

DATE: April 11, 2016

TO: Lindsay Dean

FROM: Karen Olesen, <sup>ve</sup>Senior Planner

RE: Award of Duluth Legacy Endowment Fund Grant to the Parks & Recreation Dept

The Duluth Legacy Endowment Fund Advisory Committee at their meeting on March 30, 2016, approved a grant in the amount of \$2,500 for the Gary New Duluth Community Center and Recreation Area Mini-Master Plan project to improve drainage in the skating rink and open turf plan area. As you may remember, your Department signed the "Documentation of Public Purpose" form that allowed the GND Development Alliance to apply for this grant.

On behalf of your Department, please file a City Council Resolution to accept this grant, to enter into a grant agreement with the Duluth Superior Area Community Foundation and to execute any documents required to disburse funds to the non-profit organization. Once the Council approves the resolution, the Foundation will provide a grant agreement to be routed for City signatures. Be aware that a press release will be issued once the City Council and the Foundation's Board of Trustees approve the grant awards. You may be contacted by the media for further information on the project.

The DSACF grant notification letter will provide a date by which a final report is due to the Foundation. Please work with your non-profit partner to provide the requested information.

Feel free to contact me if you have any questions, or would like examples of past resolutions related to acceptance of Legacy Fund grants.

Thank you.



## CITY OF DULUTH

DEPARTMENT OF PLANNING & DEVELOPMENT  
Community Development Division  
411 W 1st St Rm 407  
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Keith A. Hamre, Manager  
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### Duluth Legacy Endowment Fund

Documentation of Public Purpose, as set forth in Section Two of the City's Organizational Endowment Fund agreement.

**Applicant (Department/Division):** Parks & Recreation, Lindsay Dean

**Project/Program:** Gary New Duluth Community Center and Recreation Area Mini-Master Plan

### **Public Purpose of DLEF Application:**

Describe how this application implements your office's mission of serving the Citizens of Duluth, or how this partner agency will assist your office in meeting this mission.

The GND Development Alliance and the City of Duluth have developed a Mini-Master Plan to detail the revitalization of the GND recreation area. This grant application will help the GND Development Alliance to implement portions of Phase I of the Gary New Duluth Mini-Master Plan, including improving drainage in the skating rink and open turf play area.


Parks & Recreation

Department/Division submitting application

1/20/2016

Date

### **Approval of Public Purpose Documentation**

  
Chief Administrative Officer

1-21-16  
Date



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1/20/16