



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Draft

Civil Service Board.

Tuesday, August 6, 2024

4:45 PM

1. ROLL CALL

Members Present: Ryan Logan (Chair), John Strongitharm, Cliff Tanner

HR Staff Present: Matt Silverness (Civil Service Secretary) Laura Dahl, Aimee Ott

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

2A. June 11, 2024

This Civil Service Board item was approved.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) Construction Services Combination Inspector

This Civil Service Board item was approved.

4A(2) Construction Services Permit Coordinator II

This Civil Service Board item was approved.

4A(3) Land Use & Community Development Supervisor

This Civil Service Board item was approved.

4A(4) Life Safety Supervisor

This Civil Service Board item was approved.

4A(5) Manager, Economic Development & DEDA

This Civil Service Board item was approved.

4A(6) Permitting Services Supervisor

This Civil Service Board item was approved.

4A(7) Utility Meter & Appliance Technician

This Civil Service Board item was approved.

4A(8) Engineer II - ISD 709 Job Specification Change

This Civil Service Board item was approved.

5. APPEALS

6. INFORMATIONAL

6A. STATUS OF ALL NEW, PENDING, AND COMPLETE AUDITS

This item was received

Notice: Item 6A contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.

6B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS

This item was received

Notice: Item 6B Non-Public Review of New Eligible Lists will be distributed to members at the Civil Service Board meeting.

6C. ISD 709 Notice of Suspension Without Pay (July 9, 2024)

This Civil Service Board was discussed.

7. NEXT REGULAR MEETING SCHEDULED

8. ADJOURNMENT