



MINNESOTA
RECREATION & PARK
FOUNDATION

*Promoting excellence in the Parks and Recreation Profession
By supporting innovation, education, and training*

April 24, 2019

Sam Werle
Duluth Parks and Recreation
411 West First Street
Duluth, MN 55802

Dear Sam,

Congratulations! On behalf of the Minnesota Recreation and Parks Foundation, you have been chosen as one of the recipients of a New Initiative Grant! This grant is being provided to fund the "Mobile Rec: Connecting Duluth to the Outdoors" program in the amount of \$2,000.00.

The Foundation is pleased to have received fourteen (14) applications for this grant cycle. All of the applications were very competitive, and we were fortunate to be able to award three grants with the available funding.

There are a few requirements for the grant that we discussed previously:

1. Grant funds must be expended within the current or upcoming fiscal year in which the grant is awarded.
2. Grant funding must be used for the above program. If the program does not occur or you do not use the entire grant funding that has been awarded, the balance must be returned to the Foundation.
3. Our goal is to share the success of our program with our other Minnesota agencies. Therefore, all grant recipients must:
 - a. Present their program at the Minnesota Recreation and Parks Association Annual conference as part of the panel presentation. This will occur at the immediate conference after the conclusion of your program offering. Please notify Lisa Abernathy of the timing of your program.
4. Grant applicants must be a current member of the Minnesota Recreation & Park Foundation. If you are not a current member, please go online to www.mrpa.org to register.
5. Funds will be given on a reimbursement basis. Receipts or invoices need to be sent to the Foundation for expenses incurred up to the allocated amount. **These must be submitted before December 1, 2019 and can be submitted to Lisa Abernathy. Grant checks then must be deposited before Dec. 31, 2019 to stay within the year the grant was issued.**
6. By signing this agreement, the City of Duluth Parks and Recreation agrees to indemnify and hold harmless the Minnesota Recreation and Parks Foundation from all claims arising from the grant sponsored program.

If you agree with these requirements, please sign one copy of this letter and return to me at the following address: Lisa Abernathy, 3700 Monterey Drive St. Louis Park, MN 55416.

Once again, on behalf of the Minnesota Recreation and Parks Foundation, congratulations and best wishes for a successful new program endeavor!

Sincerely,

Lisa Abernathy
Minnesota Recreation and Park Foundation Board
(P) 952-924-2539 (email) labernathy@stlouispark.org

Accepted by: _____

Date: 4/29/19

Minnesota Recreation and Park Foundation – Recreation Equipment Grant

CITY OF DULUTH

By: _____
Mayor

Date: _____

Attest: _____
City Clerk

Date: _____

Countersigned:

City Auditor

Date: _____

Approved as to form:

City Attorney

Date: _____