



Consulting Engineers P.A.

January 17, 2024

City of Duluth
Attn. Lisa MacManus
411 West 1st Street
Duluth, MN 55802

*Approval: Jan 22, 2024
Lisa MacManus
Project Manager*

Re: State Disaster Shoreline Rehab. Areas – Amendment No. 4
AMI Project # 231016

Ms. MacManus,

The following Amendment Request has been prepared for the City of Duluth State Disaster project. AMI Consulting Engineers (AMI) currently has a Contract to provide design, permitting, bidding services, and 25% construction administration services for this project. Due to the increase in construction time for Congdon Blvd. Sites A-D, services outside of the initial contract were required.

Item No. 1 – Congdon Blvd: Sites A-D Additional Construction Administration Services

Congdon Boulevard construction began November 1, 2023, and was expected to last 4 weeks (1 week per site). During construction additional work was added to project sites B&D, this work included:

- addition of two hammerhead turnarounds on Site B
- additional erosion control blanket installation on Site D
- additional riprap installation and oversight on Site B
- DNR permitting coordination for Site B riprap
- additional contractor coordination, pay app reviews, change orders, etc.

The **construction lasted a total of 8 weeks** (ended on December 29th, 2023) on site. AMI is requesting an amendment to cover the additional hours AMI spent performing construction administration duties beyond the 4 weeks provided. The added hours equate to an additional: 4 weeks of onsite inspections, construction meetings, and change order/pay app coordination (4 weeks out of 8 weeks) or \$4,500.00. As change orders are still being processed for this work, AMI estimates an additional \$500.00 will be needed for the remaining project closeout items. Note: AMI is not charging for the total additional weeks of construction, but only for the time AMI was actively performing the construction administration duties.

Summary

AMI is requesting an increase in the contract amount by **\$5,000.00** to cover the additional construction administration services for this project including the remaining project closeout services. This change would increase the contract amount from **\$201,450.00** to **\$206,450.00**.

We sincerely appreciate the continued opportunities to work with the City of Duluth on these projects. Please let us know if you have any questions regarding this request to increase our contract, or if you feel any of the information above is listed in error. You may contact me directly at 715-718-5722.

Respectfully Submitted,

Ryan Dagger, PE
Assistant Coastal Engineering Manager
AMI Consulting Engineers, P.A.

Reviewed By,

Zac Morris, PE
Coastal Department Manager
AMI Consulting Engineers, P.A.