



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, July 10, 2023

7:00 PM

Council Chamber

ROLL CALL

Present: 9 - Councilor Hannah Alstead, Councilor Gary Anderson, Councilor Azrin Awal, Councilor Arik Forsman, Councilor Noah Hobbs, Councilor Mike Mayou, Councilor Terese Tomanek, Vice President Roz Randorf and President Janet Kennedy

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [23-040](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2023-06-26, Minutes](#)

These Minutes were approved.

PUBLIC HEARING

2. [23-043](#) Proposed Charter Changes

Indexes:

Attachments: [Proposed Technical Changes, City Charter](#)

This Public Hearing was held.

REPORTS FROM THE ADMINISTRATION

REPORTS FROM OTHER OFFICERS

3. [23-044](#) State of Minnesota: State of the Auditor DECC & DAA Audit Report

Indexes:

Attachments: [duluthairportauthorityfsml 22 report](#)
[dulutheconomicandentertainmentcenterfsml 22 report](#)

This Other Officers Report was received.

REPORTS OF BOARDS AND COMMISSIONS

4. [23-041](#) Library Board Meeting Minutes

Indexes:

Attachments: [May 2023 - Library Board Minutes](#)

This Board or Commission Report was received.

5. [23-042](#) Duluth Public Utilities Commission Meeting Minutes and Resolution 23PUC-001

Indexes:

Attachments: [23PUC-001 - Resolution establishing refund timeframe](#)
[May 2023 - DPUC Minutes](#)

This Board or Commission Report was received.

REPORTS OF COUNCIL COMMITTEES

REPORTS OF COUNCIL OPEN ISSUES

OPPORTUNITY FOR CITIZENS TO BE HEARD

CONSENT AGENDA

BY COUNCILOR ALSTEAD (PURCHASING & LICENSING)

6. [23-0530R](#) RESOLUTION AUTHORIZING A FIVE-YEAR SERVICE AGREEMENT WITH G.F.F. PRODUCTIONS, LLC FOR AUDIO AND VISUAL SERVICES FOR AN AMOUNT NOT TO EXCEED \$250,000.00.

This Resolution was adopted unanimously.

BY VICE PRESIDENT RANDORF (FINANCE)

7. [23-0172R](#) RESOLUTION APPROVING SETTLEMENT IN THE AMOUNT OF \$10,373.96 TO THE STANDARD FIRE INSURANCE COMPANY FOR PROPERTY DAMAGES.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

8. [23-0516R](#) RESOLUTION CONFIRMING THE REAPPOINTMENT OF ANDREA WEDUL TO THE PLANNING COMMISSION.

This Resolution was adopted unanimously.

9. [23-0521R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF BUILDING INSPECTIONS SUPERVISOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

10. [23-0540R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF PERMITTING SERVICES LEADWORKER INCLUDING A TITLE CHANGE TO PERMITTING SERVICES ADMINISTRATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

11. [23-0541R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF PLANS EXAMINER.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

12. [23-0542R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF SENIOR PLANS EXAMINER, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

13. [23-0543R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF LAND USE TECHNICIAN, INCLUDING A TITLE CHANGE TO CONSTRUCTION SERVICES PERMIT COORDINATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY PRESIDENT KENNEDY (COMMITTEE OF THE WHOLE)

14. [23-0517R](#) RESOLUTION APPOINTING ELECTION JUDGES FOR THE AUGUST 8, 2023 MUNICIPAL PRIMARY ELECTION AND NOVEMBER 7 2023 MUNICIPAL GENERAL ELECTION.

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted unanimously.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

15. [23-0518R](#) RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH ST. LOUIS COUNTY FOR PRELIMINARY ENGINEERING SERVICES FOR 40TH AVE W. FROM GRAND AVE TO INTERSTATE 35 IN THE CITY OF DULUTH.

Indexes:

Attachments: [Exhibit A](#)

[MAP](#)

This Resolution was adopted unanimously.

BY COUNCILOR HOBBS (RECREATION, LIBRARIES & AUTHORITIES)

16. [23-0531R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH TKDA FOR

ENGINEERING SERVICES RELATED TO THE DESIGN OF WAABIZHESHKANA: THE MARTEN TRAIL SEGMENTS 0, 1, and 2 PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED \$99,623.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

17. [23-0532R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30587 WITH SAS + ASSOCIATES FOR LANDSCAPE ARCHITECTURE SERVICES RELATED TO THE ENGER PARK GOLF COURSE RENOVATION PROJECT, FOR AN INCREASE OF \$40,975.00 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$154,445.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

18. [23-0533R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30603 WITH IRRIGATION CONSULTING INC. FOR ENGINEERING SERVICES RELATED TO THE ENGER PARK GOLF COURSE RENOVATION PROJECT, FOR AN INCREASE OF \$59,465.00 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$116,830.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

19. [23-0538R](#) RESOLUTION AUTHORIZING A FIRST AMENDMENT TO SECOND AMENDED AND RESTATED LEASE AGREEMENT WITH CRABBY OL' BILLS, INC. FOR OPERATION OF ITS FOOD VENDING SERVICE IN CANAL PARK.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled ordinances are to be read for the first time:

BY PRESIDENT KENNEDY (COMMITTEE OF THE WHOLE)

20. [23-016-O](#) AN ORDINANCE AMENDING THE DULUTH HOME RULE CHARTER,

1912, AS AMENDED, MAKING NON-SUBSTANTIVE CHANGES TO MODERNIZE CHARTER LANGUAGE AND UPDATE TERMINOLOGY.

This Ordinance was read for the first time.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

21. [23-017-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT FOR UTILITY PURPOSES OVER CITY-OWNED PROPERTY.

Indexes:

Attachments: [Exhibit A-Ordinance](#)

This Ordinance was read for the first time.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS