



Meeting Minutes

February 26, 2015

Northeast Minnesota Regional Radio Board

Meeting Sites: Aitkin County Sheriff's Office; Cook County LEC; Crow Wing County Sheriff's Office (Brainerd); Itasca County Sheriff's Office; Pine County LEC; Silver Bay Service Center; St. Louis Co./Pike Lake EOC

1. Call to Order

2. Roll Call/Introductions

1. Pete Walsh, Lake County
2. Steve Ovick, Steve Hallan, Pine County
3. Brian Smith, Kanabec County Sheriff's Office
4. Steve VanKekerix, Lake County Sheriff's Office
5. Brian Bellich, Carlton County Sheriff's Office
6. Laura Marquardt, Duluth
7. Steve Olson, Lake County Sheriff's Office
8. Bruce Hegrenes, St. Louis County Sheriff's Office
9. Dave Phillips, St. Louis County Sheriff's Office
10. Anna Cass, Itasca County Sheriff's Office
11. Ken Yurrick, Itasca County Sheriff's Office
12. Mark Stansberry, Crow Wing County Sheriff's Office
13. Paul Thiede, Crow Wing County Commissioner
14. Ken Johnson, Crow Wing
15. Scott Turner, Aitkin County Sheriff's Office
16. Mike Keyport, Grand Portage
17. Scott Camps, St. Louis County Sheriff's Office

3. Approval of Agenda

Under new business, crow wing participation plan amendment, they have asked to remove and they will bring it forth in the coming months. Delete 9-c

No other changes

MOTION to approve November 16, 2014 meeting minutes, seconded by Brian from Kanabek, **motion carried**

4. Approval of the February 26, 2015 meeting minutes.

- a. Ken motioned to approve, Brian from Kanabec seconded. Motion Carried

5. Reports by standing committees
 - a. RAC report – Scott, 2014 State Homeland Security Grant program, Recommendations as follows:
 - i. Allocations
 - ii. Equipment
 - iii. Inter-Op Conference Participation
 - b. Users , Owners and Operators Committee Report
 - Haven't met since January, Owners meeting will be meeting odd numbered months before RAC meetings.
 - Scott and Anna are working on a roster for the different committees and once the forms are completed they will be sent out to the board members.
 - Anna will send out this afternoon, after the meeting
6. Updates from members
 - a. Grant – 2014 State homeland security grant program, slated for approval under new business
Amount allocated this year is \$93,394.50
Will be meeting with state group to review applications in the next couple weeks.
7. Special Reports
None
8. Old Business
 - a. RIC Update –
 - b. DECN Grant Update 1.5 Million dollars for infrastructure, 50% match grant, everyone should be looking for projects. Scott has requested equipment needs. Application coming up soon.
 - c. Federal services Emergency Services Training Board has an 8 hr ARMER dispatcher class, April 10th 2015, get ahold of Kristen Lauer, Stearns County
 - d. Exercise in St. Paul has changed from a ComLX to a ComX – they will be certifying ComT at that exercise and we have 14-15 in our Region.
 - e. Central Minnesota Emergency Services Board –
 1. Comments at the interop conference
 2. Status board will be switched to military time
 3. 3 new radios have been approved the OTC and the State Radio board have approved the Motorola APX1000, Tate TM9000, BK King 800 radios. Working on dual routing to stop site trunking. They are now working on Zone 5.
 4. Still looking for the System Admin Questionnaire from all agencies
 5. Inter Op conference April 27-29 in St. Cloud
 6. RAC busy reports
 7. FirstNet workgroup are meeting – make sure your coverage information has been sent into FirstNet; still scheduling individual coverage meetings.

9. Board Elections

- a. Commissioner of Crow Wing county wishes to re-elect current officers
 - i. Unanimous
Chair: Councilman Tim Harkonen is willing to go one more year, motion to re-elect, no other nominations, unanimous, motion carried
Vice Chair: Motion to re-elect Marv Bodie by Scott Camp, no other nominations, unanimous, motion carried.
- b. Committee Assignments:
 - i. RAC – January made following apts pending approval
 - 1. Technical committee- Bruce Hagrenes, alt. Monte Fronk
 - 2. Interoperable Data – Bruce Hagrenes, alt. Monte Fronk
 - 3. Interoperable Standing – Scott Camp alt. Kerry Swenson
 - 4. Integrated Public Alert and Warning Committee – Scott Camp alt. John Bowen
 - 5. State radio board – Scott Camp
 - 6. **Motion** by Steve Hallan to approve committee assignments, 2nd by Brian Smith, **Motion carried**
- c. Deleted
- d. Lake Co NGO agreement
 - i. Local Towing Company – Fleet map attached for Radio, letter described intentions to get on the system with three radios, conform to standards.
 - 1. Move to approve at the NE Board level and the OTC level, **motion** by P. Walsh, 2nd by Scott Camp, **motion carried**
- e. 2014 SHSP Grant
 - i. \$93,394.50
 - 1. Allocations made to each region based on a formula with population.
 - 2. Itasca County is the fiscal agent on the grant.
 - 3. Requested equipment recommendations
 - a. Increase interoperability
 - b. Channel enhancements
 - c. Increase capacity
 - 4. Kanabec put in for council funding, state wants to stay away from that
 - 5. Recommendations for Carlton County for two channel additions. Total cost \$55,000. Grant and match amts. \$27,500.
 - 6. City of Duluth request patrol station at their EOC, total amount. \$8000. Grant and match amt. \$4000.
 - 7. Channel addition at the Woodland Orphanage Site \$28,000. Grant and match amt. \$14,000.
 - 8. Lake County indoor ADA provider at the airport

\$12,000. Grant and match amt. \$6,000.

Total requests for Grant and match would be **\$51,500.00** out of total amount allocated.

Motion by Scott Camps to approve, 2nd by Scott Turner. **Motion carried.**

- f. Interop Conference – Scott Camp
 - i. Voted at the RAC – out of same grant funds, request that sponsor up to two individuals from each jurisdiction for lodging and registration only. Up to \$10,000.
 - ii. **Motion** to approve \$10,000 grant funds for conference by Scott Turner, 2nd by Brian Smith in Kanabec. **Motion carried.**
- 10. Other business
 - a. Quorum issues – can we reduce the amount required for a quorum so we can deal with time sensitive items. Please email harko217@gmail.com or call for comments.
- 11. Next meeting Thursday, March 26th, 2015

Adjourned by Camps, 2nd by Hallan at 10:34am