



**MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION**  
445 MINNESOTA STREET, SUITE 146  
SAINT PAUL, MN 55101  
TELEPHONE: 651-201-7259 FAX: 651-215-0525  
EMAIL: FIRE-TRAINING.BOARD@STATE.MN.US  
WEBSITE: WWW.MBFTE.ORG

September 11, 2023

Shawn Krizaj, Fire Chief  
City of Duluth Fire Department  
602 W 2<sup>nd</sup> Street  
Duluth, MN 55802

RE: Notice of Overpayment

Dear Fire Chief Krizaj,

On August 1, 2023, the Minnesota Board of Firefighter Training & Education (MBFTE) discovered the City of Duluth Fire Department was overpaid \$170,149.89 for firefighter training reimbursement. This occurred due to a calculation error that resulted in several agencies being overpaid. On behalf of the MBFTE, I deeply apologize that this error occurred.

It was not your error that you were overpaid; nevertheless, the overpayment of 170,149.89 must be repaid to the Minnesota Department of Public Safety by October 31, 2023. You may remit a check payable to the Minnesota Department of Public Safety for repayment in the amount of \$170,149.89 to the address below.

Department of Public Safety  
Fiscal & Administrative Services  
Attention: Paul Mathe  
445 Minnesota Street, Suite 126  
St. Paul, MN 55101

We will be reviewing our policies and procedures to prevent such an error from happening again in the future.

Your cooperation and assistance in this matter is greatly appreciated. If you have any questions, please contact me. Again, my sincerest apologizes that this error occurred.

Sincerely,

Steve Flaherty, Executive Director  
Minnesota Board of Firefighter Training and Education

Enclosure

cc: MBFTE Board of Directors  
Office of the Legislative Auditor  
Minnesota Management & Budget