



November 11, 2020

Duncan Schwensohn  
City of Duluth  
411 West 1<sup>st</sup> Street  
Duluth, MN 55802

Re: Contract Amendment #1 – Riverwest Drive (Kayak Bay Road) Construction  
Duluth, Minnesota  
MSA Proposal #00616134

Dear Mr. Schwensohn:

Enclosed is the contract amendment document per your request. This document outlines the additional services performed by MSA relating to the Riverwest Drive Construction project. Additionally, you will find updated contract amounts for construction administration and construction inspection services for 2021. Below is a brief overview of each section.

**Phases 100-400**

- No changes to original contract amount for these phases.

**Phase 500 – Project Bidding**

- This section remains largely unchanged and has been updated to reflect anticipated hour distribution between project team. Cost increase = \$40

**Phase 600 – Construction Administration**

- Task 601 – Construction Contract Management - This section shows a roughly \$490 increase to account for weekly construction site meetings for the mass grading of the site, coordination with project team, and meeting prep time. MSA's presence was requested by the site developer.
- Task 606 – Weekly Construction Meetings - This section shows a roughly \$1,200 increase to account for weekly construction site meetings for the mass grading of the site currently in progress. MSA's presence was requested by the site developer.
- Task 607 – Survey & Layout (Staking) – This section shows a roughly \$750 decrease in cost due to reduction in staking hours as a result of the reduced project limits.
- Task 608 – Project Close Out – This section shows a \$360 increase in cost due to wage rate adjustments for personnel performing work.

**Phase 700 – Construction Inspection**

- Task 701 – Construction Inspection – this section shows a reduction in cost of \$6,200 from the original contract price as a result of the reduced project limits. MSA anticipates 8 Weeks at 60 hours per week of inspection time needed as opposed to the original 10 weeks at 60 hours per week.

**Phase 800 – Contract Administration & Project Management**

- Task 801 – Contract Admin & Proj. Mgmt – this section shows an additional \$1,018 to account for project restart meeting held July 22, 2020 with project team and time to prepare contract amendment documents.

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**Phase 900 – Additional Services**

- Tasks 901-905 – Additional design work for various tasks early in project design development and prior to the elimination of the section of roadway south and east of the BNSF rail line. Work has been invoiced and paid for by the City.
- Task 906 – Easement Exhibits – this is work related to legal descriptions and easement exhibits needed to construct the project per the plans and specifications. Estimated cost = \$1,762
- Task 907 – MnDOT Access Permit – work related to applying for the access permit on TH 23 (Grand Avenue). Estimated cost = \$590
- Task 909 – 2020 Utility & Stormwater Redesign - Work to update plans, specifications, estimate, and redesign utilities and stormwater network with the elimination of the road south and east of the BNSF rail line per project restart meeting on July 22, 2020. Estimated cost = \$11,335
- Task 910 – 2020 Roadway Redesign - Work to update plans, specifications and estimate with the elimination of the road south and east of the BNSF rail line per project restart meeting on July 22, 2020. Work also included multiple designs of parking lot that included handicap parking and ADA access to the trail. Plans for the parking lot of since been removed from the project. Estimated cost = \$11,810
- Task 912 – 2020 Roadway Redesign – Turnaround Alternatives – work to draft exhibits and layout multiple alternatives for an emergency vehicle turnaround at the end of Riverwest Drive per direction from City and site developer to remove parking lot from the project. Estimated cost = \$490
- Task 913 – 2020 95% City, State-Aid Review Plans, Specifications, Estimate – Work to address City and State-Aid Comments on the 95% plans submittal, remove parking lot, adjust utilities layout for new emergency vehicle turnaround at the end of Riverwest Drive. Estimated Cost = \$7,000

If you have any questions regarding the information presented here do not hesitate to reach out via phone call or email.

Sincerely,  
MSA Professional Services, Inc.



James A. Watters, P.E.  
Project Manager

Attachments:  
1403\_Contract\_Amendment\_#1\_Costs