



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

*MN Statutes, 13D.02. Members may participate by interactive technology*

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Monday, December 8, 2025

6:00 PM

Council Chambers

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

1. [25-035](#) Meeting Minutes of the Duluth City Council

Attachments: [2025-11-24](#)

### PUBLIC HEARING: Truth in Taxation

### PUBLIC HEARING: Capital Improvement Plan

### REPORTS FROM THE ADMINISTRATION

### OPPORTUNITY FOR CITIZENS TO BE HEARD

### CONSENT AGENDA

**BY COUNCILOR FORSMAN (FINANCE)**

2. [25-0883R](#) RESOLUTION ADOPTING THE 2026 FEE SCHEDULE FOR LICENSE, PERMIT, FINE, PENALTY AND OTHER CHARGES.

**Attachments:**  
[2026 Fee Schedule](#)  
[Memo](#)

3. [25-0918R](#) RESOLUTION APPROVING CAPITAL IMPROVEMENT PLAN AND STATING INTENT TO ISSUE GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS UNDER MINNESOTA STATUTES, SECTION 475.521.

**Attachments:**  
[Cover Memo](#)  
[2026 CIP Summary](#)

4. [25-0919R](#) RESOLUTION OF THE CITY OF DULUTH, MINNESOTA, STATING THE INTENT TO ISSUE GENERAL OBLIGATION CAPITAL EQUIPMENT NOTES, SERIES 2026, IN THE APPROXIMATE AMOUNT OF \$4,825,000 AND APPROVING THE CAPITAL EQUIPMENT LIST ASSOCIATED WITH THE NOTES.

**Attachments:**  
[Cover Memo](#)  
[Exhibit A](#)

5. [25-0927R](#) RESOLUTION ALLOCATING \$75,000 IN 2026 TOURISM TAXES FOR A DULUTH ENTERTAINMENT CONVENTION CENTER (DECC) FACILITIES CONDITIONS ASSESSMENT (FCA) AND AUTHORIZING THE REQUEST OF \$75,000 IN GRANT FUNDS FROM ST. LOUIS COUNTY TO ASSIST WITH THE COST TO COMPLETE THE FCA

**Attachments:**  
[Cover Memo](#)

6. [25-0928R](#) RESOLUTION AUTHORIZING A REVOLVING LINE OF CREDIT IN THE AMOUNT OF \$10,000,000 FOR THE DULUTH AIRPORT AUTHORITY.

**Attachments:**  
[Cover Memo](#)  
[DAA Line of Credit Promissory Note](#)

7. [25-0929R](#) RESOLUTION AUTHORIZING A REVOLVING LINE OF CREDIT IN THE AMOUNT OF \$4,000,000 FOR THE DULUTH ENTERTAINMENT CONVENTION CENTER AUTHORITY.

**Attachments:**  
[Cover Memo](#)  
[DECC Line of Credit Promissory Note](#)

8. [25-0931R](#) RESOLUTION APPROVING THE FISCAL YEAR JANUARY 1, 2026 TO DECEMBER 31, 2026, OPERATION BUDGET OF THE DULUTH AIRPORT AUTHORITY.

Attachments: [Cover Memo](#)  
[Exhibit A](#)

9. [25-0941R](#) RESOLUTION ESTABLISHING ANNUAL BONDING PLAN FOR 2026.

Attachments: [Cover Memo](#)  
[Exhibit A](#)

#### BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

10. [25-0926R](#) THIS RESOLUTION AUTHORIZES A FIVE-YEAR AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR SOFTWARE LICENSING, MIGRATION SERVICES, AND ANNUAL SOFTWARE AS A SERVICE (SAAS) HOSTING FEES FOR THE CITY'S NEW WORLD ERP RECORDS MANAGEMENT FOR THE AMOUNT OF \$370,289.00 FOR 2026 AND AN AMOUNT NOT TO EXCEED \$1,976,899.00 OVER THE FIVE-YEAR AGREEMENT PERIOD.

Attachments: [Exhibit A](#)  
[TylerTechnologies\\_NWERP\\_CloudMigration\\_CoverMemo](#)

#### BY COUNCILOR AWAL (PERSONNEL)

11. [25-0917R](#) RESOLUTION ELECTING MEMBERS TO THE BOARD OF MANAGERS OF THE DULUTH/NORTH SHORE SANITARY DISTRICT PURSUANT TO MINNESOTA STATUTES, SECTION 442A.14, SUBDIVISION 7.

12. [25-0943R](#) RESOLUTION CONFIRMING KARI HEDIN, GLENN MERRICK AND TANYA FELDKAMP TO THE NATURAL RESOURCES COMMISSION.

#### BY PRESIDENT TOMANEK (COMMITTEE OF THE WHOLE)

13. [25-0914R](#) RESOLUTION ESTABLISHING THE CITY OF DULUTH'S 2026 LEGISLATIVE PRIORITIES.

14. [25-0915R](#) RESOLUTION SUPPORTING ADDITIONAL LEGISLATIVE INITIATIVES FOR 2026.

Attachments: [MTA 25-0915R Awal, Nephew, Swenson and Tomanek](#)

#### BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

15. [25-0920R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO AGREEMENT L31080 WITH TKDA FOR ADDITIONAL ENGINEERING SERVICES FOR THE 2025 STREET PRESERVATION PROJECT, TO INCREASE THE AMOUNT BY \$41,702.69 FOR A NEW TOTAL OF \$410,774.69.

**Attachments:** [Cover Memo](#)  
[TKDA Proposal Letter](#)

16. [25-0921R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA POLLUTION CONTROL AGENCY PLANNING GRANTS FOR STORMWATER, WASTEWATER, AND COMMUNITY RESILIENCE PROGRAM FOR FUNDS TO DEVELOP A STORMWATER MANAGEMENT PLAN FOR BREWERY CREEK WATERSHED.

**Attachments:** [Cover Memo](#)  
[location map](#)

17. [25-0922R](#) RESOLUTION AWARDING A CONTRACT TO NORTHLAND CONSTRUCTORS OF DULUTH FOR THE RAILROAD STREET REHABILITATION PROJECT IN THE AMOUNT OF \$2,481,800.

**Attachments:** [Cover Memo](#)  
[Project Area](#)  
[Construction Bid Tab](#)

18. [25-0923R](#) RESOLUTION AWARDING A CONTRACT TO JMF CONSTRUCTION, INC., FOR THE HILLSIDE CULVERT REPAIRS PHASE 2 IN THE AMOUNT OF \$599,861.26.

**Attachments:** [Cover Memo](#)  
[Bid tabulations](#)  
[Hillside Culvert Repairs Phase 2 Location Map 2](#)  
[Hillside Culvert Repairs Phase 2 Location Map 1](#)

19. [25-0924R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO CONTRACT L30948 WITH LHB, INC., FOR PROFESSIONAL ENGINEERING SERVICES FOR THE HILLSIDE CULVERT REPAIRS PHASE 2, IN THE AMOUNT OF \$80,275 FOR A NEW TOTAL OF \$241,259.25.

**Attachments:** [Cover Memo](#)  
[Hillside Culvert Phase 2 Proposal](#)

20. [25-0925R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH KLM ENGINEERING, INC., FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE WATER TOWER RECONDITIONING PROJECT IN THE AMOUNT OF \$340,729.00.

**Attachments:** [Cover Memo](#)  
[Location Map](#)  
[Proposal](#)

21. [25-0936R](#) RESOLUTION AWARDING A CONTRACT TO INSITUFORM TECHNOLOGIES USA, LLC. FOR THE 2025 CIPP SANITARY SEWER LINING PROJECT - CITY WIDE IN THE AMOUNT OF \$1,753,569.00.

**Attachments:** [Cover Memo](#)  
[Resolution Map](#)  
[25-99742 Bid Summary](#)

22. [25-0938R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO CONTRACT L31015 WITH MSA PROFESSIONAL SERVICES, INC., FOR LEAD WATER SERVICE INVENTORY RESEARCH, IN THE AMOUNT OF \$5,622.50 FOR A NEW TOTAL OF \$54,622.50.

**Attachments:** [Cover Memo](#)  
[Exhibit B - Amendment No. 2 to L31015](#)

23. [25-0939R](#) RESOLUTION AUTHORIZING APPROVAL OF A MINNESOTA DEPARTMENT OF NATURAL RESOURCES UTILITY CROSSING LICENSE UWAT014183 FOR A SANITARY SEWER MAIN CROSSING TISCHER CREEK.

**Attachments:** [Cover Memo](#)  
[UWAT014183 Water Crossing License - added sig block](#)

**BY COUNCILOR KENNEDY (PUBLIC SAFETY)**

24. [25-0905R](#) RESOLUTION AUTHORIZING THE ACCEPTANCE OF REIMBURSEMENT FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY IN AN AMOUNT NOT TO EXCEED \$17,348.32 FOR THE PURCHASE OF BALLISTIC VESTS.

**Attachments:** [Document A](#)  
[Resolution Cover Memo](#)

25. [25-0906R](#) RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO ACCEPT A GRANT FROM THE STATE OF MINNESOTA, COMMISSIONER OF PUBLIC SAFETY, OFFICE OF JUSTICE PROGRAMS, IN THE TOTAL AMOUNT OF \$768,700.00 FOR THE PURPOSE OF SUPPORTING THE OPERATIONS OF THE LAKE SUPERIOR VIOLENT OFFENDER TASK FORCE THROUGH DECEMBER 31, 2027.

Attachments: [Document A - Grant Agreement](#)  
[Resolution Cover Memo\\_2026 VCET Award](#)

**BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)**

26. [25-0940R](#) RESOLUTION AUTHORIZING CHANGE ORDERS TO CONTRACT L31263 WITH PEC SOLUTIONS LLC FOR THE SPIRIT MOUNTAIN CHAIRLIFT AND ELECTRICAL INFRASTRUCTURE PROJECT FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$277,425.17.

Attachments: [Cover Memo - PEC 25-0940R](#)

**END OF CONSENT AGENDA**

***The following entitled resolutions are also to be considered:***

**BY COUNCILOR FORSMAN (FINANCE)**

27. [25-0945R](#) RESOLUTION APPROVING THE FISCAL YEAR JANUARY 1, 2026 TO DECEMBER 31, 2026, OPERATION BUDGET OF THE DULUTH TRANSIT AUTHORITY.

Attachments: [Exhibit A](#)  
[Cover Memo](#)

**BY COUNCILOR AWAL (PERSONNEL)**

28. [25-0950R](#) A RESOLUTION REQUESTING THE TRANSPORTATION COMMISSION CONSIDER A PROPOSAL TO ADVANCE SAFE, EQUITABLE, AND SUSTAINABLE STREET DESIGN IN DOWNTOWN DULUTH FOR THE PURPOSE OF GATHERING INFORMATION, COLLECTING PUBLIC INPUT, AND BRINGING FORTH RECOMMENDATIONS FOR THE CONVERSION OF FIRST STREET TO A FLOW STREET.

Sponsors: Awal, Randorf and DeLuca  
Attachments: [Cover Memo](#)  
[First Street Flow Streets Letters of Support for Duluth City Council](#)  
[Flow Streets Proposal for First Street for Duluth City Council](#)

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

29. [25-0949R](#) RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT WITH THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY (DEDA) REGARDING THE CONVEYANCE OF CERTAIN REAL PROPERTY (PROPERTY) IN THE LESTER PARK NEIGHBORHOOD AND AUTHORIZING DEDA TO EXPEND UP TO \$200,000 ON A LAND USE STUDY FOR THE PROPERTY.

**Attachments:** [Exhibit 1-DA Resolution](#)  
[Exhibit 2-DA Resolution](#)  
[Cover Memo-LP DA](#)

***The following entitled ordinances are to be read for the first time:***

**BY COUNCILOR FORSMAN (FINANCE)**

30. [25-034-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL PARKS FUND LEVY FOR THE YEAR 2026.

**Attachments:** [Cover Memo](#)

31. [25-035-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR GENERAL PURPOSES FOR THE YEAR 2026.

**Attachments:** [Cover Memo](#)  
[20251208 MTA 25-035-O Awal](#)

32. [25-036-O](#) AN ORDINANCE SETTING THE BUDGET FOR THE FISCAL YEAR 2026 APPROPRIATING MONIES FOR THE SUPPORT OF THE CITY GOVERNMENT, PUBLIC UTILITIES, AND PUBLIC ENTERPRISE FUNDS AND FOR OTHER PURPOSES.

**Attachments:** [Cover Memo](#)  
[20251208 MTA 25-036-O Awal](#)

33. [25-038-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL TAXING DISTRICT, DULUTH TRANSIT AUTHORITY, FOR THE YEAR 2026.

**Attachments:** [Cover Memo](#)  
[Exhibit A](#)  
[Exhibit B](#)  
[Motion to Amend 25-038-O Randor Nephew Forsman and Kennedy](#)

**BY COUNCILOR AWAL (PERSONNEL)**

34. [25-033-O](#) AN ORDINANCE REPEALING ARTICLE XXXVII (37) OF CHAPTER 2 OF THE DULUTH CITY CODE AND INCREASING THE MEMBERSHIP OF THE HUMAN RIGHTS COMMISSION TO ENABLE COMMITTEE CHAIRS TO SERVE AS VOTING MEMBERS ON THE HUMAN RIGHTS COMMISSION AS THE DULUTH PROTECTED CLASS COMMISSIONS ARE INCORPORATED AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.

Sponsors: Awal and Kennedy

Attachments: [Cover Memo](#)

***The following entitled ordinances are to be read for the second time:***

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

35. [25-032-O](#) AN ORDINANCE PURSUANT TO 1955 MINN. LAWS, CHAPTER 82, AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE LESTER PARK NEIGHBORHOOD TO THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY FOR NOMINAL CONSIDERATION CONTINGENT UPON, AMONG OTHER ITEMS, CERTAIN FUTURE PROTECTIVE DESIGNATIONS ON A MINIMUM OF 1,500 ACRES OF REAL PROPERTY ACQUIRED UNDER THE STRATEGIC PUBLIC LANDS REALIGNMENT PROJECT, TO INCLUDE PARK DEDICATION, INCLUSION IN THE DULUTH NATURAL AREAS PROGRAM OR REZONING AS A PARK AND OPEN SPACE DISTRICT (P-1). (REPLACEMENT)

Attachments: [Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

[Exhibit D](#)

[Cover Memo](#)

## **COUNCILOR QUESTIONS AND COMMENTS**

## **COUNCILOR PREVIEW OF UPCOMING BUSINESS**