



City of Duluth – City Clerk's Office
411 W First Street – City Hall 318
Duluth, MN 55802-1189
Phone: (218) 730-5500

For Office Use Only

Date: _____

License No. _____

LICENSE APPLICATION

GOVERNMENT DATA PRACTICES ACT - CLASSIFICATION WARNING: The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. Some of the data will be classified as public data if and when the license is granted. Private financial information including a tax identification number and social security number are classified as private data and will be available to governmental personnel and other governmental agencies whose access is necessary to perform their official duties.

LICENSE	FEE
TEMPORARY ON SALE LIQUOR – 1 ST DAY/EVENING =	\$60.00
PLUS \$30.00 EACH ADDITIONAL DAY =	\$ 0 _____
TOTAL =	\$ 60.00 _____

LICENSEE BUSINESS NAME & ADDRESS:

MN Juvenile Officers Assoc.

13955 Dander Court

Rosemount, MN 55068

TRADE NAME OR NAME OF EVENT:

MNJOA Conference

BUSINESS PHONE NO: (651) 271-9550

MANAGER'S NAME & ADDRESS:

Megan Olstad

445 Minnesota Street

St. Paul, MN 55101

OWNER OF BUSINESS PREMISES: _____

Holiday Inn & Suites, Downtown

EVENT LICENSE DATE (s): Tuesday

June 10, 2025

Rain Date? Yes ☐ No ☒

If Yes, List Date: _____

Contact State Health Department at 723-4642 For Application for Beer and/or Food.

Security Personnel Questions? Call 730-5421

Will Dancing Be Allowed? Yes ☐ No ☒

If Yes, Contact City Clerk's Office For Dancing License Application

I HEREBY STATE THAT ALL INFORMATION HERE IS TRUE AND CORRECT AND THAT I SHALL COMPLY WITH ALL PROVISIONS OF THE ORDINANCES OF THE CITY OF DULUTH AND LAWS OF THE STATE OF MINNESOTA AND THEIR AMENDMENTS.

MAILING ADDRESS

5201 S. Summerfield Place

Sioux Falls, SD 57108

EMAIL: suz@mnjoa.org

SIGNATURE OF APPLICANT

Suzanne Dall
Suzanne Dall
MNJOA Conference Planner
(651) 249-5619



CITY OF DULUTH
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

1. Name of Applicant (individual, partnership, corporation or association) that owns the business to be licensed:
Minnesota Juvenile Officers Association
2. Trade Name: MNJOA
3. Address of place to be licensed: 200 West First Street, Duluth MN 55802
4. Designated Serving Areas (i.e. round floor, second, deck, etc.) The Lyric Conference Center, Flat
Carpeted Floor
5. Name and address of owner of building: Holiday Inn & Suites, Downtown
200 West First Street
Duluth, MN 55802
Any connection with applicant? No Who receives the rent? N/A
6. Who will direct the operation of the business or serve as manager on the premises?
List name, address & title: Megan Olstad, MNJOA President
445 Minnesota Street, St. Paul, MN 55101
7. If partnership, give name of each partner and percentage of ownership, and, if limited partnership, give details:
N/A
8. If corporation, list all stockholders, directors, officers and the percentage of stock or number of shares owned by each:
N/A
9. State approximate distance of this establishment from the nearest academy, college, university, church or school:
There is a charter school a few blocks away.
10. State whether any consideration, money or property, has been paid, or will be paid, given, exchanged or pledged, by anyone, and to whom, for the purchase or operation of this business. State the amounts in detail.
No money, property or consideration will be paid.

Failure to answer all questions truthfully on this application and Affidavit "A," which is made a part thereof, will be just cause for revocation of your license.

I (we) hereby certify that the applicant will be the sole owner and operator of this business to be conducted under the license and I (we) will notify the City Council in writing of any change in ownership in this business before the change is made, for the approval of the Alcohol, Gambling and Tobacco Commission and City Council. I (we) have read the foregoing questions and answers to said questions are true of my (our) knowledge. I (we) will comply with all the provisions of the Alcoholic Beverage Code and the laws and regulations of their amendments.

Signature: Suzanne Dau
Suzanne Dau

Signature: _____

Date: 01-16-2025

Date: _____



CITY OF DULUTH SUPPLEMENTAL FORM

Additional information is being required by the Duluth Police Department. An incomplete application will result in the delay or rejection of your application.

1. Is this the first time for this event?

Yes ☐ No ☒

If No, how many people attended this event

120

If Yes, how many people are you expecting to attend?

125

2. What kind of advertisement have you done? _____

None, nor will there be as this is a private event.

3. What is the age of the target group for this event?

25-50

4. Will alcohol be sold or given away at this event?

Yes, it is a beer tasting, no sales

5. Will dancing be allowed at this event?

No

I understand that as the applicant for this permit/license, I am responsible for the Police/Security for this event. I will provide proof of hired security two weeks prior to the scheduled event.

Suzanne Dau
Applicant Signature Suzanne Dau

01/16/2025

Date

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Is a licensed Peace Officer needed for this event? _____

If yes, how many licensed peace officers will be required? _____