project Consulting Services - SEH

RESOLUTION NO. 2-24

Revoir/Jugovich moved approval, roll call taken and Res. 2-24 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

1. Winter Berthing Agreements – Key Lakes & CSL

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: March 13, April 24

Meeting Adjourned by President Solon



Mike Jugovich, Secretary