



January 6, 2026

Jon Maruska, Senior Engineering Specialist
City of Duluth
411 w 1st Street, Room 240
Duluth, MN 55802

2025 LEAD SERVICE REPLACEMENT – CONSTRUCTION ADMINISTRATION
CITY CONTRACT NO. L31096

In accordance with our ongoing discussions, this amendment requests additional services for the City of Duluth 2025 Lead Service Line Replacement Construction Administration project.

The inspections were identified in the RFP as fixed hours estimated by the City and provided as defined allowances for the construction administration phase. Those allowances reflected the schedules and level of effort anticipated at the time of proposal. As construction progressed, contractor extended working hours and inefficiencies in sequencing required additional inspection and coordination to maintain continuity of service and timely response to field activities. A portion of the work will be carried over into 2026, including final inspection, punch list completion, and warranty related activities, which further increased the on-site inspection hours above the original estimate.

The additional services associated with this amendment include:

1.00 Construction Administration

1.01 Project Management, Coordination, Invoicing, etc.

2.00 Inspection / On-Site Observation

- 2.01 Engineer Regular Hours
- 2.02 Chief Inspector Regular Hours
- 2.03 Inspection Regular Hours
- 2.05 Final Punch List
- 2.07 One-Year Warranty Inspection

4.00 Expenses

4.01 GPS Equipment

LHB proposes an additional service fee of Two Hundred Four Thousand, One Hundred Forty-One Dollars (\$204,141). The fee is divided as follows:

- Task 00200 C.P. 2082 Lincoln Park 2\$44,885
- Task 00250 C.P. 2214 Lincoln Park 3\$44,435
- Task 00300 C.P. 2249 Lincoln Park 4\$16,650
- Task 00400 C.P. 2215 Hillside\$54,372
- Task 00500 C.P. 2248 Fairmount\$43,799

A work plan and cost proposal are attached for review. We would be happy to discuss this amendment further or address any questions you may have.

LHB, Inc.



ADAM F. BESSE, P.E.,
CIVIL ENGINEERING MANAGER



MATT SETTEGREN, P.E.,
VICE PRESIDENT

Attachments: Work Plan / Cost Proposal

c: LHB Project No. 240620

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LHB WORK PLAN													LHB Project: 240620 Date: 1/6/2026				COST PROPOSAL			
Work Task	Description	LHB Project Management							LHB Inspection (Bid Packages 1 & 2)			MSA Inspection (Bid Packages 3 & 4)			TOTAL HOURS	TOTAL EXPENSES	TOTAL COST PER TASK	TOTAL COST PER DELIVERABLE		
		Matt Settgeren	Adam Besse	Kaitlyn Stiblic	Andrea Thorstensen	Bella Larson	Charles Farrow	Tori Smith	Tom Pavick	Kevin Kane	Lee Carson	Phil Lockett	Connor Johnson	Jake Thurston						
		Principal	Project Manager	Project Engineer	Project Designer	GIS Specialist	Admin / Prop. Owner Lead	Chief Inspector	Inspector	Inspector	Inspector	Chief Inspector	Inspector	Inspector						
Task 2000 Lincoln Park 2		1	8	18	2	7	10	10	62	117	129	0	0	0	364	\$ 3,850	\$ 4,035	\$ 44,885		
1.00 CONSTRUCTION ADMINISTRATION		1	2	2	0	0	0	0	0	0	0	0	0	0	5	\$ 5	-	\$ 1,155		
1.01 Project Management, Coordination, Invoicing, Etc.		1	2	2											5	\$ 5	-	\$ 1,155		
2.00 INSPECTION / ON-SITE OBSERVATION		0	6	16	2	7	10	10	62	117	129	0	0	0	359	\$ 359	-	\$ 39,880		
2.01 Engineer Regular Hours			5	14	2	7	10	8							46	\$ 46	-	\$ 6,960		
2.02 Chief Inspector Regular Hours									60						60	\$ 60	-	\$ 7,800		
2.03 Inspection Regular Hours										117		129			246	\$ 246	-	\$ 24,015		
2.05 Final Punch List				1	1				1						4	\$ 4	-	\$ 670		
2.07 One-Year Warranty Inspection					1				1						3	\$ 3	-	\$ 435		
4.00 EXPENSES		0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	\$ 3,850	\$ 3,850		
4.01 GPS Equipment															0	\$ 0	\$ 3,850	\$ 3,850		
Task 2500 Lincoln Park 3		1	6	18	2	8	11	8	62	117	129	0	0	0	362	\$ 3,850	\$ 40,585	\$ 44,435		
1.00 CONSTRUCTION ADMINISTRATION		1	1	1	0	0	0	0	0	0	0	0	0	0	3	\$ 3	-	\$ 715		
1.01 Project Management, Coordination, Invoicing, Etc.		1	1	1											3	\$ 3	-	\$ 715		
2.00 INSPECTION / ON-SITE OBSERVATION		0	5	17	2	8	11	8	62	117	129	0	0	0	359	\$ 359	-	\$ 39,870		
2.01 Engineer Regular Hours			5	15	2	8	11	8							49	\$ 49	-	\$ 7,385		
2.02 Chief Inspector Regular Hours									60						60	\$ 60	-	\$ 7,800		
2.03 Inspection Regular Hours										117		129			246	\$ 246	-	\$ 24,015		
2.05 Final Punch List					1				1						2	\$ 2	-	\$ 335		
2.07 One-Year Warranty Inspection					1				1						2	\$ 2	-	\$ 335		
4.00 EXPENSES		0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	\$ 3,850	\$ 3,850		
4.01 GPS Equipment															0	\$ 0	\$ 3,850	\$ 3,850		
Task 3000 Lincoln Park 4		1	4	15	4	15	21	18	32	10	10	0	0	0	130	\$ 0	-	\$ 16,650		
1.00 CONSTRUCTION ADMINISTRATION		1	1	3	0	0	0	0	0	0	0	0	0	0	5	\$ 5	-	\$ 1,125		
1.01 Project Management, Coordination, Invoicing, Etc.		1	1	3											5	\$ 5	-	\$ 1,125		
2.00 INSPECTION / ON-SITE OBSERVATION		0	3	12	4	15	21	18	32	10	10	0	0	0	125	\$ 0	-	\$ 15,525		
2.01 Engineer Regular Hours			2	10	4	15	21	16							68	\$ 68	-	\$ 8,570		
2.02 Chief Inspector Regular Hours									28						28	\$ 28	-	\$ 3,640		
2.03 Inspection Regular Hours										10		10			20	\$ 20	-	\$ 1,950		
2.05 Final Punch List			1	1					1						5	\$ 5	-	\$ 800		
2.07 One-Year Warranty Inspection			1	1					1						4	\$ 4	-	\$ 565		
4.00 EXPENSES		0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	\$ 0	\$ 0		
4.01 GPS Equipment															0	\$ 0	\$ 0	\$ 0		
Task 4000 Hillside		1	7	34	4	15	21	18	0	0	0	20	0	0	212	\$ 332	\$ 7,700	\$ 46,672		
1.00 CONSTRUCTION ADMINISTRATION		1	1	3	0	0	0	0	0	0	0	0	0	0	5	\$ 5	-	\$ 1,125		
1.01 Project Management, Coordination, Invoicing, Etc.		1	1	3											5	\$ 5	-	\$ 1,125		
2.00 INSPECTION / ON-SITE OBSERVATION		0	6	31	4	15	21	18	0	0	0	20	0	0	212	\$ 327	-	\$ 45,547		
2.01 Engineer Regular Hours			5	29	4	15	21	16							90	\$ 90	-	\$ 13,170		
2.02 Chief Inspector Regular Hours															232	\$ 232	-	\$ 31,532		
2.03 Inspection Regular Hours															0	\$ 0	-	\$ 0		
2.05 Final Punch List			1	1					1						3	\$ 3	-	\$ 540		
2.07 One-Year Warranty Inspection			1	1					1						2	\$ 2	-	\$ 305		
4.00 EXPENSES		0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	\$ 7,700	\$ 7,700		
4.01 GPS Equipment															0	\$ 0	\$ 7,700	\$ 7,700		
Task 5000 Fairmount		1	5	15	4	15	21	18	0	0	0	114	92	0	285	\$ 0	-	\$ 43,799		
1.00 CONSTRUCTION ADMINISTRATION		1	1	3	0	0	0	0	0	0	0	0	0	0	5	\$ 5	-	\$ 1,125		
1.01 Project Management, Coordination, Invoicing, Etc.		1	1	3											5	\$ 5	-	\$ 1,125		
2.00 INSPECTION / ON-SITE OBSERVATION		0	4	12	4	15	21	18	0	0	0	114	92	0	280	\$ 0	-	\$ 42,674		
2.01 Engineer Regular Hours			3	10	4	15	21	16							69	\$ 69	-	\$ 8,805		
2.02 Chief Inspector Regular Hours															114	\$ 114	-	\$ 21,432		
2.03 Inspection Regular Hours															92	\$ 92	-	\$ 11,692		
2.05 Final Punch List			1	1					1						3	\$ 3	-	\$ 540		
2.07 One-Year Warranty Inspection			1	1					1						2	\$ 2	-	\$ 305		
4.00 EXPENSES		0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	\$ 0	\$ 0		
4.01 GPS Equipment															0	\$ 0	\$ 0	\$ 0		
TOTAL HOURS			5	30	100	16	60	84	72	156	244	268	134	92	212	1473	SUMMARY			
COST PER HOUR		\$ 275	\$ 235	\$ 205	\$ 130	\$ 115	\$ 105	\$ 100	\$ 130	\$ 95	\$ 100	\$ 188	\$ 126	\$ 131				TOTAL LABOR \$ 188,741		
TOTAL COST		\$ 1,375	\$ 7,050	\$ 20,500	\$ 2,080	\$ 6,900	\$ 8,820	\$ 7,200	\$ 20,280	\$ 23,180	\$ 26,800	\$ 25,192	\$ 11,592	\$ 27,772				TOTAL EXPENSES \$ 15,400		
																		TOTAL FEE* \$ 204,141		