

## EXCERPT – PLANNING COMMISSION MINUTES FROM THE APRIL 14, 2020 MEETING

City of Duluth  
Planning Commission  
April 14, 2020 Meeting Minutes  
Council Chambers - Duluth City Hall

*Due to the COVID-19 emergency, many planning commission members participated through video conference from home. The meeting was held as a Special Meeting pursuant to Minnesota Statute 13D.021 in response to the Covid-19 emergency. Public comment was taken at [planning@duluthmn.gov](mailto:planning@duluthmn.gov) prior to and during the meeting, and via verbal comment through public attendance in the WebEx video conference.*

### Call to Order

President Margie Nelson called to order the meeting of the city planning commission at 5:20 p.m. on Tuesday, April 14th, 2020, in the council chambers in Duluth city hall.

### Roll Call

**Attendance:** (\* Via WebEx video conferencing – all votes conducted via roll call)

Members Present: Jason Crawford\*, Gary Eckenberg\*, Tim Meyer\*, Margie Nelson, Michael Schraepfer\*, Andrea Wedul\*, Sarah Wisdorf\*, and Zandra Zwiebel\*

Members Absent: N/A

Staff Present: Adam Fulton, Kyle Deming\*, and Chris Lee\*

Public Comment – City councilor Janet Kennedy addressed the planning commission to say hello and thank you. She commented on how to raise and unraise your hand in web ex.

Approval of Planning Commission Minutes - There were no minutes approved at this meeting, and will be saved for another regular meeting.

### Consent Agenda

1. PL 19-175 Vacation of Portion of Winnipeg and Water Streets near 12901 Water Street for Biran and Ann Smith
2. PL 20-020 Variance for Lot Area and Setbacks at 518 and 526 N 6<sup>th</sup> Avenue E by Jayson Sundvall
3. PL 20-021 Minor Subdivision at 518 and 526 N 6<sup>th</sup> Avenue E by Jayson Sundvall
4. PL 20-033 Variance for Dormers at 5802 London Road by Dean Jablonsky
5. PL 20-030 Variance to Corner Side Yard Setback at 4931 Dodge Street by Sandra Jungers

**Staff:** N/A

**Applicant:** N/A

**Commissioners:** Item PL 20-033 - Zandra Zwiebel asked if best practices for erosion control be added. The construction company should have some sort of erosion control and know the potential impacts to the lake. Deputy Director Adam Fulton said he would work with staff to include that language. Item PL 20-021 – Andrea Wedul had questions about a structure looking like it was over the proposed property line in the drawing that was shown. Deputy Director Fulton clarified the drawing and the dimensions around the buildings.

**Public:** Mark Baker provided written comment in regards to PL 20-020 and PL 20-021, which was shared with the commissioners. He is opposed. Councilor Kenney asked commissioner Zwiebel about the dormer on PL 20-033. She wanted to know if that is something that should stay on the consent Agenda. Deputy Director Adam Fulton explained it was to ensure we collaborated on erosion control.

**MOTION/Second:** Eckenberg/Wedul recommended approval of the consent agenda items as per staff's recommendations.

**VOTE: (8-0)**