

Planning & Development Division

Planning & Economic Development Department



Room 160 411 West First Street Duluth, Minnesota 55802

File Number	PL 21-155		Contact		Chris Lee		
Туре	Concurrent Use Permit		Planning Commission Date			October 12, 2021	
Deadline	Application Date		September 3	, 2021 60 Days		November 2, 2021	
for Action	Date Extension Letter Mailed		September 10, 2021 120 Days		January 1, 2022		
Location of Sul	bject	802 South Lake Avenue					
Applicant	Thomas 8	& Bridget Reistad	Contact				
Agent			Contact				
Legal Description		See Attached	Sign Notice	Sign Notice Date		September 28, 2021	
Site Visit Date		September 28, 2021	Number of I	Number of Letters Sent		N/A	

Proposal

The applicant is seeking a concurrent use permit to retain a shed and fence and construct erosion control improvements in the right of way.

Staff Recommendation

Staff recommend that the Planning Commission recommend approval of the concurrent use permit to the City Council (via ordinance).

	Current Zoning	Existing Land Use	Future Land Use Map Designation
Subject	R-1	Residential	Traditional Neighborhood
North	R-1	Residential	Traditional Neighborhood
South	R-1	Residential	Traditional Neighborhood
East	R-1	Beach	Traditional Neighborhood
West	R-1	Residential	Traditional Neighborhood

Summary of Code Requirements

UDC Section 50-37.7C. The planning commission shall review the application, and council shall approve the application or approve it with modifications, if it determines that:

- 1. The proposed concurrent use will not harm or inconvenience the health, safety and general welfare of the city;
- 2. Any proposed skywalk will significantly improve the circulation of pedestrians in the city without exposure to weather conditions (does not apply in this instance);
- 3. No portion of a public easement proposed for use is being physically used or occupied by the public.

Comprehensive Plan Governing Principle and/or Policies and Current History (if applicable):

Governing Principle #5 -Promote reinvestment in neighborhoods.

Duluth is strongly defined by its neighborhoods. This system should be supported through land use and transportation that foster neighborhood reinvestment. New development or redevelopment should maximize public investment that strengthens neighborhood commercial centers or diversifies residential opportunities that fit the neighborhood's character.

Future Land Use

Traditional Neighborhood: Characterized by grid or connected street pattern, houses oriented with shorter dimension to the street and detached garages, some with alleys. Limited commercial, schools, churches, and home businesses. Parks and open space areas are scattered through or adjacent to the neighborhood. Includes many of Duluth 's older neighborhoods, infill projects, neighborhood extensions, and new traditional neighborhood areas.

History

This property is a 5 bedroom, 2,900 square foot residential structure built in 1909. It has been reconstructed into a three-unit dwelling based on buildings permits issued in February 2021.

Review and Discussion Items:

- 1) The applicant is seeking a concurrent use permit to retain a shed and fence in the right of way. This proposal also includes erosion controls to protect the home from shoreland erosion. This space will be 33' x 100' and occupy 3,300 square feet.
- 2) Sandy areas of Park Point frequently contain areas of beach grass, which is important to the dune ecosystem. No known beach grass is located within the concurrent use permit area [confirm with aerial photo and street view/site visit] but applicant and contractor should assess the area prior to construction and ensure any beach grass be avoided and undisturbed during improvements.
- 3) Because of the importance of the dune ecosystem, applicant is advised to check with the DNR on any necessary approvals needed for work within this area, including plantings.
- 4) Platted streets on Park Point that abut the beach and waterfront provide important public access. The applicant's exhibit shows the area of the right-of-way that will continue to allow pedestrians to travel to and from the beach area. The area proposed for the concurrent use permit will not take away from the public's ability to use the public right-of-way, nor will it harm or inconvenience the health, safety and general welfare of the city.
- 5) Concurrent use permits are approved by the City Council via an ordinance. Unlike street right-of-way vacations, concurrent use permits are not recorded at with St. Louis County as they are voidable agreements between the City and property owners.
- 6) The City of Duluth requires concurrent use permits to include liability insurance to indemnify the City against all occurrences in the right-of-way. Other protections for the city and the public are typically included in the ordinance that is submitted for the City Council's review. The ordinance will require that the project proposer will locate any underground items in accordance with Gopher State One Call rules, and that the city will bear no responsibility for locating any facility related to the concurrent use permit except as it is legally responsible under the Gopher State One Call rules.
- 7) No comments were received from the public or other government agencies at the time this staff report was written, except for minor comments from engineering on the exhibits.
- 8) Per UDC Sec. 50-37.1.N, approved concurrent use permits lapse if the project or activity authorized by the permit has not begun within one-year.

Staff Recommendation

Based on the above findings, Staff recommends that the Planning Commission recommend to the City Council approval of the concurrent use permit with the following conditions:

- 1) Applicant shall construct and maintain the project as identified in the attached exhibits.
- 2) Applicant shall maintain pedestrian access through the 8th Street right-of-way between Lake Avenue South and the beach along Lake Superior. The pedestrian access shall not be blocked or impeded in any manner whatsoever.
- 3) Applicant shall provide annual proof of liability insurance to indemnify the City against any occurrences in the right of way that are due to items covered under this permit.
- 4) Applicant will remove the obstructions at the applicant's expense if directed to by the City with appropriate notice.
- 5) Applicant and contractor will assess the area for beach grass prior to commencing any work, and will indicate on plans for any City permits the existence of any beach grass in the area. Any beach grass disturbance may also need permits from City Engineering and the DNR.
- 6) The structure shall comply with any applicable engineering standards, or building or fire code requirements.
- 7) Any alterations to the approved plans that do not alter major elements of the plan may be approved by the Land Use Supervisor without further Planning Commission approval; however, no such administrative approval shall constitute a variance from the provisions of Chapter 50.

system at the site. A concurrent use permit would allow us the ability to create a safe, private, and secure environment for the tenants and owners of 802 S. Lake Avenue.

3. Sand Retention

As recommended by the St. Louis County Conservation Specialist Ben Carey, we propose planting vegetation in the right-of-way area to help control flow of blowing sand off the beach and eventually into the City sewer system. Our plantings would not restrict pedestrian traffic flow to the beach and would enhance the 30' of right-of-way we are discussing.

Maintenance of this area is a responsibility we are willing to assist in. We currently pick up a significant amount of litter in the right-of-way, especially liquor bottles. Over the past year, we have invested in significantly renovating this highly visible, historic site. We would appreciate the opportunity to continue this work by working to rehabilitate the right-of-way .

Sincerely,

Thomas & Bridget Reistad



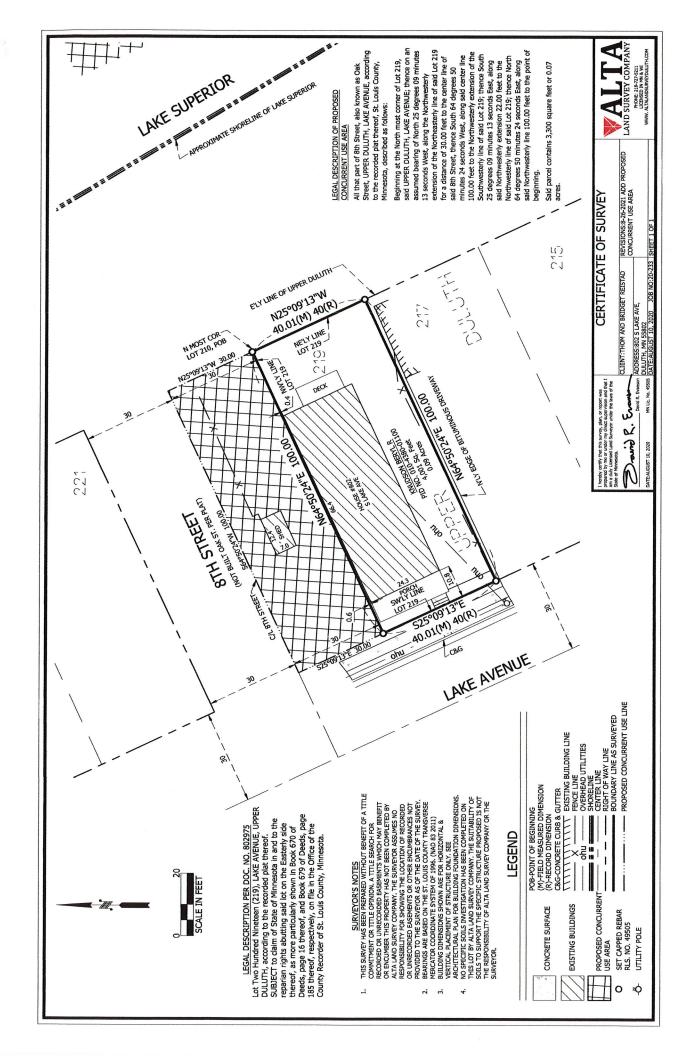
Shoreline Erosion



Right of way when we purchased the property.



Current right-of-way





Mrs. Bridget Reistad 802 South Lake Avenue Duluth, MN 55802

August 16, 2021

Dear Mrs. Reistad,

My name is Ben Carey and I am a Conservation Specialist with South St. Louis Soil and Water Conservation District. On June 24th, 2021, a coworker and I visited a site located at 802 South Lake Avenue in Duluth, MN. During the site visit, we met with you about concerns that you had for erosion happening at the site. We discussed reasons why the erosion may be occurring and what could be done in the future to prevent further erosion.

Reasons erosion may be occurring at the site could be from an absence of well-rooted vegetation that would normally stabilize and prevent soil and sand from being carried by wind or water and accumulating elsewhere at the site. Shallow, nutrient poor soil could be causing signs of distress to existing vegetation and trees such as buttressing roots. Allowing native plants to become reestablished at the site may stabilize and add organic matter to the soil. This could add nutrients to the soil and reduce the amount of soil and sand from being carried by wind and water in the future.

If you have additional questions, please don't hesitate to reach out to me for assistance.

Sincerely,

Ben Carey Conservation Specialist South St. Louis SWCD ben.carey@southstlouisswcd.org (218) 723-4867



Erosion and Sediment Control Application and Permit (Required For Land Disturbance of 3,000 sq ft or greater**)

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SITE LOCATION		pp
Site Address: 802 S Lake Ave		Date: 9/2/2021 H LAKE AVENUE
Lot: 0219	Plat & Parcel: 010-4380-01100)
Nature of Project Erosion Protection		
Est. Start Date: 09/15/2021	Est. Completion Date: 10/	15/2021
OWNER / CONTRACTOR		
Thomas & Bridget Reistad	breistad@gmail.com	218-349-3508
Property Owners Name	Email:	Telephone No.
Address 2536 Minnesota Ave, Duluth, I	MN 55802 City State	Zip
Ryan Dagger	ryan.dagger@amiengineers.com	715-718-5722
Contractors Name	Email:	Telephone No.
Address 91 Main St, Superior, WI 54880	City State	Zip
CITY USE ONLY		
CITY USE ONLY City Engineer Approval:		Date:
	Permit Fee: \$175	Date: \$350
City Engineer Approval: Permit Number: SEE REVERSE SIDE FOR FEE SCHI	EDULE AND ADDITIONAL	\$350
City Engineer Approval: Permit Number: SEE REVERSE SIDE FOR FEE SCHI (Attach the Erosion and Sediment Control Plan (EDULE AND ADDITIONAL DESCP) to this application page)	\$350
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EROSION CONTROL PERMIT FEES

Size of Project* (*****)	Erosion and Sediment Control Plan / SWPPP ***	Erosion and Sediment Control Permit	FEE
Land Disturbance Area less than 3,000 s.f.**	Specific plan not required, but must follow BMPs	No	No Fee
Land Disturbance Area greater than 3,000 s.f. and less than 10,000 s.f.	Yes	Yes	\$175
Land Disturbance Area greater than 10,000 s.f. and less than 1 acre.	Yes	Yes	\$350
Land Disturbance Area equal to or greater than 1 acre.	Yes	Yes ****	Copy of MPCA CSW Permit

^{*} All projects regardless of area disturbed, will be inspected for compliance with Erosion and Sediment Control Best Management Practices (BMPs), see attached .

NOTE: For projects disturbing one acre or more, the MPCA Stormwater Permit for Construction Activity must be completed AND the City of Duluth's form. There is no charge for the city permit form, the city is responsible for tracking and inspection of all sites.

www.pca.state.mn.us/water/stormwater/stormwater-c.html

The entire MS4 Permit may also be found at the MPCA: website:

www.pca.state.mn.us/water/stormwater/stormwater-ms4.html#requirements

City of Duluth Erosion and Sediment Control Plan Guidelines

Erosion and Sediment Control Plan (ESCP)

The Permit Application should be filled out and the Erosion and Sediment Control Plan should be prepared as follows:

- Complete the attached Narrative form Item No. 1, or use a separate sheet. Fill in all areas as completely as possible.
- Complete a Site Map / Plan showing the items listed below in item No. 2 and see Elements of Erosion Control Plan, Site Map Requirements for further guidance to address specific item for each plan. Additionally see example site map / plan.
- Incomplete Narratives or Site Map / Plans will be returned for additional information and will delay permit approval.

Erosion and Sediment Control Methods

Control of sediment is required so that it does not migrate to an adjoining property, roadway, catch basin, or a wetland/watercourse. Diagrams are attached that depict some of the control methods commonly used for erosion and sediment control. Silt fence barriers and crushed rock temporary entrances are common control methods that can be effective for small projects. Additional methods, such as sediment traps and detention structures, are required for some projects and a qualified professional may need to specify the appropriate erosion and sediment control methods. See attached sheet titled Commonly Used Erosion Controls.

Activities Exempt from the Ordinance

Minor land disturbing activities are exempt such as: home gardens, landscaping, repairs and maintenance work, utility work, certain septic tank work, fencing, tilling, planting, or harvesting of agricultural, horticultural, or silviculture crops, and certain emergency repairs.

I:\DEVELOPMENT\ConstSvcs\FORMS and INFO OUT\Current Handouts\EDITABLE VERSIONS\Form - Engineering Erosion Control Application 327.doc

^{**} If city engineer determines that the proposed development is in a vulnerable area (steep slopes, erodible soils, adjacent to sensitive areas, etc.) and may cause degradation of the waters connected to the City's storm water system, then the provisions applicable to land disturbance areas between 3,000 and 10,000 sq. ft. shall apply.

^{***} A site specific Storm Water Pollution Prevention Plan (SWPPP) meeting MPCA NPDES Permit requirements for Construction Activity is required and shall be submitted to the City for review. An individual one-family or two-family residence (that is not part of a common plan of development) with less than 10,000 sq. ft. of disturbance and less than 7,500 sq. ft. of new impervious area does not have to prepare a SWPPP, but shall submit an erosion control plan meeting the requirements of this document and attachments.

^{****} The MPCA Permit No. MN R 100001 is required (General Permit Authorization to Discharge Stormwater Associated with Construction Activity under the National Pollutant Discharge Elimination), and a copy of permit to be submitted to City. See this page for internet link.

^{*****} Please see the City of Duluth UDC Article Two, Section 50-18.1.E to determine if the proposed project is required to meet permanent stormwater quality and rate control requirements and applicable fees.

City Erosion/Sediment Control Permit Narrative -<u>rev 2020</u> These are the <u>absolute minimum</u> submittal requirements for <u>all projects</u> <u>- Complete in full:</u>

	(e.g., constructing	ption of what you are do ng a 2,000 sq ft house w house addition on frost	oing and type foundation/disturbance. //full basement; constructing an attached 24x24 garage on slab; t footings, etc.)
	Constructing a	small retaining wall or	n the shoreside property line approximately 110 ft in total length. each, the other 40 ft tie back into the property.
В) How much land a Main soil type?	are you disturbing? To <u>Sand</u> Are you	otal:square feet importing/exporting any fill? No_ Amount
C) Describe the slo	pe of the land and the s	slope of the adjacent land.
	where the prop	d around the property erty line sits, though th the attached drawing t	is generally flat with a typical grade of 5%. There is a rise on the property nere is a trough in this rise that allows storm surges to reach the property. for a contour map.
D	<u>when</u> you will be	e installing them. [At a N	evices you intend to use and <u>show on an attached drawing</u> <u>where</u> and INIMUM, you must have perimeter control such as silt fence and Iso, show and protect all stockpiles.
	A silt fence i This will be	s to be established ap present for the entire d	prox. 30 ft downhill from the proposed retaining wall. luration of the project.
E)	Final Stabilization	n. Date you will sod, or	seed & mulch, or otherwise establish vegetation on the disturbed area.
	Method:	Seeding	Target Date:_ 6/1/2022
	If site is not erosion blar	vegetated by October nket, etc.).	30 th , describe below your selected winter-over methods (mulch,
	The site is a	ll clean sand so ground	does not need to be winterized against erosion.
A) B) C)	 Always clearly Also, show pre-Clearly show es Show any/all cre If none, so state Clearly show wareusable mat - 8' Show and label Show catch bas Clearly show a 	eks, ditches, wetlands, te: e amount and placement ashed rock construction x 45' minimum (see Brown streets and adjacent posins/inlets. Il protective measures for the sins/inlets.	disturbance limits. drainage arrows. hand drawn is acceptable for small projects). or other sensitive areas within 200 feet of your site. to f silt fence, hay bales, construction entrance, etc. entrance. [Minimum: 12' W x 50' L x 6" deep] OR show mud mat ock White handout).
		For Large Projects **For Large Projects ditional information and	commercial Projects, Complex Projects – design are required - refer to City Ordinance 9365 Engineering 730-5200; [Tom Johnson 730-5103]

GENERAL NOTES FOR EROSION CONTROL

STRAW BALES or SILT FENCE or BIO-ROLLS

- *Put up before any other work is done
- *Install on downslope side(s) of site with ends extended up sideslopes a short distance
- *Place parallel to the contour of the land to allow water to pond behind the fence
- *Entrench 4 inches deep (see diagram)
- *Stake (every 3 feet minimum)
- *Leave no gaps/ overlap if necessary
- *Inspect often and maintain
- *Remove sediment when deposits reach half way up fence or bale

ROCK CONSTRUCTION ENTRANCE

- *Install a single construction access using large crushed rock (1 $\frac{1}{2}$ " to 2 $\frac{1}{2}$ ") to prevent tracking of soils off project site
- *Put rock 6 inches deep, 12 feet wide, 50 feet long
- * Maintain rock access through project end
- *All vehicles to use rock entrance

SEDIMENT CLEANUP

- * By the end of each work day, sweep/scrape up soil tracked on roads, alley, sidewalk
- * After a storm clean up soil washed off site onto sidewalks, streets, alleys.

REVEGETATION

*Seed & mulch, sod or mulch disturbed area as soon as project is completed

PRESERVING EXISTING VEGETATION

*Preserve existing trees, shrubs, sod, as much as possible

WARNING! Extra measures may be needed if your site:

- *Has highly erodible soils
- *Is within 200 feet of a river or stream
- *Is within 1,000 feet of a lake
- *Is steeply sloped
- *Receives runoff from adjacent land

For more information on appropriate measures for your site, please call the City of Duluth Engineering Division at 730-5200.

ELEMENTS OF EROSION & SEDIMENT CONTROL PLAN (ESCP)

ESCP Project Narrative

- (1) Project description
- (2) Phasing of construction
- (3) Existing site conditions
- (4) Adjacent areas affected by project
- (5) Critical areas identified
- (6) Erosion and sediment control measures
- (7) Soil descriptions
- (8) Permanent stabilization methods
- (9) Stormwater management considerations
- (10) Maintenance schedule for erosion and sediment measures
- (11) Calculations
- (12) Additional information required by the city engineer

Criteria to be considered in the ESCP

- (1) Stabilization of denuded areas and soil stockpiles
- (2) Establishment of permanent vegetation
- (3) Protection of adjacent properties
- (4) Timing and stabilization of sediment trapping measures
- (5) Use of sediment basins
- (6) Cut and fill slopes
- (7) Stormwater management criteria for controlling off site erosion
- (8) Stabilization of waterways and outlets
- (9) Stormwater management criteria for controlling off site erosion
- (10) Working in or crossing water bodies
- (11) Underground utility construction
- (12) Construction access routes

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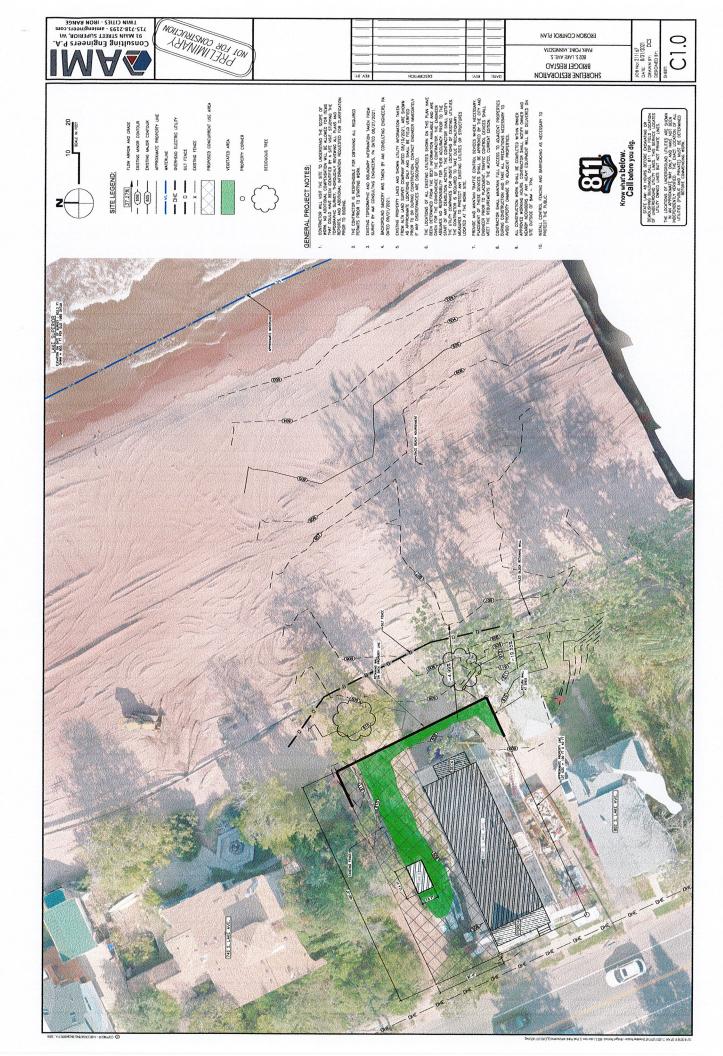
(13) Disposition of temporary erosion and sediment

control measures

(14) Maintenance of erosion and sediment control practice

Site Map Requirements

- (1) Location Map
- (2) North Arrow
- (3) Scale (1 inch = 100 ft. or greater detail)
- (4) Benchmark
- (5) Existing contours at two ft. intervals, 200 ft. beyond boundary show watercourses/wetlands
- (6) Final contours
- (7) Existing vegetation trees, shrubs, grasses
- (8) Soil boundaries
- (9) Property boundary and lot lines
- (10) Elevations and grades street grades, pond elevations, etc.
- (11) Drainage arrows
- (12) Critical erosion areas
- (13) Clearing and grubbing limits
- (14) Utility plans
- (15) Location of erosion and sedimentation control practices basins, swales, silt fence, bales
- (16) Location of other practices
- (17) Plan preparer's signature, address and phone number
- (18) Responsible party name, address, and phone number
- (19) Delineation of applicable zoning boundaries



COMMERCIAL PROPERTY COVERAGE PART DECLARATIONS

Folicy No. VEP0221225

Effective Date: 2021-07-27

12:01 A.M. Standard Time

[]Supplemental Declarations is Attached.

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THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

POLICY NUMBER:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR POLITICAL SUBDIVISIONS – PERMITS RELATING TO PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

State or Political Subdivision: Duluth will be added uppermit

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured any state or political subdivision shown in the Schedule, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with premises you own, rent, or control and to which this insurance applies:

- The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
- The construction, erection, or removal of elevators; or
- **3.** The ownership, maintenance, or use of any elevators covered by this insurance.







