



June 17, 2025

Patti Stalvig
City of Duluth Purchasing Division
411 W. 1st Street, Room 120 City Hall
Duluth, MN 55802-1191

Re: Boiler System Redesign Procurement Admin Services Proposal R2

Ms. Stalvig,

Please find the following Cost Proposal for procurement administration of the above-referenced RFP.

Proposed Scope

Ever-Green will lead the procurement process of both bid packages for this project: burner installation and the fuel oil delivery system. Ever-Green will coordinate the bid administration with the city, and we will lead pre-bid meetings, issuance of addenda, responses to any contractor questions, and the bid evaluation process for both packages. Ever-Green will deliver recommended awardees for City Council approval.

Proposed Cost:

Ever-Green proposes to complete this work on a time and material basis with a not-to-exceed budget of \$15,200.

Hours will be billed as incurred, and the projected hours are shown below:

Item	Hours per Employee				Total	Total Cost
	Michael A	Phil B	Nick O	Ryan J		
Bid Process	1	16	6	16	39	\$9,700
Evaluation & Selection	1	8	5	8	22	\$5,500
2025 Billing Rate	\$353	\$247	\$247	\$247		

Clarifications:

The following clarifications relate to this proposal:

- Administration during the construction phase will be proposed as a change once the preferred contractors are selected and the construction schedule is known.
- Ever-Green's rates for time and material work are attached to this Cost Proposal.

Yours truly,
Ever-Green Energy

A handwritten signature in black ink, appearing to read "Michael Ahern".

Michael Ahern
SVP, System Development

EVER-GREEN STAFF RATES
January 1, 2025 – December 31, 2025

<u>Role</u>	<u>Hourly Rate</u>
Administrative	\$87
CAD Technician	\$141
Enterprise Services Project Staff	\$141
Associate Engineer/IT	\$176
Project Engineer	\$194
Lead Engineer	\$212
Senior Engineer	\$247
Enterprise Services Management	\$176
Level I Operating Engineer	\$176
Level II Operating Engineer	\$212
Operations Management	\$247
Vice President	\$234
Executive Leadership	\$353