



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02.** *Members may participate by interactive technology*

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Monday, December 15, 2025

6:00 PM

Council Chambers

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### REPORTS FROM THE ADMINISTRATION

#### OPPORTUNITY FOR CITIZENS TO BE HEARD

#### RESOLUTIONS TABLED

#### BY COUNCILOR FORSMAN (FINANCE)

1. [25-0945R](#) RESOLUTION APPROVING THE FISCAL YEAR JANUARY 1, 2026 TO DECEMBER 31, 2026, OPERATION BUDGET OF THE DULUTH TRANSIT AUTHORITY.

Attachments: [Exhibit A](#)  
[Cover Memo](#)

#### CONSENT AGENDA

**BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)**

2.     [25-0955R](#)     RESOLUTION AUTHORIZING THE ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER PARTS, SUPPLIES AND LABOR FOR 2026 FOR CAT EQUIPMENT FROM ZIEGLER INC., FOR AN ANNUAL ESTIMATED AMOUNT NOT TO EXCEED \$315,000.

Attachments:     [Cover Memo for Resolution 25-0955R](#)

3.     [25-0962R](#)     RESOLUTION AUTHORIZING THE FOURTH AND FINAL RENEWAL OF A CONTRACT TO WEX BANK FOR CIRCLE K SERVICE STATION FUELS FOR 2026 FOR AN AMOUNT NOT TO EXCEED \$1,108,800.00.

Attachments:     [Exhibit A - Cover Memo](#)

4.     [25-0965R](#)     RESOLUTION APPROVING APPLICATIONS FOR LAWFUL GAMBLING

Attachments:     [Gambling, Duluth Curling Club, Greenmill](#)

5.     [25-0966R](#)     RESOLUTION APPROVING THE ISSUANCE OF VARIOUS LIQUOR LICENSES.

Attachments:     [Hartley Nature Center](#)  
                          [The Golf Cooperative](#)

6.     [25-0968R](#)     RESOLUTION AUTHORIZING THE ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER PARTS, SUPPLIES AND LABOR FOR CASE EQUIPMENT FROM TITAN MACHINERY INC., FOR AN ANNUAL ESTIMATED AMOUNT NOT TO EXCEED \$55,000.00.

Attachments:     [Exhibit A - Cover Memo](#)

7.     [25-0969R](#)     RESOLUTION AUTHORIZING A CONTRACT FOR ORIGINAL EQUIPMENT PARTS, SUPPLIES AND LABOR FOR ELGIN AND VACTOR EQUIPMENT FROM MACQUEEN EQUIPMENT, INC., FOR A TOTAL ANNUAL ESTIMATED AMOUNT NOT TO EXCEED \$136,000.00.

Attachments:     [Exhibit A - Cover memo](#)

8.     [25-0970R](#)     RESOLUTION AUTHORIZING A CONTRACT TO DULUTH TIRE & OIL INC. FOR VEHICLE AND EQUIPMENT TIRES AND TIRE REPAIR SERVICES, FOR AN ESTIMATED ANNUAL AMOUNT NOT TO EXCEED \$180,000.00.

Attachments:     [Exhibit A -cover memo](#)

9.     [25-0971R](#)     RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS, SUPPLIES AND LABOR FOR 2026 FROM ASCENDANCE TRUCKS CENTRAL, LLC FOR AN AMOUNT NOT TO EXCEED \$180,000.00.

Attachments:     [Exhibit A - Cover memo](#)

10.    [25-0974R](#)     RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS, SUPPLIES AND LABOR FOR 2026 FROM BOYER TRUCKS-SUPERIOR FOR AN AMOUNT NOT TO EXCEED \$65,000.00.

Attachments:     [Exhibit A - Cover Memo](#)

11.    [25-0977R](#)     RESOLUTION AUTHORIZING A RENEWAL OF A CONTRACT WITH INTER-CITY OIL CO. FOR THE CITY'S BULK FUEL FOR 2026 FOR AN ESTIMATED AMOUNT NOT TO EXCEED \$156,600.00.

Attachments:     [Exhibit A - Cover Memo](#)

#### **BY COUNCILOR AWAL (PERSONNEL)**

12.    [25-0951R](#)     RESOLUTION CONFIRMING THE APPOINTMENT OF MARIAH MCKECHNIE, MICHELE REEVES AND JACINTA ROTH TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH.

#### **BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

13.    [25-0952R](#)     RESOLUTION VACATING A PORTION OF RIGHT-OF-WAY ALONG SOUTH 29TH AVENUE EAST BETWEEN JEFFERSON STREET AND THE EASTERLY PLAT BOUNDARY, IN THE PLAT OF HARRISON'S DIVISION OF DULUTH.

Attachments:     [PLVAC-2510-0010 Cover Memo](#)

[Exhibit A - S 29th Ave E](#)

[Exhibit B - PLVAC-2510-0010 Staff Report with Attachments](#)

#### **BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)**

14.    [25-0954R](#)     RESOLUTION AUTHORIZING THE PERMANENT CLOSURE OF LINCOLN PARK DRIVE FROM JUST EAST OF THE MILLER CREEK BRIDGE AT 7TH STREET AND JUST WEST OF THE 10TH STREET BRIDGE OVERPASS TO VEHICULAR TRAFFIC.

Attachments:     [Cover memo](#)

[Exhibit 1](#)

15.     [25-0963R](#)     RESOLUTION APPROVING THE PURCHASE OF WATER METER ENCODER RECEIVER TRANSMITTERS (ERTS) FROM UNITED SYSTEMS AND SOFTWARE, INC. FOR THE AMOUNT NOT TO EXCEED \$324,000.00.
- Attachments:     [Exhibit B Territory Letter](#)  
                              [Exhibit A - Cover memo](#)
16.     [25-0964R](#)     RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET, SIDEWALK AND UTILITY PURPOSES FROM KT REAL ESTATE HOLDINGS, LLC, OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.
- Attachments:     [Cover Memo](#)  
                              [Exhibit 1](#)
17.     [25-0976R](#)     RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM GRAYBAR ELECTRIC COMPANY, INC. OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.
- Attachments:     [Cover Memo](#)  
                              [Exhibit 1](#)
18.     [25-0982R](#)     RESOLUTION AUTHORIZING AN AGREEMENT WITH EVER-GREEN ENERGY, INC TO MANAGE AND OPERATE DULUTH ENERGY SYSTEMS FOR A FIVE-YEAR TERM BEGINNING ON DECEMBER 31, 2025, AND EXPIRING ON DECEMBER 31, 2030.
- Attachments:     [Cover Memo](#)  
                              [Exhibit A](#)

**BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)**

19.     [25-0947R](#)     RESOLUTION AUTHORIZING A LIMITED USE PERMIT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF A SNOWMOBILE TRAIL IN THE TRUNK HIGHWAY 23 (GRAND AVENUE) RIGHT-OF-WAY.
- Attachments:     [Cover Memo LUP](#)  
                              [Exhibit 1](#)

20.    [25-0953R](#)       RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH  
                          ARROWHEAD YOUTH SOCCER ASSOCIATION FOR USE OF  
                          OFFICE SPACE IN THE WHEELER FIELDHOUSE FOR ITS  
                          OPERATIONAL HEADQUARTERS.
- Attachments:       [Cover Memo\\_AYSA](#)  
                              [Exhibit 1\\_AYSA](#)
21.    [25-0975R](#)       RESOLUTION AUTHORIZING A FIVE-YEAR AGREEMENT WITH  
                          DULUTH CROSS-COUNTRY SKI CLUB FOR THE USE AND  
                          OPERATION OF LESTER-AMITY CHALET.
- Attachments:       [Cover Memo\\_Lester Amity Chalet](#)  
                              [Exhibit A](#)
22.    [25-0978R](#)       RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO  
                          AGREEMENT C24636 WITH THE MINNESOTA DEPARTMENT OF  
                          NATURAL RESOURCES LAKE SUPERIOR COASTAL PROGRAM  
                          FOR THE ACQUISITION OF REAL PROPERTY FROM THE PARK  
                          HILL CEMETERY ASSOCIATION FOR RECREATION AND  
                          PRESERVATION.
- Attachments:       [Cover Memo](#)  
                              [Exhibit A](#)

## END OF CONSENT AGENDA

*The following entitled resolutions are also to be considered:*

### BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

23.    [25-0967R](#)       RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY  
                          CONSTRUCTION EASEMENT FROM MINNESOTA POWER, AN  
                          OPERATING DIVISION OF ALLETE, INC., OVER, UNDER, AND  
                          ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK  
                          NEIGHBORHOOD, AT NO COST TO THE CITY AND AUTHORIZING  
                          THE TERMINATION OF A TEMPORARY CONSTRUCTION  
                          EASEMENT AGREEMENT ACCEPTED UNDER RESOLUTION NO.  
                          25-0764.
- Attachments:       [Cover Memo](#)  
                              [Exhibit 1](#)

24. [25-0991R](#) RESOLUTION AMENDING CITY COUNCIL STANDING RULES TO PROVIDE FOR STUDY SESSIONS, PROVIDE FOR AN ORDER OF BUSINESS AT SPECIAL MEETINGS AND CLARIFY THE EFFECTIVE DATE OF AMENDED OR NEW RULES. (REPLACEMENT)

Sponsors: Nephew

Attachments: [Amended Cover Memo - Council Standing Rules](#)  
[Document A](#)

25. [25-0995R](#) RESOLUTION AMENDING CITY COUNCIL STANDING RULES TO MODIFY THE PUBLIC COMMENT PROVISIONS.

Attachments: [Document A - Rule 7](#)  
[Cover Memo](#)

***The following entitled ordinances are to be read for the first time:***

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

26. [25-037-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO INCLUDE LOWER SECTIONS OF MILLER CREEK AND COFFEE CREEK IN THE SHORELAND OVERLAY

Attachments: [PLUMA-2509-0006 Cover Memo](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Attachment 4](#)

**BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)**

27. [25-039-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT FOR HIGHWAY PURPOSES OVER CITY-OWNED PROPERTY.

Attachments: [Cover Memo](#)  
[Exhibit A](#)  
[Exhibit B](#)

***The following entitled ordinances are to be read for the second time:***

**BY COUNCILOR FORSMAN (FINANCE)**

28. [25-034-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL PARKS FUND LEVY FOR THE YEAR 2026.

Attachments: [Cover Memo](#)

29. [25-035-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR GENERAL PURPOSES FOR THE YEAR 2026.
- Attachments: [Cover Memo](#)  
[Motion to Amend: Awal \(8-1\)](#)
30. [25-036-O](#) AN ORDINANCE SETTING THE BUDGET FOR THE FISCAL YEAR 2026 APPROPRIATING MONIES FOR THE SUPPORT OF THE CITY GOVERNMENT, PUBLIC UTILITIES, AND PUBLIC ENTERPRISE FUNDS AND FOR OTHER PURPOSES.
- Attachments: [Cover Memo](#)  
[Motion to Amend: Awal \(7-2\)](#)
31. [25-038-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL TAXING DISTRICT, DULUTH TRANSIT AUTHORITY, FOR THE YEAR 2026.
- Attachments: [Cover Memo](#)  
[Exhibit A](#)  
[Exhibit B](#)  
[Motion to Amend:Randorf Nephew Forsman and Kennedy \(Withdrawn\)](#)

#### BY COUNCILOR AWAL (PERSONNEL)

32. [25-033-O](#) AN ORDINANCE REPEALING ARTICLE XXXVII (37) OF CHAPTER 2 OF THE DULUTH CITY CODE AND INCREASING THE MEMBERSHIP OF THE HUMAN RIGHTS COMMISSION TO ENABLE COMMITTEE CHAIRS TO SERVE AS VOTING MEMBERS ON THE HUMAN RIGHTS COMMISSION AS THE DULUTH PROTECTED CLASS COMMISSIONS ARE INCORPORATED AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.
- Sponsors: Awal and Kennedy
- Attachments: [Cover Memo](#)

#### COUNCILOR QUESTIONS AND COMMENTS

#### COUNCILOR PREVIEW OF UPCOMING BUSINESS