



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Draft

Civil Service Board.

Monday, July 17, 2023

4:15 PM

Conference Room 330

Members Present: Laura Perttula (Chair), John Strongitharm

Members Absent: Ryan Logan

HR Staff Present: Matt Silverness (Civil Service Secretary), Amber Green, Aimee Ott

1. ROLL CALL

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

2A. June 6, 2023

This Civil Service Board Item was approved.

2B. June 27, 2023 (Special Meeting)

This Civil Service Board Item was approved.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) Regulator Mechanic (revised)

This Civil Service Board Item was approved.

4A(2) Traffic Maintenance Worker (revised)

This Civil Service Board Item was approved.

4A(3) Purchasing Agent (revised)

This Civil Service Board Item was approved.

4A(4) Manager, MIS (revised including title change to Manager, Information Technology)

This Civil Service Board Item was approved.

4A(5) Parks & Grounds Maintenance Manager I (new)
Parks & Grounds Maintenance Manager (new)

This Civil Service Board Item was approved.

5. APPEALS

6. INFORMATIONAL

6A. STATUS OF ALL NEW, PENDING, AND COMPLETE AUDITS

This Item was received.

6B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS

This Item was received.

7. NEXT REGULAR MEETING SCHEDULED

8. ADJOURNMENT