

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
AUGUST 28, 2024
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, August 28, 2024, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Yvonne Solon, Vice President Patrick Boyle, Secretary Mike Jugovich, Treasurer Nancy Norr, Assistant Treasurer Rick Revoir, Commissioners Tony Sertich and Jerome Johnson.

Also present: Legal Counsel Steve Overom, Executive Director Deborah DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & HR Coordinator Becky McMillan, Director of Building & Facilities Dean Lembke, Director of Government & Environmental Affairs Jeff Udd, Sr. Accountant Shellie Golden, Accountant Sheryl Toland and Jonathan Lamb of Lake Superior Warehousing Company.

II. APPROVAL OF MINUTES

1. Regular Meeting, June 26, 2024 – Unanimously Approved

III. REPORT OF TREASURER

1. Audited Financial Statement ending March 31, 2024

RESOLUTION NO. 24-24

Norr/Jugovich moved approval with non-substantive changes as recommended by RSM and Res. 24-24 unanimously adopted.

2. Financial Statement ending July 31, 2024

RESOLUTION NO. 25-24

Norr/Jugovich moved approval and Res. 25-24 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance
2. Legislative, Governance, Personnel & Administration

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communication & Marketing
4. Building & Facilities

VI. ACTION ITEMS (Resolutions)

1. Altec Roof Top Unit Replacement

RESOLUTION NO. 26-24

Jugovich/Sertich moved approval and Res. 26-24 unanimously adopted.
(See attached Resolution).

2. Erie Pier Access Easement Agreement

RESOLUTION NO. 27-24

Norr/Revoir moved approval and Res. 27-24 unanimously adopted. (See
attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

1. Change Order No. 1 - Berths 10 & 11 Dock Wall Onsite Inspections

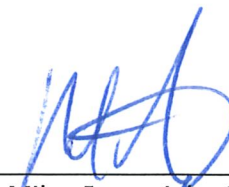
VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: October 2, November 20, December 18

Meeting Adjourned by President Solon



Mike Jugovich, Secretary