

Held via Zoom (COVID-19)

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
APRIL 28, 2021
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, the Annual Meeting of the Duluth Seaway Port Authority was held on Wednesday, April 28, 2021, at 10 a.m. via Zoom in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Tony Sertich, Vice President Yvonne Solon, Secretary Patrick Boyle, Treasurer Mike Jugovich, Assistant Treasurer Tyrone Walker, Commissioners Ray Klosowski and Rick Revoir (left at 11 a.m.).

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Director of Communication & Marketing Jayson Hron, Director of Trade & Business Development Kate Ferguson, Director of Government & Environmental Affairs Jeff Stollenwerk, Facilities Manager Dean Lembke, Accountant Sheryl Toland and Jonathan Lamb of Lake Superior Warehousing.

II. APPROVAL OF MINUTES

1. Annual Meeting, March 31, 2021

President Sertich moved minutes are approved as presented (no roll call due to technical difficulties), and motion unanimously carried.

III. REPORT OF TREASURER

1. Other

IV. COMMITTEE REPORTS

1. Budget & Finance

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management

VI. ACTION ITEMS (Resolutions)

1. Railroad Track Maintenance Service Contract – North Shore Track Services

RESOLUTION NO. 12-21

Walker/Jugovich moved approval, roll call taken and Res. 12-21 unanimously adopted. (See attached Resolution).

2. Stormwater Improvements – 4212 Enterprise Circle – Cirrus

RESOLUTION NO. 13-21

Solon/Revoir moved approval, roll call taken and Res. 13-21 unanimously adopted. (See attached Resolution).

3. Stormwater Improvements – BlueLinx & East Annex

RESOLUTION NO. 14-21

Klosowski/Solon moved approval, roll call taken and Res. 14-21 unanimously adopted. (See attached Resolution).

4. East Warehouse Dock Enclosure Contract

RESOLUTION NO. 15-21

Revoir/Walker moved approval, roll call taken and Res. 15-21 unanimously adopted. (See attached Resolution).

5. Public Use of Clure Marine Terminal Policy

RESOLUTION NO. 16-21

Solon/Klosowski moved approval, roll call taken and Res. 16-21 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

1. St. Louis County Grant Agreement

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: May 26

Meeting Adjourned by President Sertich



Patrick Boyle, Secretary