



SAS+ASSOCIATES

219 West First Street, Suite 350 Duluth MN 55802 | phone 218.391.1335 | email mail@saslandarch.com

DATE: October 25, 2023

TO: Lisa MacManus
Construction Project Coordinator
City of Duluth – Property Management and Facilities
1532 West Michigan Street
Duluth, MN 55806
www.duluthmn.gov
218-216-4049
Lmacmanus@duluthmn.gov

FROM: Luke Sydow, PLA
SAS+Associates

Lisa,

As previously discussed, SAS has performed additional design phase and construction phase services related to the Duluth City Hall Project. Additional work items that SAS has performed are as follows:

- SAS incurred additional expenses and time due to the cancellation of the awarded contract for the 2022 construction season (due a concrete shortage) and subsequent rebidding of the project for the 2023 season.
- Extra time spent in designing and CA for additional sidewalk replacement; two phases along Priley Drive
- Additional time spent in general repair coordination in front of the fountain.
- Additional time spent in coordinating the retaining wall work added along the northerly stair and front entry stairs.
- Unknown buried utilities and extreme drought conditions, along with unanticipated electrical and irrigation coordination, resulted in additional site visits throughout the extended construction season.

The original Contract No. L30489

We are asking for a modification to our compensation Original Contract L30489
Amendment No. 1 Requested modification of \$12,338.75.

We thank you for the opportunity to submit this request. If this is agreeable, please provide an Amendment for execution. If you have any questions or need clarification on our proposed contract amendment, please contact Luke Sydow at luke@saslandarch.com or 218-391-1335.

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Luke W. Sydow, ASLA, PLA