



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, December 15, 2025

6:00 PM

Council Chambers

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Deborah DeLuca, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

RESOLUTIONS TABLED

BY COUNCILOR FORSMAN (FINANCE)

1. [25-0945R](#) RESOLUTION APPROVING THE FISCAL YEAR JANUARY 1, 2026 TO DECEMBER 31, 2026, OPERATION BUDGET OF THE DULUTH TRANSIT AUTHORITY.

Indexes:

Attachments: [Exhibit A](#)
[Cover Memo](#)

This Resolution was adopted unanimously.

CONSENT AGENDA

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

2. [25-0955R](#) RESOLUTION AUTHORIZING THE ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER PARTS, SUPPLIES AND LABOR FOR 2026 FOR CAT EQUIPMENT FROM ZIEGLER INC., FOR AN ANNUAL ESTIMATED AMOUNT NOT TO EXCEED \$315,000.

Indexes:

Attachments: [Cover Memo for Resolution 25-0955R](#)

This Resolution was adopted unanimously.

3. [25-0962R](#) RESOLUTION AUTHORIZING THE FOURTH AND FINAL RENEWAL OF A CONTRACT TO WEX BANK FOR CIRCLE K SERVICE STATION FUELS FOR 2026 FOR AN AMOUNT NOT TO EXCEED \$1,108,800.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

4. [25-0965R](#) RESOLUTION APPROVING APPLICATIONS FOR LAWFUL GAMBLING

This Resolution was adopted unanimously.

5. [25-0966R](#) RESOLUTION APPROVING THE ISSUANCE OF VARIOUS LIQUOR LICENSES.

Indexes:

Attachments: [Hartley Nature Center](#)
[The Golf Cooperative](#)

This Resolution was adopted unanimously.

6. [25-0968R](#) RESOLUTION AUTHORIZING THE ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER PARTS, SUPPLIES AND LABOR FOR

CASE EQUIPMENT FROM TITAN MACHINERY INC., FOR AN ANNUAL ESTIMATED AMOUNT NOT TO EXCEED \$55,000.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

7. [25-0969R](#) RESOLUTION AUTHORIZING A CONTRACT FOR ORIGINAL EQUIPMENT PARTS, SUPPLIES AND LABOR FOR ELGIN AND VACTOR EQUIPMENT FROM MACQUEEN EQUIPMENT, INC., FOR A TOTAL ANNUAL ESTIMATED AMOUNT NOT TO EXCEED \$136,000.00.

Indexes:

Attachments: [Exhibit A - Cover memo](#)

This Resolution was adopted unanimously.

8. [25-0970R](#) RESOLUTION AUTHORIZING A CONTRACT TO DULUTH TIRE & OIL INC. FOR VEHICLE AND EQUIPMENT TIRES AND TIRE REPAIR SERVICES, FOR AN ESTIMATED ANNUAL AMOUNT NOT TO EXCEED \$180,000.00.

Indexes:

Attachments: [Exhibit A -cover memo](#)

This Resolution was adopted unanimously.

9. [25-0971R](#) RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS, SUPPLIES AND LABOR FOR 2026 FROM ASCENDANCE TRUCKS CENTRAL, LLC FOR AN AMOUNT NOT TO EXCEED \$180,000.00.

Indexes:

Attachments: [Exhibit A - Cover memo](#)

This Resolution was adopted unanimously.

10. [25-0974R](#) RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS, SUPPLIES AND LABOR FOR 2026 FROM BOYER TRUCKS-SUPERIOR FOR AN AMOUNT NOT TO EXCEED \$65,000.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

11. [25-0977R](#) RESOLUTION AUTHORIZING A RENEWAL OF A CONTRACT WITH

INTER-CITY OIL CO. FOR THE CITY'S BULK FUEL FOR 2026 FOR AN ESTIMATED AMOUNT NOT TO EXCEED \$156,600.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

12. [25-0951R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF MARIAH MCKECHNIE, MICHELE REEVES AND JACINTA ROTH TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH.

This Resolution was adopted unanimously.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

13. [25-0952R](#) RESOLUTION VACATING A PORTION OF RIGHT-OF-WAY ALONG SOUTH 29TH AVENUE EAST BETWEEN JEFFERSON STREET AND THE EASTERLY PLAT BOUNDARY, IN THE PLAT OF HARRISON'S DIVISION OF DULUTH.

Indexes:

Attachments: [PLVAC-2510-0010 Cover Memo](#)

[Exhibit A - S 29th Ave E](#)

[Exhibit B - PLVAC-2510-0010 Staff Report with Attachments](#)

This Resolution was adopted unanimously.

BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

14. [25-0954R](#) RESOLUTION AUTHORIZING THE PERMANENT CLOSURE OF LINCOLN PARK DRIVE FROM JUST EAST OF THE MILLER CREEK BRIDGE AT 7TH STREET AND JUST WEST OF THE 10TH STREET BRIDGE OVERPASS TO VEHICULAR TRAFFIC.

Indexes:

Attachments: [Cover memo](#)

[Exhibit 1](#)

This Resolution was adopted unanimously.

15. [25-0963R](#) RESOLUTION APPROVING THE PURCHASE OF WATER METER ENCODER RECEIVER TRANSMITTERS (ERTS) FROM UNITED SYSTEMS AND SOFTWARE, INC. FOR THE AMOUNT NOT TO EXCEED \$324,000.00.

Indexes:

Attachments: [Exhibit B Territory Letter](#)
[Exhibit A - Cover memo](#)

This Resolution was adopted unanimously.

16. [25-0964R](#) RESOLUTION ACCEPTING A PERMANENT EASEMENT FOR STREET, SIDEWALK AND UTILITY PURPOSES FROM KT REAL ESTATE HOLDINGS, LLC, OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Cover Memo](#)
[Exhibit 1](#)

This Resolution was adopted unanimously.

17. [25-0976R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM GRAYBAR ELECTRIC COMPANY, INC. OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Cover Memo](#)
[Exhibit 1](#)

This Resolution was adopted unanimously.

18. [25-0982R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH EVER-GREEN ENERGY, INC TO MANAGE AND OPERATE DULUTH ENERGY SYSTEMS FOR A FIVE-YEAR TERM BEGINNING ON DECEMBER 31, 2025, AND EXPIRING ON DECEMBER 31, 2030.

Indexes:

Attachments: [Cover Memo](#)
[Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

19. [25-0947R](#) RESOLUTION AUTHORIZING A LIMITED USE PERMIT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF A SNOWMOBILE TRAIL IN THE TRUNK HIGHWAY 23 (GRAND AVENUE) RIGHT-OF-WAY.

Indexes:Attachments: [Cover Memo LUP](#)[Exhibit 1](#)

This Resolution was adopted unanimously.

20. [25-0953R](#) RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH ARROWHEAD YOUTH SOCCER ASSOCIATION FOR USE OF OFFICE SPACE IN THE WHEELER FIELDHOUSE FOR ITS OPERATIONAL HEADQUARTERS.

Indexes:Attachments: [Cover Memo AYSA](#)[Exhibit 1 AYSA](#)

This Resolution was adopted unanimously.

21. [25-0975R](#) RESOLUTION AUTHORIZING A FIVE-YEAR AGREEMENT WITH DULUTH CROSS-COUNTRY SKI CLUB FOR THE USE AND OPERATION OF LESTER-AMITY CHALET.

Indexes:Attachments: [Cover Memo Lester Amity Chalet](#)[Exhibit A](#)

This Resolution was adopted unanimously.

22. [25-0978R](#) RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO AGREEMENT C24636 WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES LAKE SUPERIOR COASTAL PROGRAM FOR THE ACQUISITION OF REAL PROPERTY FROM THE PARK HILL CEMETERY ASSOCIATION FOR RECREATION AND PRESERVATION.

Indexes:Attachments: [Cover Memo](#)[Exhibit A](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

23. [25-0967R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM MINNESOTA POWER, AN OPERATING DIVISION OF ALLETE, INC., OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY AND AUTHORIZING THE TERMINATION OF A TEMPORARY CONSTRUCTION EASEMENT AGREEMENT ACCEPTED UNDER RESOLUTION NO. 25-0764.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit 1](#)

This Resolution was adopted.

Abstain - Councilor DeLuca and Councilor Forsman

24. [25-0991R](#) RESOLUTION AMENDING CITY COUNCIL STANDING RULES TO PROVIDE FOR STUDY SESSIONS, PROVIDE FOR AN ORDER OF BUSINESS AT SPECIAL MEETINGS AND CLARIFY THE EFFECTIVE DATE OF AMENDED OR NEW RULES. (REPLACEMENT)

Indexes:

Attachments: [Amended Cover Memo - Council Standing Rules](#)

[Document A](#)

This Resolution was tabled unanimously.

25. [25-0995R](#) RESOLUTION AMENDING CITY COUNCIL STANDING RULES TO MODIFY THE PUBLIC COMMENT PROVISIONS.

Indexes:

Attachments: [Document A - Rule 7](#)

[Cover Memo](#)

A motion was made that this Resolution be tabled The motion carried by the following vote:

Yea: 7 - Councilor Awal, Councilor Durrwachter, Councilor Kennedy, Councilor DeLuca, Councilor Randorf, Councilor Swenson and President Tomanek

Nay: 2 - Councilor Forsman and Vice President Nephew

The following entitled ordinances are to be read for the first time:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

26. [25-037-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY

OF DULUTH TO INCLUDE LOWER SECTIONS OF MILLER CREEK
AND COFFEE CREEK IN THE SHORELAND OVERLAY

Indexes:

Attachments: [PLUMA-2509-0006 Cover Memo](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[Attachment 4](#)

This Ordinance was read for the first time.

BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

27. [25-039-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT FOR
HIGHWAY PURPOSES OVER CITY-OWNED PROPERTY.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

This Ordinance was read for the first time.

The following entitled ordinances are to be read for the second time:

BY COUNCILOR FORSMAN (FINANCE)

28. [25-034-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY
TAXATION FOR THE SPECIAL PARKS FUND LEVY FOR THE YEAR
2026.

Indexes:

Attachments: [Cover Memo](#)

This Ordinance was adopted unanimously.

29. [25-035-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY
TAXATION FOR GENERAL PURPOSES FOR THE YEAR 2026.

Indexes:

Attachments: [Cover Memo](#)

[Motion to Amend: Awal \(8-1\)](#)

A motion was made that this Ordinance be adopted The motion carried by the
following vote:

Yea: 8 - Councilor Awal, Councilor Durrwachter, Councilor Forsman, Councilor Kennedy, Councilor DeLuca, Councilor Randorf, Vice President Nephew and President Tomanek

Nay: 1 - Councilor Swenson

30. [25-036-O](#) AN ORDINANCE SETTING THE BUDGET FOR THE FISCAL YEAR 2026 APPROPRIATING MONIES FOR THE SUPPORT OF THE CITY GOVERNMENT, PUBLIC UTILITIES, AND PUBLIC ENTERPRISE FUNDS AND FOR OTHER PURPOSES.

Indexes:

Attachments: [Cover Memo](#)

[Motion to Amend: Awal \(7-2\)](#)

A motion was made that this Ordinance be adopted The motion carried by the following vote:

Yea: 7 - Councilor Awal, Councilor Durrwachter, Councilor Forsman, Councilor DeLuca, Councilor Randorf, Vice President Nephew and President Tomanek

Nay: 2 - Councilor Kennedy and Councilor Swenson

31. [25-038-O](#) AN ORDINANCE DETERMINING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL TAXING DISTRICT, DULUTH TRANSIT AUTHORITY, FOR THE YEAR 2026.

Indexes:

Attachments: [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Motion to Amend:Randorf Nephew Forsman and Kennedy \(Withdrawn\)](#)

This Ordinance was adopted.

BY COUNCILOR AWAL (PERSONNEL)

32. [25-033-O](#) AN ORDINANCE REPEALING ARTICLE XXXVII (37) OF CHAPTER 2 OF THE DULUTH CITY CODE AND INCREASING THE MEMBERSHIP OF THE HUMAN RIGHTS COMMISSION TO ENABLE COMMITTEE CHAIRS TO SERVE AS VOTING MEMBERS ON THE HUMAN RIGHTS COMMISSION AS THE DULUTH PROTECTED CLASS COMMISSIONS ARE INCORPORATED AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.

Indexes:

Attachments: [Cover Memo](#)

This Ordinance was adopted.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS