

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
FEBRUARY 26, 2025
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, February 26, 2025, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Yvonne Solon, Vice President Patrick Boyle, Secretary Mike Jugovich, Treasurer Nancy Norr (Zoom), Commissioners Brian Murphy and Ida Rukavina (Zoom). Absent: Jerome Johnson

Also present: Legal Counsel Steve Overom, Executive Director Deborah DeLuca, Chief Financial Officer Kevin Beardsley, Director of Communication & Marketing Jayson Hron, Director of Building & Facilities Dean Lembke, Director of Trade & Business Development Kate Ferguson, Director of Government & Environmental Affairs Jeff Udd, Sr. Accountant Shellie Golden, Accountant Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing Company.

II. APPROVAL OF MINUTES

1. Regular Meeting, January 29, 2025 – Unanimously Approved

III. REPORT OF TREASURER

1. Financial Statement ending January 31, 2025

RESOLUTION NO. 4-25

Norr/Jugovich moved approval, roll call taken and Res. 4-25 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance
2. Legislative, Governance, Personnel & Administration
3. Nominating Committee

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Communication & Marketing
3. Government & Environment
4. Building & Facilities

VI. ACTION ITEMS (Resolutions)

1. Berths 10 & 11 Change Order No. 6

RESOLUTION NO. 5-25

Boyle/Jugovich moved approval, roll call taken and Res. 5-25 adopted. (See attached Resolution).

2. Berths 10 & 11 Change Order No. 7

RESOLUTION NO. 6-25

Murphy/Jugovich moved approval, roll call taken and Res. 6-25 adopted. (See attached Resolution).

3. Port Infrastructure Development Program Grant Writing Contract

RESOLUTION NO. 7-25

Boyle/Norr moved approval, roll call taken and Res. 7-25 adopted. (See attached Resolution).

4. Conveyance of Land Parcel 238 to the Minnesota Department of Transportation

RESOLUTION NO. 8-25

Murphy/Norr moved approval, roll call taken and Res. 8-25 adopted. (See attached Resolution).

5. Audit Services – RSM US, LLP

RESOLUTION NO. 9-25

Boyle/Jugovich moved approval, roll call taken and Res. 9-25 adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: March 26, April 30, May 28

Meeting Adjourned by President Solon



Mike Jugovich, Secretary