

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
APRIL 26, 2023
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, April 26, 2023, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Yvonne Solon, Vice President Patrick Boyle, Treasurer Tyrone Walker, Assistant Treasurer Rick Revoir and Commissioners Tony Sertich and Nancy Norr. Absent: Secretary Mike Jugovich

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & HR Coordinator Becky McMillan, Director of Building & Facilities Dean Lembke, Director of Government & Environmental Affairs Jeff Stollenwerk, Director of Trade & Business Development, Director of Communication & Marketing Jayson Hron, Senior Accountant Shellie Golden, Accountant Sheryl Toland and Jonathan Lamb of Lake Superior Warehousing Co.

II. APPROVAL OF MINUTES

1. Annual Meeting, March 2, 2023 – Unanimously Approved
2. Special Meeting, March 22, 2023 – Unanimously Approved

III. REPORT OF TREASURER

1. Other

IV. COMMITTEE REPORTS

1. Budget & Finance
2. Governance

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communication & Marketing
4. Building & Facilities

VI. ACTION ITEMS (Resolutions)

1. **Security Camera Upgrade – Virtual Local Area Network**

RESOLUTION NO. 12-23

Walker/Sertich moved approval and Res. 12-23 unanimously adopted. (See attached Resolution).

2. North Rail Crossing Reconstruction Phase II

RESOLUTION NO. 13-23

Norr/Revoir moved approval and Res. 13-23 unanimously adopted. (See attached Resolution).

3. East Warehouse Annex Expansion–Change Order No. 6

RESOLUTION NO. 14-23

Boyle/Sertich moved approval and Res. 14-23 unanimously adopted. (See attached Resolution).

4. Berths 10 & 11 Rehabilitation Engineering Services

RESOLUTION NO. 15-23

Revoir/Walker moved approval and Res. 15-23 unanimously adopted. (See attached Resolution).

5. Lake Superior Warehousing Agent Agreement Exhibit A - Amendment No. 7

RESOLUTION NO. 16-23

Sertich/Revoir moved approval and Res. 16-23 unanimously adopted. (See attached Resolution).

6. Amendment to Bylaws

RESOLUTION NO. 17-23

Boyle/Norr moved approval of Governance Committee proposal to amend Bylaws and Res. 17-23 unanimously adopted. (ORAL)

RESOLUTION NO. 18-23

Boyle/Walker moved approval and Res. 18-23 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: May 31, June 28, July 26

Meeting Adjourned by President Solon



Mike Jugovich, Secretary