

Exhibit A

STATE OF MINNESOTA

AMENDMENT OF LICENSE

Amendment No. 1

License No. L-384

THIS AMENDMENT No. 1 to License No. L-384 is by and between City of Duluth, hereinafter referred to as LICENSOR, and the State of Minnesota, Department of Administration, hereinafter referred to as LICENSEE, acting for the benefit of the Department of Agriculture.

WHEREAS, LICENSOR and LICENSEE entered into License No. L-384, dated February 8, 2018, involving the License of shared office space in Duluth City Hall at 411 West 1st Street in Duluth;

WHEREAS, the parties deem certain amendments and additional terms and conditions mutually beneficial for the effective continuation of said License;

NOW THEREFORE, LICENSOR and LICENSEE agree to substitution and/or addition of the following terms and conditions, which shall become a part of License No. L-384 effective as of the date set forth herein.

1. **CHANGE TO PREMISES** Paragraph 1.1 of the License is amended and completely replaced with the following paragraph 1.1;

1.1 LICENSOR grants and LICENSEE accepts the non-exclusive use of:

One desk within City Hall, which location within City Hall may change from time to time, in the City of Duluth, County of St. Louis, Minnesota 55802. LICENSEE may have non exclusive use of the common areas of City Hall, defined as the hallways, restrooms and conference rooms. The non-exclusive spaces that may be used by LICENSEE shall be collectively referred to as the "Premises."

2. **RENEWAL TERM** This License shall be renewed for a period of three (3) years, commencing July 1, 2020 and continuing through June 30, 2023 ("Renewal Term"), upon existing terms and conditions of this License except as otherwise provided herein.

3. **LICENSE FEE** LICENSEE and LICENSOR hereby agree there is no fee for LICENSEE'S use of the Premises. The consideration for the Premises shall instead be the public benefit provided by LICENSEE through its services from the Cooperative Invasive Species Management Area Coordinator position.

4. **LICENSE NOT A LEASE** It is expressly understood and agreed that by reason of the nature and character of the occupancy of all parts thereof, the relation of lessor and lessee, as contemplated by the laws of the State of Minnesota, is not created by this License, but LICENSEE is granted only a permit to occupy the space described, and for the specified period. LICENSEE shall at all times be considered an independent contractor, and not an employee or agent of the LICENSOR.
5. **EXECUTION IN COUNTERPARTS** This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which counterparts of this Amendment taken together shall constitute but one and the same Amendment. Delivery of an executed counterpart of this Amendment by facsimile or email or a PDF file shall be equally as effective as delivery of an original executed counterpart of this Amendment.
6. **NOTICES** All notices or communications between LICENSOR and LICENSEE shall be deemed sufficiently given or rendered if in writing and delivered to either party personally or sent by registered or certified mail addressed as follows:

LICENSOR:

City of Duluth
Attn: Property and Facilities Manager
1532 W. Michigan St.
Duluth, MN 55806

LICENSEE:

Real Estate and Construction Services
Department of Administration
50 Sherburne Ave # 309
St Paul, MN 55155

7. Except as modified by the provisions of this Amendment, said License is ratified and confirmed as originally written.

NO ATTACHMENTS

L-384 Amend 1

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LICENSOR:
CITY OF DULUTH

LICENSOR certifies that the appropriate person(s) have executed the License on behalf of LICENSOR as required by applicable articles, bylaws, resolutions or ordinances.

By: _____
Mayor

Attest: _____
City Clerk

Dated: _____

Countersigned:

City Auditor

Approved as to form:

City Attorney

LICENSEE:
STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
COMMISSIONER

By _____
Real Estate and Construction Services

Date _____

APPROVED:
STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

By _____

Title _____

Date _____

STATE ENCUMBRANCE VERIFICATION
Individual signing certifies that funds have been encumbered as required by Minn. Stat. §16A.15 and §16C.05.

By _____

Date _____ N/A _____

Contract No. _____