



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Unofficial Actions

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

---

Monday, April 28, 2025

6:00 PM

Council Chamber

---

### ROLL CALL

**Present:** 8 - Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

**Absent:** 1 - Councilor Azrin Awal

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

1. [25-018](#) Meeting Minutes of the Duluth City Council

**Indexes:**

**Attachments:** [2025-04-14](#)

A motion was made by Kennedy to approve the Minutes. The motion was seconded by Councilor Forsman.  
The Minutes were approved unanimously.

### REPORTS FROM THE ADMINISTRATION

### REPORTS OF BOARDS AND COMMISSIONS

2. [25-017](#) City of Duluth: Boards, Commissions and Authorities Meeting Minutes

**Indexes:**

**Attachments:** [2-11-2025 - Planning Commission Minutes](#)  
[3-3-2025 - Planning Commission Annual Meeting Summary](#)  
[3-11-2025 - Planning Commission Minutes](#)  
[3-27-2025 - Planning Commission](#)  
[12-10-2024- Special Board of Assessment](#)  
[25PUC-001](#)  
[25PUC-002](#)  
[2-18-2025 - DPUC Minutes](#)  
[3-18-2025 - DPUC Minutes](#)  
[February 2025 - Parking Commission Minutes](#)  
[March 2025 - Parking Commission Minutes](#)  
[February 20215 - Library Board Minutes](#)  
[January 2024 - Duluth Seaway Port Authority Minutes](#)  
[March 2024 - Duluth Seaway Port Authority Minutes](#)  
[April 2024 - Duluth Seaway Port Authority Minutes](#)  
[May 2024 - Duluth Seaway Port Authority Minutes](#)  
[June 2024 - Duluth Seaway Port Authority Minutes](#)

**This Board or Commission Report was received.**

## **PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE MEETING: PLANNING APPEAL PLIUP-2411-0018**

3. [25-0363R](#) RESOLUTION AFFIRMING THE PLANNING COMMISSION'S DECISION  
TO DENY AN INTERIM USE PERMIT FOR A VACATION DWELLING  
UNIT AT 608 W 4TH ST, UNIT 3.

**Indexes:**

**Attachments:** [Attachment A](#)  
[Attachment B](#)  
[Attachment C](#)  
[Attachment D](#)  
[E. 2025-03-21 Letter to Applicant](#)  
[F. Neighbor Notice](#)  
[G. 3-11-25 PC Minutes](#)  
[H. 1958 Zoning Ordinance Reduced](#)  
[I. 3-11-25 justin voegele packet](#)  
[25-0363R Memo](#)

A motion was made by Mayou to move the Resolution to the table. The motion was seconded by Councilor Nephew.

The Resolution passed unanimously. Councilor Awal - Absent

4.     [25-0364R](#)     RESOLUTION REVERSING THE PLANNING COMMISSION'S DECISION TO DENY AN INTERIM USE PERMIT FOR A VACATION DWELLING UNIT AT 608 W 4TH ST, UNIT 3.

**Indexes:**

**Attachments:**   [Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[E. 2025-03-21 Letter to Applicant](#)

[F. Neighbor Notice](#)

[G. 3-11-25 PC Minutes](#)

[H. 1958 Zoning Ordinance Reduced](#)

[I. 3-11-25 justin voegele packet](#)

[25-0364R Memo](#)

A motion was made by Councilor Randorf to move the Resolution to the table.

The motion was seconded by Councilor Swenson.

The Resolution failed by an unanimous vote.

Councilor Awal - Absent

## OPPORTUNITY FOR CITIZENS TO BE HEARD

Robin Mainella spoke about the Woodland rezoning Ordinance.

Matt Baumgartner spoke regarding a purposed citizen driven ordinance on the election ballot.

John Lewis spoke regarding Lester Park Golf.

David Hageman about the Planning Appeal.

## CONSENT AGENDA

A motion was made by Councilor Randorf for pass the Consent Agenda. The motion was seconded by Councilor Kennedy.

The motion passed unanimously.

## BY COUNCILOR AWAL (PERSONNEL)

5.     [25-0325R](#)     RESOLUTION CONFIRMING APPOINTMENTS TO THE CITY OF DULUTH BOARDS AND COMMISSIONS.

Indexes:Attachments: [Cover Memo](#)

This Resolution was passed unanimously.

Absent: Councilor Awal

6. [25-0353R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF SENIOR LANDSCAPE ARCHITECT, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:Attachments: [Cover Memo](#)[Exhibit A](#)

This Resolution was passed unanimously.

Absent: Councilor Awal

7. [25-0354R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF WATER PLANT MAINTENANCE OPERATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:Attachments: [Cover Memo](#)[Exhibit A](#)

This Resolution was passed unanimously.

Absent: Councilor Awal

**BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)**

8. [25-0324R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH DULUTH AMATEUR HOCKEY ASSOCIATION IN THE AMOUNT OF \$75,000.00.

Indexes:Attachments: [Cover Memo](#)[Exhibit A](#)

This Resolution was passed unanimously.

Absent: Councilor Awal

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

9. [25-0278R](#) RESOLUTION AMENDING RESOLUTION 89-0323 ESTABLISHING THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY, MODIFYING COUNCIL APPROVAL THRESHOLDS FOR DEDA EXPENDITURES FROM \$100,000 TO \$150,000.

Indexes:

**Attachments:** [Council Memo](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

10. [25-0338R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-20 AUTHORIZING A FIRST AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH AMI CONSULTING ENGINEERS, P.A. TO INCREASE THE CONTRACT AMOUNT BY \$59,319 FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$133,419.

**Indexes:**

**Attachments:** [25-0338R-Council Memo-AMI Consulting First Amend Exhibit A](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

11. [25-0340R](#) RESOLUTION ACCEPTING A GRANT FROM THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT IN THE AMOUNT OF \$2,399,086 AND FURTHER AUTHORIZING A SUBRECIPIENT AGREEMENT WITH SOFIDEL AMERICA

**Indexes:**

**Attachments:** [25-0340R-Council Memo-Sofidel Exhibit A](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

12. [25-0358R](#) RESOLUTION AUTHORIZING A CONTAMINATION CLEANUP GRANT APPLICATION TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT FOR THE GOODWILL PROJECT.

**Indexes:**

**Attachments:** [25-0358R-Council Memo-Goodwill](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

#### **BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)**

13. [25-0341R](#) RESOLUTION AMENDING CONTRACT L30871 WITH LHB, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE EKLUND AVE RECONSTRUCTION PROJECT, TO INCREASE THE AMOUNT BY \$341,705.00 FOR A NEW TOTAL OF \$718,702.00, CITY PROJECT NO. 2091.

**Indexes:**

**Attachments:** [Cover Memo](#)  
[Amendment No. 2](#)  
[Location Map](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

14. [25-0342R](#) RESOLUTION AWARDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH, INC. FOR THE EKLUND AVE RECONSTRUCTION PROJECT IN THE AMOUNT OF \$2,552,400.00.

**Indexes:**

**Attachments:** [Cover Memo](#)  
[2091 Tabulation of Bids](#)  
[Project location map](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

15. [25-0346R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE MINNESOTA STATE TRANSPORTATION FUND FOR THE RECONDITIONING OF JUNCTION AVENUE/WEST ST. MARIE STREET IN THE AMOUNT OF \$1,500,000.00.

**Indexes:**

**Attachments:** [Cover Memo](#)  
[118-156-013LRIPAgreement](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

16. [25-0347R](#) RESOLUTION AUTHORIZING AGREEMENT WITH MINNESOTA POWER FOR JOINT CONSTRUCTION OF UTILITIES IN JUNCTION AVENUE.

**Indexes:**

**Attachments:** [Cover Memo](#)  
[Exhibit 1](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal  
Abstain: Councilor Forsman, stating employer conflict

17. [25-0349R](#) RESOLUTION AWARDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH, INC FOR THE JUNCTION AVENUE/WEST ST. MARIE STREET RECONDITIONING PROJECT IN THE AMOUNT OF \$3,846,500.00.

Indexes:

Attachments: [Cover memo](#)  
[Junction Ave Resolution Map](#)  
[Bid Results](#)  
[TABULATION OF BIDS RECEIVED APRIL 10](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

18. [25-0350R](#) RESOLUTION AMENDING CONTRACT L31017 WITH LHB, INC TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING SERVICES FOR THE JUNCTION AVENUE/ST. MARIE STREET RECONDITIONING PROJECT, TO INCREASE THE AMOUNT BY \$54,100.00 FOR A NEW TOTAL OF \$190,391.00.

Indexes:

Attachments: [Cover Memo](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

19. [25-0356R](#) RESOLUTION AWARDDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH, A DIVISION OF MATHY CONSTRUCTION CO. FOR THE 2025 STREET PRESERVATION PROJECT, CITY PROJECT NO. 2194, IN THE AMOUNT OF \$4,895,438.97.

Indexes:

Attachments: [Resolution Cover Memo for Northland](#)  
[Bid Summary 25-99371](#)  
[STREET MAPS](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

20. [25-0357R](#) RESOLUTION AUTHORIZING A CONTRACT WITH STACK BROS. MECHANICAL CONTRACTORS, INC. FOR HOT WATER PIPE REPLACEMENT AT THE DULUTH ENTERTAINMENT CONVENTION CENTER (DECC) FOR A TOTAL NOT TO EXCEED \$225,240.00.

Indexes:

Attachments: [Cover Memo - Resolution 25-0357R](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

21. [25-0359R](#) RESOLUTION AWARDDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH FOR THE CHESTER PARK DRIVE

ALLEY PROJECT, CITY PROJECT NO. 2102, IN THE AMOUNT OF \$690,479.00.

Indexes:

Attachments: [Cover Memo](#)  
[Construction Bid Tab](#)  
[2102 LOCATION MAP](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

22. [25-0360R](#) RESOLUTION ADOPTING THE DULUTH-SUPERIOR METROPOLITAN INTERSTATE COUNCIL'S DULUTH-SUPERIOR AREA BICYCLE TRANSPORTATION PLAN (2025).

Indexes:

Attachments: [Cover Memo](#)  
[DS-Metro-Bikeways-Plan-Final-20MB](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

23. [25-0361R](#) RESOLUTION AUTHORIZING A FIFTY-FOUR MONTH LEASE AGREEMENT WITH CATERPILLAR FINANCIAL SERVICES CORPORATION FOR 20 MOTOR GRADERS FOR A TOTAL LEASE AMOUNT NOT TO EXCEED \$1,870,856.

Indexes:

Attachments: [Grader lease Award Cover Memo](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

**BY COUNCILOR KENNEDY (PUBLIC SAFETY)**

24. [25-0326R](#) RESOLUTION AUTHORIZING THE CITY TO SERVE AS FISCAL AGENT FOR AND ACCEPT REIMBURSEMENT MONIES ON BEHALF OF THE LAKE SUPERIOR VIOLENT OFFENDER TASK FORCE, SAID REIMBURSEMENT MONIES TO BE PAID UNDER THE MINNESOTA ANTI-METH TASK FORCE PROGRAM FOR THE PURPOSE OF SUPPORTING THE OPERATIONS OF THE LAKE SUPERIOR VIOLENT OFFENDER TASK FORCE

Indexes:

Attachments: [Document A - AMTF JPA](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

25. [25-0327R](#) RESOLUTION AUTHORIZING THE EXECUTION OF FIRST AMENDMENTS TO THE GRANT CONTRACT AGREEMENTS FOR THE AUTO THEFT PREVENTION PROGRAM REPLACING AS PARTY THE MINNESOTA DEPARTMENT OF COMMERCE WITH THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY.

Indexes:

Attachments: [Document A - Auto Theft Dedicated](#)  
[Document B - Auto Theft General](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

26. [25-0352R](#) RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDED AND RESTATED JOINT POWERS AGREEMENT RENAMING THE LAKE SUPERIOR DRUG AND VIOLENT CRIME TASK FORCE AS THE LAKE SUPERIOR VIOLENT OFFENDER TASK FORCE AND INCORPORATING UPDATES TO THE VIOLENT CRIMES ENFORCEMENT TEAMS OPERATIONS MANUAL.

Indexes:

Attachments: [Document A - JPA](#)  
[Resolution Cover Memo LSVOTF JPA](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

#### BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

27. [25-0318R](#) RESOLUTION AUTHORIZING THREE-YEAR AGREEMENT WITH THE NAACP DULUTH BRANCH FOR THE LEASE OF SPACE IN THE WASHINGTON RECREATION CENTER.

Indexes:

Attachments: [NAACP Lease Agreement \(Signed by NAACP\)](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

28. [25-0362R](#) RESOLUTION AMENDING RESOLUTION 25-0222R AUTHORIZING AN AMENDMENT TO CONTRACT L30637 WITH KRAUS-ANDERSON CONSTRUCTION COMPANY FOR PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE SPIRIT MOUNTAIN CHALET AND LIFT REPLACEMENT PROJECTS FOR AN INCREASE OF \$365,188 AND A TOTAL AMOUNT NOT TO EXCEED OF \$390,188.

Indexes:

**Attachments:** [Cover Memo Resolution 25-0362R](#)  
[SPT MTN CM Costs per Amendment 1](#)  
[Amendment 1 to L30637](#)

This Resolution was passed unanimously.  
Absent: Councilor Awal

## END OF CONSENT AGENDA

*The following entitled resolutions are also to be considered:*

### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

29. [25-0328R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH THE DULUTH 1200 FUND, INC. TO TRANSFER \$1,400,000 FOR THE PURPOSE OF ADMINISTERING A HISTORIC FUND PROGRAM

**Indexes:**

**Attachments:** [25-0328R Council Memo - Historic Fund Transfer](#)  
[Exhibit A](#)  
[Exhibit B](#)

A motion was made by Vice President Nephew. The motion was seconded by Councilor Mayou.  
This Resolution passed unanimously.  
Absent - Councilor Awal

### BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

30. [25-0343R](#) RESOLUTION AUTHORIZING A TEMPORARY CONSTRUCTION AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF MINNESOTA FOR IMPROVEMENTS ALONG JUNCTION AVENUE, BUFFALO STREET, AND W. ST. MARIE STREET, AT NO COST TO THE CITY.

**Indexes:**

**Attachments:** [Cover Memo](#)  
[Exhibit 1](#)

A motion was made by Councilor Forsman. The motion was seconded by Councilor Randorf.  
This Resolution passed unanimously.  
Absent - Councilor Awal  
Abstain - Councilor Mayou, stating employer conflict

31. [25-0348R](#) RESOLUTION AUTHORIZING AGREEMENT WITH THE UNIVERSITY OF

MINNESOTA DULUTH FOR JOINT CONSTRUCTION OF SIDEWALK  
ALONG JUNCTION AVENUE, BUFFALO STREET, AND ST. MARIE  
STREET.

**Indexes:**

**Attachments:** [Cover Memo](#)

[UMD Temporary Agreement](#)

[City of Duluth - Temp Construction Agreement Draft - 4.4.25](#)

A motion was made by Councilor Durrwachter. The motion was seconded by  
Councilor Randorf.

This Resolution passed unanimously.

Absent - Councilor Awal

Abstain - Councilor Mayou, stating employer conflict

***The following entitled ordinances are to be read for the first time:***

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

32. [25-008-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY  
OF DULUTH TO RECLASSIFY THE PARCEL DESCRIBED AS  
010-4680-01265 FROM RESIDENTIAL- TRADITIONAL (R-1) TO  
RESIDENTIAL-PLANNED (R-P).

**Indexes:**

**Attachments:** [Cover Memo- PLUMA-2502-0001](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[Attachment 4](#)

[Attachment 5](#)

[2025-03-27, Planning Commission Meeting Audio](#)

This Ordinance was read for the first time.

**BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)**

33. [25-005-O](#) AN ORDINANCE AUTHORIZING AN ELECTRIC LINE EASEMENT TO  
MINNESOTA POWER, A DIVISION OF ALLETE, INC. UPON, OVER,  
UNDER AND ACROSS REAL PROPERTY IN THE KENWOOD  
NEIGHBORHOOD FOR NOMINAL CONSIDERATION.

**Indexes:**

**Attachments:** [Exhibit 1](#)  
[Exhibit 2](#)  
[Cover Memo](#)

This Ordinance was read for the first time.

34. [25-006-O](#) AN ORDINANCE AUTHORIZING AN ELECTRIC LINE EASEMENT TO MINNESOTA POWER, A DIVISION OF ALLETE, INC. UPON, OVER, UNDER AND ACROSS REAL PROPERTY IN THE KENWOOD NEIGHBORHOOD FOR NOMINAL CONSIDERATION.

**Indexes:**

**Attachments:** [Exhibit 1](#)  
[Exhibit 2](#)  
[Cover Memo](#)

This Ordinance was read for the first time.

35. [25-007-O](#) AN ORDINANCE AUTHORIZING AN ELECTRIC LINE EASEMENT TO MINNESOTA POWER, A DIVISION OF ALLETE, INC. UPON, OVER, UNDER AND ACROSS REAL PROPERTY IN THE DULUTH HEIGHTS NEIGHBORHOOD FOR NOMINAL CONSIDERATION.

**Indexes:**

**Attachments:** [Exhibit 1](#)  
[Exhibit 2](#)  
[Cover Memo](#)

This Ordinance was read for the first time.

## COUNCILOR QUESTIONS AND COMMENTS

## COUNCILOR PREVIEW OF UPCOMING BUSINESS

*This meeting adjourned at 7:05 p.m.*